

# **MINUTES**

## **Oxford Animal Shelter Committee Special Meeting**

Tuesday, July 10, 2012

### **Present:**

Michelle Cohen  
Dianne Martines  
Sharon Morton  
Ginger Mullin  
Kristi Novin

### **Absent:**

Lori Pokladowski  
Jen Waterbury

Kristi Novin opened meeting at 7:08 PM

### **Old Business**

- Approve Minutes From Previous Meeting  
Motion made by Dianne Martines to accept minutes from June 26, 2012 Special Meeting. Seconded by Ginger Mullin. All Aye. Motion carries.

### **New Business**

- Upcoming Shelter Events  
Kristi Novin advised the Committee of several events currently being planned and managed by the Animal Shelter and/or volunteers:
  - Saturday, October 20, 2012: A. J. Croce concert at Oxford High School, Tickets \$35.00
  - Saturday, November 10, 2012: Pet Photos with Santa
  - December (exact date tbd): Rabies Clinic
  - January (exact date tbd): Pasta Dinner at Oxford High School

### **Dog Days**

- Sharon Morton advised that Color Graphix provided the best price for T-shirts. Dianne Martines made a motion to purchase the t-shirts from Color Graphix. Michelle Cohen seconded the motion. All Aye. Motion carries.

Committee reviewed approximate sizing/measurements of youth/adult tees. Sharon will obtain color and size samples for review at the next Committee meeting to make final determination of sizes and quantities to order.

- Kristi Novin confirmed that there will be a nail-trimming station at the Dog Days event with all proceeds donated to the Shelter.
- The current Dog Days website needs to be revamped into a Shelter website with additional Pages/tabs as needed. Ultimate Pet Websites was discussed as a supplier who could provide this service at a very reasonable cost. Dianne Martines made a motion to delay making a final decision until the next Committee Meeting. Ginger Mullin seconded the motion. A hand vote was taken with Dianne and Ginger voting in Favor of the motion and Sharon Morton, Kristi Novin and Michelle Cohen Opposed. Motion did not pass.

Kristi Novin made a motion to move forward with Ultimate Pet Websites at a maximum initial cost of \$400. Michelle Cohen seconded the motion. A hand vote was taken with Kristi Novin, Michelle Cohen, Sharon Morton and Dianne Martines voting in Favor of the motion; Ginger Mullin Opposed the motion. Motion carries.

A discussion regarding the Committee followed at which time Dianne Martines announced that she was resigning from the Committee.

- The calendar currently being designed was discussed and additional dates/holidays will be added and short copy lines to be written to accompany each months' theme. Photos will be gathered by any committee member or Shelter personnel for review and final selection for inclusion in the calendar.

- A Special Meeting was scheduled for July 24, 2012.

### Adjournment

A motion was made by Kristi Novin to adjourn at 8:44 p.m. Sharon Morton seconded the motion. All Aye. Motion carries.

Minutes filed subject to approval.

Respectfully submitted by,

Sharon Morton  
Committee Recording Secretary

12 JUL 17 AM 11:13  
TOWN OF OXFORD, CT  
Margaret A. West  
TOWN CLERK