

MINUTES

Oxford Animal Shelter Committee Special Meeting

Wednesday, August 22, 2012

Present:

Michelle Cohen
Sharon Morton
Ginger Mullin
Kristi Novin
Jen Waterbury

Absent:

Dianne Martines
Lori Pokladowski

Kristi Novin opened meeting at 7:14 PM

Old Business

- Approve Minutes From Previous Meeting
Motion made by Kristi Novin to accept minutes from August 14, 2012 Special Meeting.
Seconded by Ginger Mullin. All Aye. Motion carries.

Dog Days

- The list of confirmed vendors and rescue/non-profit groups was reviewed and additional registrations continue to be received and will be accepted for as long as feasible.
- Lori Pokladowski updated Kristi Novin who reported that the paperwork for Pomperaug Health Department is being finalized and will be submitted when complete.
- Menu items and pricing were discussed and finalized with several, less popular items being deleted from the menu.
- Jen Waterbury volunteered to contact all local supermarkets and big box stores (BJ's, Costco, etc.) to request donations for food and paper goods. Jen will contact these companies within the next week and advise the Committee accordingly.
- Discussions about quantities of food and beverage items to purchase took place. Preliminary quantities were discussed and Kristi Novin will discuss further with Lori Pokladowski and final numbers decided.
- Lori Pokladowski has some tents and some partial tent parts. Kristi Novin also has some tent parts and we will try to match these up to see how many complete, workable tents we have.

- The need for volunteers was discussed and, preliminarily will be needed for:
 - Set-up/Breakdown
 - Food Court
 - Front Gate
 - Parking
 - Raffles
 - Dog Contests/Dog Dash
 - Kids Activities
 - Etc.
- Committee members who have the names of volunteers will provide contact info to Kristi Novin.
- Several people have volunteered to sit in the dunk tank and we will plan to have this activity available.
- Michelle Cohen will work on creating a Facebook event for Dog Days.

The next special meeting will be scheduled for Thursday, August 30 at 7:00 p.m. Kristi Novin will inquire whether the meeting may be scheduled to start at 6:00 p.m. and advise the Committee accordingly.

The next regular meeting is on Tuesday, September 4 and another special meeting is planned for Tuesday, September 11.

Adjournment

A motion was made by Kristin Novin to adjourn at 8:52 p.m. Sharon Morton seconded the motion. All Aye. Motion carries.

Minutes filed subject to approval.

Respectfully submitted by,



Sharon Morton
Committee Recording Secretary

12 AUG 27 PM 1:44
TOWN CLERK
Sharon Morton