

Board of Assessment Appeals

Special Meeting

January 6, 2014

7:00 p.m.

Present: Linda Czaplinski, Dana Flach, Jane Maher

The meeting was called to order by Linda Czaplinski at 7:07 p.m.

The purpose of this meeting is to have an organizational meeting for the coming year.

1. Organizational Meeting

Linda Czaplinski discussed the option of having an organizational meeting to review the appeals that have come in and to decide which appeals should go back to the Assessor, i.e. appeals that relate to square footage. The appeals for real and personal property will need to be in to the Assessor's Office by Friday, February 20, 2015, provided the grand list is complete by January 31, 2015. We then need to review them and the taxpayer would need to be notified in writing by March 1, 2015, the date, time and place of the meeting. The Board felt it would be too rushed to have a meeting the last week in February, since March 1st is a Sunday, and letters would need to be in the mail by February 27. It was decided to ask Eva Lintzner to give copies of all of the appeals to Linda Czaplinski as she receives them for review, or by that Friday, February 20th. If she receives an appeal late that Friday afternoon, a copy can be forwarded on Monday, February 23rd to Linda Czaplinski for review.

2. Re-Evaluation – 2016

Discussion was held regarding the re-evaluation being performed in 2015, with appeals being heard in March, 2016.

3. Budget

The Budget for this committee will need to be in to the Finance Board for July, 2015 – June, 2016. It was suggested to set a contingency amount in the budget for the clerical hours, since we cannot predict how many re-evaluation appeals will come in. It was suggested to find out how many came in four years ago with the last re-assessment. Linda Czaplinski will contact Jim Hliva regarding budgeted hours for past years. Lynda Romanowski will let Linda Czaplinski know how many hours and her rate of pay for the last real property appeals held in 2014, so she can estimate how long it takes for each appeal. It was suggested to have at least a \$500 contingency budgeted amount due to a statistical re-evaluation year.

4. Meeting Dates

The meeting dates for the Board of Assessment Appeals to hear appeals of assessments for real property and personal property will be held on the following dates at 7:00 p.m.

March 2, 2015

March 3, 2015

March 9, 2015

March 10, 2015
March 11, 2015
March 12, 2015
March 19, 2015
March 23, 2015
March 24, 2015
March 26, 2015
March 30, 2015
March 31, 2015

The meeting dates for the Board of Assessment Appeals to hear appeals of the assessments for motor vehicles will be held on the following dates at 7:00 p.m.

September 1, 2015
September 3, 2015
September 8, 2015
September 10, 2015
September 14, 2015
September 15, 2015
September 17, 2015
September 22, 2015
September 24, 2015
September 28, 2015
September 29, 2015

These dates will be filed with the Town Clerk by January 31, 2015.

5. Adjournment

Linda Czaplinski moved to adjourn the meeting at 7:30 p.m. This was seconded by Jane Maher.
All 3 Ayes. Motion carries.

Respectfully submitted

Linda Czaplinski, Chairman

15 JAN 12 PM 5:21
TOWN OF CHESHAM
JAN 12 2015
Linda Czaplinski