ASSESSOR'S OFFICE

THE ASSESSMENT OF MOTOR VEHICLES

- ADJUSTMENTS AND PROOF -

When a motor vehicle is sold, stolen, totally destroyed, or registered out-of-state and **NOT REPLACED,** a property tax credit is due. In order for the Assessor's Office to apply a credit, however, proof must be supplied to this office. **This office has no authority to remove or adjust assessment of Motor Vehicles from the tax list without proper supporting information.**

VEHICLE SOLD, STOLEN, OR TOTALLY DESTROYED:

Please submit **TWO** of the following as proof of disposal of the motor vehicle and return to the Assessor's Office:

NOTE: ALL FORMS OF PROOF MUST SPECIFICALLY IDENTIFY THE VEHICLE IN QUESTION BY MAKE, MODEL, YEAR, AND IDENTIFICATION NUMBER. IT MUST ALSO INCLUDE THE DATE OF THE OCCURRENCE.

(MUST BE SUBMITTED)

( )   License plate receipt from the Department of Motor Vehicles

  AND: One document from the following list:

( )   Copy of Bill of Sale or Transfer of Title (With all signatures)
( )   Copy of Odometer Statement with signatures of buyer and seller.
( )   Copy of dealer invoice, showing vehicle was traded in.
( )   Copy of report from the Police Department which must state that the vehicle was stolen and never recovered.
( )   Copy of insurance documentation showing payment for stolen or totally destroyed vehicle.
( )   Copy of receipt from the junk dealer or charity car was given to (on their letterhead).

VEHICLE REGISTERED IN ANOTHER STATE:

( )   A copy of the out-of-state registration, showing the **FIRST** date vehicle was registered and providing a copy of plate receipt from the Department of Motor Vehicles.

THE MOTOR VEHICLE WILL REMAIN ON THE GRAND LIST UNTIL SUCH PROOF IS SUPPLIED.
ALL DOCUMENTS ARE ACCEPTED AT THE DISCRETION OF THE ASSESSOR

GRAND LIST PERIOD IS FROM **OCTOBER 1** THROUGH **SEPTEMBER 30**
SUPPLEMENTAL LIST PERIOD IS FROM **DATE OF REGISTRATION** THROUGH **SEPTEMBER 30**

NOTES: