

Regular Meeting
Oxford Board of Education
Oxford High School Media Center
Tuesday, February 11, 2014

Call to Order: Chair Diane Soracco called the meeting to order at 7:02 pm

Pledge of Allegiance

Roll Call

Board Members Present: Susan Kiernan, Stephen Brown, Melissa Cole, Gerard Carbonaro, John Hatchell, Paula Guillet, David Yish and Amy Cote (arrived at 7:10 pm)

Board Members Absent: Diane Soracco

Central Office Staff Present: Rosemary Hanson, Director of Finance; Tim Connellan, Superintendent

Substitute Recording Secretary: Michelina Cevetillo

Reading of Mission Statement: Stephen Brown read the Mission Statement

Audience of Citizens I:

None

Amendment to the Agenda

None

Approval of Minutes:

Motion 1

- Motion to amend the minutes of the January 14, 2014 Regular meeting, page 3 under Curriculum, second sentence from "Also mentioned cons to Common Core" to "Also mentioned pros and cons to Common Core." M. Cole also wanted to mention that a letter from the Superintendent was going to out to parent. The motion **was made by G. Carbonaro, seconded by D. Yish. D. Yish abstained. Motion carried.**

Motion 2

- Motion to approve the minutes of the January 28, 2014 Regular meeting **was made by G. Carbonaro, seconded by S. Brown. All in favor. Motion carried.**

Report of Administrators:

- **Quaker Farms School** – Principal Cacace was present at the meeting.
- **Oxford Center School** – Principal Hendershot was present at the meeting.
- **Great Oak Middle School** – Principal Murphy and Assistant Principal Miller were present at the meeting.
- **Oxford High School** – Principal Savo and Assistant Principal McGrath were present at the meeting.
- **No questions to the administrators**

Correspondence:

A Letter from David S. Miles Post 174; The Veterans were honored that Great Oak had them speak to their students on Veteran's Day.

Report of Superintendent: Mr. Timothy F. Connellan**Action Items:****Motion 3**

- Motion to ratify the Superintendent's acceptance of teacher resignation, Jennifer Widlar, Special Education Teacher at Quaker Farms Schools effective February 13, 2014.
Motion was made by M. Cole; seconded by S. Kiernan. All in favor; motion carried.

Informational Items:

- February 2104 School District enrollment report included in packet.
- 2014-2015 budget update – Next Tuesday, February 18th is another Budget Workshop. Paula mentioned the impact on the mill rate; what would the increase be?
- Board of Education email addresses – Mr. Connellan mentioned that email addresses through the district would have limited space with the server by using @oxfordpublicschools.org. No cost for the email through "gmail" and you have unlimited space. Derrick Martin, IT Specialist set up the "gmail" accounts. G. Carbonaro wanted to know if email addresses would appear on the district website and Mr. Connellan said yes, once they are all up and running.
- Update – Smarter Balance Assessment – Mr. Connellan indicated that testing would run from March 18th through June 6th. An Assessment meeting will occur on February 12th to put the plan together. S. Brown wanted to know if notification would go out to parents and Mr. Connellan said he will sent notification to parents and the information will also be put onto the district website. Mr. Connellan mentioned that results from testing will come out next December 2014.

Report of Business Manager: Ms. Rosemary**Action Items:****Motion 4**

- Motion to approve check registers dated January 3rd, January 17th and January 33, 2014 (FY 2013-2014) as reviewed by Finance Committee on February 6, 2014 **was made by G. Carbonaro; seconded by A. Cote. All in favor; Motion carried.**

No informational items.**Report of the Chairman: Paula Guillet in for Diane Soracco****Report of Subcommittees:**

- **Facilities:** D. Yish – Not met since last Board of Education Meeting.
- **Policy:** P. Guillet - Meeting soon. Change members – Sue Kiernan going to Policy and John Hatchell will go to Curriculum. As far as setting up meetings; no Wednesdays and Thursdays and the Policy Committee will like to meet in either late morning or early afternoon.

- **Curriculum:** M. Cole – Curriculum is meeting tomorrow, February 12th at 5:00 pm.
- **Negotiations:** P. Guillet - Secretary's contract negotiations are still not finalized. Hoed to go into executive session for the contract in March.
- **Finance:** G. Carbonaro – Finance met on Thursday, February 6th. Went through check registers and through the Superintendent's proposed budget line by line. The budget increase without Full Day Kindergarten is about 4% increase.

Report of Board of Education Representatives and/or Liaisons:

- **PTO:** S. Kiernan – January 16th was the last meeting and the meetings will start at 6:30 pm, third Thursday of the month. The PTO has raised \$18,000. Upcoming fund raisers; Yankee/Red Sox trip on April 12th, Plant Sales for Mother's Day on May 7th and May 8th, Clothing Drive on April 18th and a big fundraiser for June (Picnic at Jackson's Cove).
- **Booster Club:** S. Brown - Meeting is on February 12th at 6:30 pm. June 14th is scheduled for an Oxford Day event.
- **ACES:** P. Guillet – Meeting is Thursday, February 13th. P. Guillet mentioned that she toured ECA (Education Center for the Arts) last week.
- **Building/Roof Liaison:** D. Yish – The last meeting was snowed out. Nafis and Young is ready to do the engineering bid package for the roof project. A temporary number for reimbursement from the State has been established for the project and maybe this project will start this summer for the new roof at Quaker Farms School.

Old Business:

None

New Business:

None

Audience of Citizens II:

1. Lauren Blair, 6 Little Valley Road – Wanted to know the status of the Ad Hoc committee tour for Fairfield Public Schools. The tour was going to be rescheduled.

Meeting Adjourned 7:40 p.m.

Respectfully Submitted,
 Michelina Cevetillo
 Substitute Recording Secretary
 Minutes Subject to Approval