

Regular Meeting
Oxford Board of Education
Oxford Center School Media Center
Tuesday, March 11, 2014

Call to Order: Chair Diane Soracco called the meeting to order at 7:02 pm

Pledge of Allegiance

Roll Call

Board Members Present: Susan Kiernan, Melissa Cole, Gerard Carbonaro, Diane Soracco, David Yish, Amy Cote, Stephen Brown, Paula Guillet and John Hatchell (came in at 7:05 pm)

Board Members Absent: None

Central Office Staff Present: Tim Connellan, Superintendent

Central Office Staff Absent: Rosemary Hanson, Director of Finance

Substitute Recording Secretary: Michelina Cevetillo

Reading of Mission Statement: M. Cole read the Mission Statement.

Audience of Citizens I:

None

Approval of Minutes:

Motion 1

- Motion to approve the minutes of February 11, 2014 Regular meeting **was made by A. Cote, seconded by D. Yish. All in favor. Motion carried.**

Motion 2

- Motion to approve the minutes of the February 18, 2014 Budget Workshop meeting **was made by A. Cote, seconded by M. Cole. P. Guillet and A. Cote abstained. Motion carried.**

Motion 3

- Motion to approve the minutes of the February 25, 2014 Budget Workshop meeting **was made by A. Cote, seconded by P. Guillet. D. Yish abstained. Motion carried.**

Amendment to the Agenda

Motion 4

- Motion to remove item XIX (19) from the agenda, grievance withdrawn **was made by A. Cote, seconded by D. Yish. All in favor. Motion carried.**

Report of Administrators:

- **Quaker Farms School** – Principal Cacace was present at the meeting.

- **Oxford Center School** – Principal Hendershot was present at the meeting.
- **Great Oak Middle School** – Principal Murphy and Assistant Principal Miller were present at the meeting.
- **Oxford High School** – Principal Savo and Assistant Principal McGrath were present at the meeting.
- **Pupil Personnel Services** – Director Cavallaro was present at the meeting.
- **No questions to the administrators**

Correspondence:

Newspaper article – Clairborne Visits Oxford High School. Jen LaCapra, Coach for Unified Sports at Oxford High School sent the article to Mr. Connellan. The Oxford High School B1 Club and the school's Unified Sports team hosted International Special Olympian Loretta Clairborne to speak at the high school on January 30, 2014. The club and team presented Ms. Clairborne with t-shirts.

Report of Superintendent: Mr. Timothy F. Connellan

Action Items:

Mr. Connellan spoke about the 2014-2015 school calendar and advised that it basically has the same features of the 2013-2014 school calendar. He also mentioned that there has been some work moving forward around the state through each Regional Education Service Center (RESC) on the development of guidelines for the "common calendar". In our region, representatives from Area Cooperative Education Services (ACES) have worked with a representative sample of districts to develop a first draft of the regional calendar. The draft copy was included in the Board member packets. The district also sent out a survey to parents, teachers and other staff members regarding specific aspects of the calendar that always arise as questions. The results of the survey include; 737 parent responses, 114 teacher responses and 78 non-certified staff responses.

Motion 5

- Motion to adopt the calendar for the 2014-2015 school year as proposed by the Superintendent. **Motion was made by P. Guillet; seconded by A. Cote. All in favor; motion carried.**

Motion 6

- Motion to adopt the flexibility options for the 2013-2014 and 2014-2015 school years as offered by the State Department of Education as technical modifications to the previously adopted Oxford Educator Evaluation Plan. **Motion was made by P. Guillet; seconded by S. Brown. All in favor; motion carried.**

Informational Items:

- March 2014 School District enrollment report included in packet.
- School Performance Index from the State Department of Education were handed out to the Board members.
- Smarter Balanced Assessment – Field tests for the district are scheduled for the spring, the window is from March 18th through June 6th; March 18th through March 21st for Oxford High School and April 23rd through May 22nd for Great Oak Middle School and

Oxford Center School. Make up days for the testing will be May 23rd, 27th and 28th. The results of the testing should be given to districts in December 2014. A. Cote asked if individual results will be given. A. Cote also asked Mr. Savo, Principal of Oxford High School if four (4) days is enough for the high school and Mr. Savo replied yes.

Report of Business Manager: Ms. Rosemary (absent from meeting)

Report of the Chairman: Diane Soracco

1. Emails about agendas and minutes-Board members should get them to Central office in a timely fashion.
2. Gmail accounts for the Board members-All members should have their accounts set up by now.

Report of Subcommittees:

- **Facilities:** D. Yish – Facilities meeting was held on March 10th. Reductions in the Capital plan, motion denied to add Oxford Center School boiler and GOMS abatement of asbestos at the Town Meeting. Quaker Farm School hot water boiler and windows have been removed and new sinks have been reduced to \$4,000 from \$8,000 from the Capital plan. Also removed from the Capital plan were the new lockers for the 6th graders at Great Oak Middle School.
- **Policy:** P. Guillet

Motion 7

- Motion to adopt Policy 1250, Community Relations, Observations in School. **Motion was made by A. Cote; seconded by M. Cole. All in favor. Motion carried.**

-Policy and Regulation 3515, Non-Instructional Operation Community Use of School Facilities was a first read.

-Manual/Online access – getting proposal from CABA.

- **Curriculum:** M. Cole – Mr. Connellan spoke on Smarter Balance, the last meeting was held on March 6th and Oxford High School programs of study were discussed.
- **Negotiations:** P. Guillet - Secretary's contract negotiations is a work in progress.
- **Finance:** G. Carbonaro – Finance met on March 6th and check registers were discussed.

Motion 8

- Motion to approve the check register listings of February 14th and February 28th (FY 2013-2014) **was made by D. Soracco; seconded by A. Cote. All in favor. Motion carried.**

-Current 2013-2014 budget update – Mr. Carbonaro indicated that there is a current surplus of \$2,518.

Report of Board of Education Representatives and/or Liaisons:

- **PTO:** S. Kiernan – February 20th was the last meeting. March 29th the PTO is offering a babysitting class; March 27th is the Internet Safety class. There are plans for a clothing drive at Oxford Center School. Yankee/Red Sox trip on April 12th is all sold out.
- **Booster Club:** S. Brown – Nothing to report.
- **ACES:** P. Guillet – Meeting Thursday, March 13th.
- **Building/Roof Liaison:** D. Yish – Quaker Farm School Roof Project is at the state level – State Department of Education blessing.

Old Business:

None

New Business:

None

Audience of Citizens II:

None

Meeting Adjourned 9:13 p.m.

Respectfully Submitted,
Michelina Cevetillo
Substitute Recording Secretary
Minutes Subject to Approval