

Regular Meeting
Oxford Board of Education
Oxford Center School Media Center
Tuesday, April 8, 2014

Call to Order: Chair Diane Soracco called the meeting to order at 7:01 pm

Pledge of Allegiance

Roll Call

Board Members Present: Susan Kiernan, Gerard Carbonaro, Diane Soracco, Paula Guillet, David Yish, John Hatchell, Stephen Brown (entered at 7:04 pm), Amy Cote (entered at 7:06 pm)

Board Members Absent: Melissa Cole

Central Office Staff Present: Tim Connellan, Superintendent

Central Office Staff Absent: Rosemary Hanson, Director of Finance

Substitute Recording Secretary: Michelina Cevetillo

Reading of Mission Statement: D. Soracco read the Mission Statement.

Audience of Citizens I:

None

Approval of Minutes:

Motion 1

- Motion to approve the minutes of March 11, 2014 Regular meeting **was made by G. Carbonaro, seconded by John Hatchell. All in favor. Motion carried.**

Amendment to the Agenda

None

Report of Administrators:

- **Quaker Farms School** – Principal Cacace was present at the meeting.
- **Oxford Center School** – Principal Hendershot was absent at the meeting.
- **Great Oak Middle School** – Principal Murphy and Assistant Principal Miller were present at the meeting.
- **Oxford High School** – Principal Savo was present at the meeting (Assistant Principal McGrath was absent). D. Yish thanked Mr. Savo for the honorable mention for Donate Life CT in his report.
- **Pupil Personnel Services** – Director Cavallaro was present at the meeting.
- **No questions to the administrators**

Correspondence:

Letter from PACE.ECA was included in the packet.

Report of Superintendent: Mr. Timothy F. Connellan

Action Items:

Motion 2

- Motion to ratify the Superintendent's acceptance of the teacher resignation, Paul Vespe, 6th Grade Special Education Teacher at Great Middle School effective March 21, 2014 **Motion was made by A. Cote; seconded by G. Carbonaro.** Discussion – A. Cote asked about a replacement. Mr. Connellan said we are working on it. **All in favor; motion carried.**

Motion 3

- Motion to allow OHS students to go to Boston Science Museum, Boston, MA on May 1, 2014. **Motion was made by G. Carbonaro; seconded by P. Guillet. All in favor; motion carried.**

Motion 4

- Motion to allow OHS students to go to NYC Fashion District, NY on May 1, 2014. **Motion was made by A. Cote; seconded by J. Hatchell. All in favor; motion carried.**

Informational Items:

- April 2014 School District enrollment report included in packet.

Report of Business Manager: Ms. Rosemary

Action Items:

Motion 5

- Motion to approve the check register listings of March 14th and March 28th (FY 2013-2014) **was made by G. Carbonaro; seconded by D. Yish. All in favor. Motion carried.**

Informational Items:

- Current 2013-2014 budget update – R. Hanson indicated that there is a small surplus.

Report of the Chairman: Diane Soracco

None

Report of Subcommittees:

- **Facilities:** D. Yish – Facilities met on March 20th, post Capital Plan meeting. Quaker Farms School's water boiler and Oxford Center School's boiler were going to be added back to the Capital Plan. The Board of Selectman's meeting will be on April 2, 2014 and The Town Meeting will be on April 21, 2014.
- **Policy:** P. Guillet – Putting policies online. Looking to put the 9000 series, Bylaws online soon and the rest of the policies by end of the school year.

Motion 6

- Motion to adopt Policy and Regulation 3515, Non-Instructional Operations Community Use of School Facilities **was made by P. Guillet; seconded by S. Kiernan. All in favor. Motion carried.**

- **Curriculum:** M. Cole – Absent. Curriculum’s next meeting is May 1, 2014.
- **Negotiations:** P. Guillet – Waiting for contract language on the Secretary’s contract.
- **Finance:** G. Carbonaro – Finance met tonight at 6:00 pm. The current budget is very tight this year. G. Carbonaro commended the administrators for doing a great job this year with the budget. P. Guillet suggested that the Finance committee rotate in looking at the accounts payable checks with their back up. The committee will meet to discuss.

Report of Board of Education Representatives and/or Liaisons:

- **PTO:** S. Kiernan – March 19th was the last meeting. April 19th was going to be Shredding and Clothing Drive at Oxford Center School.
- **Booster Club:** S. Brown – The post prom is May 23rd and will be held at Sports Center. May 30th is a wine tasting at Villa Bianca and June 14th is Annual Oxford Day.
- **ACES:** P. Guillet – Mentioned that ACES is in the process of hiring a New Director. The next meeting is this Thursday.
- **Building/Roof Liaison:** D. Yish –Mentioned that he did not attend the last meeting.

Old Business:

None

New Business:

None

Audience of Citizens II:

None

Meeting Adjourned 9:13 p.m.

Respectfully Submitted,
 Michelina Cevetillo
 Substitute Recording Secretary
 Minutes Subject to Approval