

MINUTES
BOARD OF FINANCE
REGULAR MEETING – OXFORD TOWN HALL
SEPTEMBER 22, 2014 – 7:00 P.M.

The meeting was called to order by Chairman Jack Kiley at 7:00 p.m. and the Pledge of Allegiance was recited.

The following members were present: Chairman Jack Kiley, Lila Ferrillo, Tom Kelly, Robert DeBisschop. Also present: James Hliva, Finance Director. Absent: Richard Burke and Nancy Schmitt.

Motion to Accept the Minutes of August 25, 2014 Regular meeting made by Tom Kelly. Second by Robert DeBisschop. Motion passed unanimously.

Amendments to the Agenda – None.

Board members agreed to take item 8a. Report of Tax Collections at this time in the meeting.

Report on Tax Collections

Sharon Scinto attended the meeting.

Percentage of tax collections was discussed. Jack asked Sharon if another group of adjustments needs to be made to the tax records and Sharon indicated yes. A meeting of the Tax Committee will need to be held for review and possible approval of the adjustments. Sewer bills go out next week. Aircraft bills went out. Outstanding problems due to issue with the prior tax collector were discussed.

Audience of Citizens – None.

Old Business – None.

New Business

Transfer 2013-2014 approved by Selectmen on 9/17/14

Motion made by Tom Kelly to approve transfer. Second by Bob DeBisschop. Discussion: Jim noted that we received additional bills in early September for the attorney who represents Inland Wetlands and labor attorney who is negotiating the Town's contract and pending case with police officer. Motion passes unanimously.

Appropriation for flooring at Senior Center \$21,000

Walter Gadsby attended the meeting.

Walter noted he met with Jeff Haney and tiles are selected for the project. Jim noted bids were finalized Friday and will be put in the newspaper and expected in by October 3. It was noted that 2/3 of the project is going out to bid. Lila asked if there are funds in reserve to help with the cost of the project and Walter indicated that the budget is \$8,000 for building maintenance and they cannot afford to spend it on this project.

Motion made by Tom Kelly to Table the matter. Second by Bob DeBisschop. Discussion: Bob suggested there be a special meeting to act on this matter if the bids are available in early

October and Chairman Kiley noted a special meeting will be scheduled once the bids are in and decided on. Motion passes unanimously.

Appropriation of \$8,000 for Public Works summer help

Motion to discuss made by Tom Kelly. Second by Lila Ferrillo. Discussion: Jack indicated that the area near the football field at the high school, Lily Park and area near tennis courts on Great Oak Road have to be maintained and there is nothing in the budget for this. The school Board doesn't want to maintain the football field area because it will cost time and a half to hire staff they have which is costly. Parks and Recreation claims it is not responsible for the work.

Amended Motion to Deny made by Tom Kelly. Second by Lila Ferrillo. Discussion: Tom noted he is denying the request because it is for summer help and summer ends tonight (September 22, 2014 at 10:29 p.m.). Find a reason to justify the request. The question arose as to why Park and Recreation will not handle the work. Tom asked when the Town's contract for grass cutting expires and Jim indicated it ends this winter. Jim noted that the Town's contract includes lawn maintenance at all schools in town except the high school. It was noted that if there is an issue with Board of Education and Park and Recreation the Selectmen need to handle it. If the request is for the next fiscal year, the request should be put in then. The Board feels this is the responsibility of Parks and Recreation. Motion passes unanimously.

Appropriation for Open Burning Official

Motion to discuss made by Tom Kelly. Second by Jack Kiley. Discussion: Tom noted that when budget deliberations were being done, the Board consolidated the functions under the Fire Marshal and that was the justification to give him a pay raise. Open Burning duties fall under the Fire Marshal. Lila corrected Tom and noted that the funding went under Civil Defense. Jim noted that \$600 came out of Open Burning and \$4,000 was added to Civil Defense wages. Tom noted that Civil Defense is a function of the Fire Marshal. Bob noted it is not part of the Fire Marshal job. Jim was asked to confirm the funds being moved that he spoke about.

Amended Motion to Deny made by Tom Kelly. Second by Lila Ferrillo. Motion passes unanimously.

Monthly Reports

Report on Tax Collections – See page one.

Jim also reviewed revenue for the year. He noted that taxes is over budget due to the funds collected by the sheriff on the sale. State of Connecticut shows we are over budget. A large portion is for Special Education. Statute requires that the funds which are to go to Board of Education have to be put in the Town's account first. Licenses and permits is over by \$250,000. Other revenue is over budget also.

Board of Finance Contingency Activity report – reviewed.

General Fund Surplus – reviewed.

Cash position statement – reviewed.

Reports presented by Board of Education – Report to be received at the end of the week.

Adjournment

Motion to adjourn was made by Tom Kelly at 7:48 p.m. This was seconded by Bob Debisschop. Motion passes unanimously.

Respectfully submitted, Subject to approval

14 OCT 23 PM 3:33
TOWN OF MILFORD, CT
Theresa A. West
TOWN CLERK