

**MINUTES  
BOARD OF FINANCE  
REGULAR MEETING, OXFORD TOWN HALL  
OCTOBER 27, 2014 – 7:00 P.M.**

Present: Chairman Jack Kiley; Nancy Schmitt; Lila Ferrillo; Tom Kelly; and Robert DeBisschop. Also present: James Hliva, Finance Director. Absent: Richard Burke.

The meeting was called to order by Chairman Kiley at 7:00 p.m. and the Pledge of Allegiance was recited.

**ACCEPTANCE OF MINUTES**

**Motion** made by Ms. Ferrillo to approve the Minutes of the September 22, 2014 Regular Meeting. Motion seconded by Mr. Kiley. Motion passes unanimously.

**AMENDMENTS OF AGENDA - None**

Board members agreed to take up the Report on Tax Collections (Monthly Reports, Item 8a.) at this time.

Tax Collector, Sharon Scinto, attended the meeting. She presented the Committee members with a detailed report which she had put together. The report basically showed where the Tax Collector's office is presently considering the issues created by the previous tax collector. The report also showed how close the gap is to being closed.

Chairman Kiley complimented Ms. Scinto on all the hard work she and her department have been doing putting together this report, keeping tabs on incoming payments, tracking payments due, etc.

**AUDIENCE OF CITIZENS – None**

**OLD BUSINESS – None**

**NEW BUSINESS:**

(A) The new Superintendent of Schools had been expected to be at the meeting for introduction. She did not show up.

(B) Fire Dept. Chief Scott Pelletier was present for discussion of \$4,900 appropriation for a vehicle for the fire marshal. The amount has been approved by Board of Selectman. New vehicle is a 2007 that will need modifications. Motion was made by Ms. Ferrillo to approve the appropriation. Motion was seconded by Ms. Schmitt with contingency added by Mr. DeBisschop. Approved by all.

(C) Discussion on Tax Advisory Committee for information only. Discussion and review of October 23, 2014 meeting.

### MONTHLY REPORTS

- a. Report on Tax Collections – discussed earlier.
- b. Board of Finance Contingency Activity Report: discussion and review.
- c. General Fund Surplus: discussion and review.
- d. Trial balances and Balance sheets: discussion and review.
- e. Reports presented by Board of Education: review.

### ADJOURNMENT

Motion to adjourn the meeting was made by Nancy Schmitt at 7:45 p.m.; seconded by Bob DeBisschop. Motion passed unanimously.

Respectfully submitted,

Lynnette Steeves

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TOWN CLERK  
D. CT  
Schmitt