

MINUTES

BOARD OF FINANCE

SPECIAL MEETING

Wednesday October 9rd, 2019

Oxford Town Hall-7:00pm

Members Present: Chairman Jack Kiley, Sue Arpin, Dana Flach, Kathryn Dennen

Members Absent: Robert DeBisschop, Paula Jensen

Others Present: James Hliva (Finance Director)

Call to order: 7:01 pm

1. Pledge of Allegiance

2. Approve funding for Gas Line from Route 67 to Great Oak Road

Jack Kiley made motion to deny funding pending investigation and further explanation. The motion was seconded by Dana Flach. The motion carried unanimously.

3. Transfer approved at the 10/2/19 BOS meeting FYE 18/19

Dana Flach made a motion to approve transfer. See attachment A. The motion was seconded by Sue Arpin. The motion carried unanimously.

4. Appropriations approved at the 10/2/19 BOS meeting FYE 18/19

See attachment B.

5. Transfer approved at the 10/2/19 BOS meeting FYE 19/20

See attachment C.

6. Adjournment: 8:01 PM

Dana Flach made a motion to adjourn. The motion was seconded by Kathryn Dennen. The motion carried unanimously.

Respectfully Submitted,



Dawn Passerine, BOF Clerk

19 OCT 17 AM 10:06
TOWN OF OXFORD, CT
Dawn Passerine
TOWN CLERK

REQUEST FOR TRANSFER

Transfer number 8

To: Board of Selectmen

Date September 26, 2019

From: Finance

Re: Budget Line Item Transfer
2018-2019 FISCAL YEAR

| | ACCOUNT NUMBER | TITLE | AMOUNT |
|-------|----------------|------------------|-------------|
| To: | 5365-641-5368 | Insurance Claims | \$ 5,000.00 |
| From: | 5365-641-5369 | Safety Committee | \$ 5,000.00 |
| | | | |
| | | | |
| | | | |

Explanation:

Cost of Insurance Claims. Most of this was for the tornado

ACTION

Department Head Signature

Date _____

Board of Selectmen action

Date _____

Board of Finance Action

Date _____

To: Board of Finance

September 30, 2019

From: Finance Director

Re:2018-2019

APPROPRIATIONS

| Item # | Department | Account Number | Account | Amount |
|--------|----------------------------|----------------|----------------------|-------------------------|
| 1 | TO: Economic Development | 5290-570-106 | Salary | \$ 24,310.99 |
| | TO: Economic Development | 5290-643 | Benefits | \$ 2,096.14 |
| | FROM: Economic Development | 5290-517-46 | Wages Clerk | \$ 27.34 |
| | FROM: Economic Development | 5290-527 | Advertising | \$ 1,648.00 |
| | FROM: Economic Development | 5290-533 | Development Expenses | \$ 200.00 |
| | FROM: Economic Development | 5290-585 | Dues | \$ 1,224.00 |
| | FROM: Economic Development | 5290-77 | Supplies | \$ 499.54 |
| | FROM: General Fund balance | | | \$ 25,813.73 |
| | | | | \$ 22,808.25 |

Motion TO APPROVE - DANA FLACH
Seconded SUE ARPIN
Vote CARRIED UNANIMOUS
Comments
Comments

| | | | | |
|---|----------------------------|---------------|------------------|--------------|
| 2 | TO: Insurance Claims | 5365-641-5368 | Insurance Claims | \$ 40,412.09 |
| | FROM: General Fund balance | | | \$ 40,412.09 |

Motion TO APPROVE DANA FLACH
Seconded SUE ARPIN
Vote CARRIED UNANIMOUS
Comments

| | | | | |
|---|----------------------------|----------|----------|--------------|
| 3 | TO: Library | 5390-643 | Benefits | \$ 50,236.68 |
| | FROM: General Fund balance | | | \$ 50,236.68 |

Motion TO APPROVE DANA FLACH
Seconded SUE ARPIN
Vote CARRIED UNANIMOUS
Comments

| | | | | |
|---|----------------------------|----------|----------|--------------|
| 4 | TO: Police | 5390-643 | Benefits | \$ 81,015.47 |
| | FROM: General Fund balance | | | \$ 81,015.47 |

Motion TO DENY DANA FLACH
Seconded KATHRYN
Vote
Comments

To: Board of Finance

September 30, 2019

From: Finance Director

Re:2019-2020 Transfer requests

| Item # | | Department | Account Number | Account | Amount |
|--------|-------|------------|----------------|-----------------------------|-------------|
| 1 | TO: | Assessor | 5215-521-1000 | Overtime | \$ 5,000.00 |
| | FROM: | Assessor | 5215-551 | Computer Maintenance SYSTEM | \$ 5,000.00 |

Motion TO APPROVE DANA FLACH

Seconded SUE ARPIN

Vote MOTION CARRIED UNANIMOUS

Comments

Comments

| | | | | | |
|---|-------|--------|---------------|----------------------|--------------|
| 2 | TO: | Police | 5433-603-5433 | Police Vehicle Lease | \$ 45,600.00 |
| | FROM: | Police | 5235-600-6001 | Police Vehicle | \$ 45,600.00 |

Motion TO APPROVE DANA FLACH

Seconded SUE ARPIN

Vote MOTION CARRIED UNANIMOUS

Comments

| | | | | | |
|---|-------|--------------|---------------|---------------------|--------------|
| 3 | TO: | Public Works | 5456-602 | Equipment Rental | \$ 29,330.00 |
| | FROM: | Finance | 5320-560-5320 | Finance Contingency | \$ 29,330.00 |

Motion TO APPROVE DANA FLACH

Seconded SUE ARPIN

Vote MOTION TO CARRY UNANIMOUS

Comments