

MINUTES

BOARD OF FINANCE

SPECIAL MEETING

Tuesday April 14, 2020

6:00 PM

Members Present: Chairman Jack Kiley, Sue Arpin, Dana Flach, Katheryn Dennen, Paula Jensen, Dianne Sorracco

Also Present: James Hliva (Finance Director), Jason McKinnon (BOE), Robert Miller (BOE)

Open Meeting & Roll Call: 6:00 pm

Pledge of Allegiance

The purpose of this meeting is to review the proposed budget of the Board of Selectmen, as forwarded to the Board of Finance on March 4, 2020 including the Capitol Plan that was adopted at Town Meeting on March 9, 2020.

Specific items to be discussed are:

Education

Revenue

Debt Service

Board of Finance Contingency

Capital Projects

Jim Hliva went over the Revenue and Debt Service

Assessors:

Dana Flach made a motion to put back Conferences and Meetings to \$1600. Sue Arpin seconded the motion. The motion carried unanimously.

Building Dept. :

Dana Flach made a motion to make Contracted Services-Broadband \$1200. Diane Soracco seconded the motion. The motion carried unanimously.

Dana Flach made a motion to make Equipment – non-depreciable \$1000. Sue Arpin seconded the motion. The motion carried unanimously.
Jack Kiley made a motion to make Vehicle Maintenance \$1500. Sue Arpin seconded the motion. The motion carried unanimously.

Conservation Commission:

Dana Flach made a motion to make Legal Services-Land Use \$500. Sue Arpin seconded the motion. The motion carried unanimously.
Dana Flach made a motion to make Vehicle Maintenance \$750. Paula Jensen seconded the motion. The motion carried unanimously.
Sue Arpin made a motion to make Office Supplies \$250. Paula Jensen seconded the motion. The motion carried unanimously.

Dog Warden:

Dana Flach made motion to remove \$200. Mileage Reimbursement. Sue Arpin seconded the motion. The motion carried unanimously.
Dana Flach made motion to make Dog Food \$350. Paula Jensen seconded the motion. The motion carried unanimously.
Dana Flach made motion to make Vet Bills \$1500. Paula Jensen seconded the motion. The motion carried unanimously.
Dana Flach made motion to make Vehicle Maintenance \$500. Sue Arpin seconded the motion. The motion carried unanimously.
Dana Flach made motion to make Uniforms \$500. Kathryn Dennen seconded the motion. The motion carried unanimously.

Economic Development:

Jack Kiley made motion to make salary to \$60,000. Sue Arpin seconded the motion. The motion carried unanimously.
Jack Kiley made motion to make Travel \$4625. Kathryn Dennen seconded the motion. The motion carried unanimously.
Dana Flach made motion to make Supplies-Office \$0. Sue Arpin seconded the motion. The motion carried unanimously.
Jack Kiley made motion to make Development Expenses \$3500. Sue Arpin seconded the motion. The motion carried unanimously.

Elderly Commission:

Dana Flach made motion to make Wages-Dispatcher \$20,000. Paula Jensen seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Books & Publications \$400. Diane Soracco seconded the motion. The motion carried unanimously.

Diane Soracco made motion to make Postage \$2000. Dana Flach seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Supplies-Office \$1750. Diane Soracco seconded the motion. The motion carried unanimously.

Emergency Communication:

Sue Arpin made motion to take \$13,300 out of Emergency Backup Control Station and put into Capitol acct.#5235. Dana Flach seconded the motion. The motion carried unanimously.

Finance Dept.

Dana Flach made motion to move Contracted Service-Audit \$27,440. To the Finance Board. Sue Arpin seconded the motion. The motion carried unanimously.

Fire Dept.

Jack Kiley made motion to make Wages-Clerk Part Time \$10,903. Kathryn Dennen seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Education \$16,000. Diane Soracco seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Facility Maintenance-Service\$21,000. Paula Jensen seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Facility Maintenance-Supplies \$1750. Diane Soracco seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Heating Oil \$15,000. Sue Arpin seconded the motion. The motion carried unanimously.

Sue Arpin made motion to make Telephone \$7000. Jack Kiley seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Waste Removal \$6000. Kathryn Dennen seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Postage \$100. Diane Soracco seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Programs-Regular \$2750. Paula Jensen seconded the motion. The motion carried unanimously.

Fire Marshall:

Jack Kiley made motion to make Wages-Clerk 10,903. Diane Soracco seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Conferences & Meetings \$2000. Sue Arpin seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Supplies-Office \$1500. Diane Soracco seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Uniforms \$1000. Diane Soracco seconded the motion. The motion carried unanimously.

Dana Flach made motion to make Vehicle Maintenance \$1000. Diane Soracco seconded the motion. The motion carried unanimously.

Diane Soracco made motion to make Equipment-Depreciable \$2000. Dana Flach seconded the motion. The motion carried unanimously.

Adjournment: 8:19

Jack Kiley made a motion to adjourn. The motion was seconded by Sue Arpin. The motion carried unanimously.

Respectfully Submitted,

Dawn Passerine

Dawn Passerine, BOF Clerk