

MINUTES

BOARD OF FINANCE

REGULAR MEETING

Monday October 26th, 2020

Oxford Town Hall-7:00pm

Members Present: Chairman Jack Kiley, Sue Arpin, Dana Flach, Kathryn Dennen, Paula Jensen, Diane Soracco

Others Present: James Hliva (Finance Director), Kristyn Rosa (Administrative Assistant), George Temple (First Selectman), Ashley Schremmer (Tax Collector), Penelope Mudgett (Assessor). Present Via Zoom: Dr. Robert Miller (BOE), Dr. Jason McKinnon (BOE/Superintendent), Kathleen O'Neil (Grant Writer)

Call to order: 7:05 pm

Pledge of Allegiance

Moment of Silence in memory of Tom Kelly

3. Acceptance of Minutes

(a) July 27, 2020 Regular Meeting

Dana Flach made motion to accept the July 27, 2020 Regular meeting minutes. Sue Arpin seconded the motion. The motion carried, the vote went as follows; Ayes- Dana Flach, Kathryn Dennen, Jack Kiley, Sue Arpin, Paula Jensen. Abstain-Diane Soracco

(b) August 25, 2020 Special Meeting

Dana Flach made a motion to table August 25, 2020 Special Meeting minutes. The motion was seconded by Sue Arpin. The motion carried unanimously.

(c) September 28, 2020 Regular Meeting

Diane Soracco made a motion to accept the September 28, 2020 Regular Meeting minutes. The motion was seconded by Dana Flach. The motion carried, the vote went as follows; Ayes-Dana Flach, Sue Arpin, Kathryn Dennen, Jack Kiley, Paula Jensen. Abstain-Diane Soracco

4. Amendments to the Agenda

Jack Kiley made motion to add presentation by Dr. Robert Miller and Dr. Jason McKinnon of the Board of Education.

Jack Kiley made a motion for Board of Education to apply for the "Top School Security Prevention Grant 2020". The motion was seconded by Sue Arpin. The motion carried unanimously.

5. Audience of Citizens

None

6. Old Business

None

7. New Business

(a) Transfer request of \$11,000.00 from Finance Contingency for Engineering by the Grant Writer.

Dana Flach made motion to approve no more than \$6,000.00 for engineering from Finance Contingency. The motion was seconded by Sue Arpin. The motion carried unanimously.

(b) Approve budget and expenditure of Library "Everybody Learns Grant".

Robbie Costigan spoke & explained they already received the grant which took care of the monies needed to purchase PPE for library. No action was necessary on the part of the Board of Finance.

(c) Approve transfer of \$24,326.50 for Legal services Assessor from Finance Contingency (possible executive session).

At 8:05pm Sue Arpin made motion to go into Executive Session to discuss transfer of \$24,326.50 to legal services-Assessor, from Finance Contingency. The motion was seconded by Dana Flach. The motion carried unanimously. The following people were present for the Executive Session: Jack Kiley, Dana Flach, Sue Arpin, Kathryn Dennen, Diane Soracco, Paula Jensen, Jim Hliva, First Selectman George Temple, Kristyn Rosa, Penelope Mudgett & Ashley Schremmer.

The Zoom meeting was shut down and Dawn Passerine (BOF Clerk) was asked to leave the building for the Executive Session.

At 8:40 pm Sue Arpin made a motion to come out of executive session. The motion was seconded by Dana Flach. The motion carried unanimously.

Dana Flach made a motion to approve transfer of \$24,326.50 out of Finance Contingency to legal services-Assessor. Kathryn Dennen seconded the motion. The motion carried unanimously.

(d) Discussion on Eversource Tax Refund

Ashley Schremmer and Jim Hliva made a presentation explaining why the refund had to be made. No action was necessary on the part of the Board of Finance.

8. Monthly Reports

a. Board of Finance Contingency activity report

Jim Hliva went over the contingency activity report. The Board discussed the report.


b. Tax Collector report for September

Ashley Schremmer went over Tax Collector report.

9. Adjournment: 8:52 PM

Sue Arpin made a motion to adjourn. Paula Jensen seconded the motion. The motion carried unanimously.

Respectfully Submitted,



Dawn Passerine, BOF Clerk

7 (c) & (d) notes as per Jim Hliva

20 OCT 27 PM 1:23
TOWN CLERK
APR 26 11 44 AM
TOWN CLERK