

MINUTES

BOARD OF FINANCE

REGULAR MEETING

May 24, 2021

Oxford Town Hall-7:00pm

Members Present: Chairman Jack Kiley, Sue Arpin, Dana Flach, Kathryn Dennen, Paula Jensen

Members Absent: Diane Soracco

Others Present: James Hliva (Finance Director), Scott Pellitier (Fire Marshall), Jason McLain (Animal Control), George Temple (First Selectman)

Call to order: 7:02 pm

Pledge of Allegiance

3. Acceptance of Minutes

(a) March 11, 2021 Special Meeting Minutes

Jack Kiley made a motion to table March 11, 2021 Special Meeting minutes due to not enough detail. The motion was seconded by Sue Arpin. The motion carried unanimously.

(b) May 3, 2021 Budget Workshop Minutes

Jack Kiley made a motion to table May 3, 2021 Budget Workshop Minutes due to not enough detail. The motion was seconded by Sue Arpin. The motion carried unanimously.

4. Amendments to the Agenda

Jack Kiley made motion to amend the agenda to add request from Scott Pellitier for \$9,000 for phones for firemen. Dana Flach seconded the motion. The motion carried unanimously.

1) request from Scott Pellitier for \$9,000 for phones for firemen.

Jack Kiley said he read in the letter that the phones can no longer be used after June 1st. Scott Pellitier stated that the phone contains pcaps which are cancer causing and the state of Ct is one of 9 states that has banned the use of it and the insurance company informed them that as of July 1st they no longer have hazard cover insurance if they use that phone. It will be on the town. The state is coming to pick up phones for disposal. Jack Kiley asked if we approved this tonight would Scott order it immediately? Scott replied yes because we need it.

Jack Kiley made motion to approve the \$9,000 for the phone because they cant use.

Jack Kiley made motion to approve. Dana Flach seconded the motion the motion carried unanimously.

Jack Kiley: The next amendment to the agenda is the expansion to the firehouse, I don't believe anyone here has had a chance to look at it but I have and you have 3 quotes which I saw the 3 quotes and you have \$20,000 to do. Why is that necessary. Scott stated that they want to move the engineering room back and shrink that and give more room for the apparatus, we are always banging into walls and the wall is being destroyed. We are banging against the trucks and we spoke to the selectmen they took care of the kitchens in the other firehouses and we asked if we could have some of that kind of money to move that wall back so we can stop banging things around and damaging things. It just makes it a lot easier for us when moving equipment. We are really hoping we can get this resolved. Jack stated that this year we have no operating capital budget so this will have to come out of contingency, it can't be Locip....Jim Hliva stated it could be but would take a lot of time to get it approved. Jack stated that because the information on the project was not included on this agenda I think we should table this does anyone have any objections. Jack asked Scott if there were any plans on moving the Fire Marshalls office out of Public Works and moving into the Old Center School. George Temple said we may put the Fire Marshalls office into the old Center School.

George stated that they did work on all the other fire houses and nothing has been done to Center Fire house so if its needed and we can get it from LoCip he feels it would be a good project.

Sue Arpin asked if we can make the motion to take the money from LoCip. Jack Kiley said if worse comes to worse and we cant get the money from LoCip we can yank it out of our contingency. Scott stated it would cost up to \$20,000.

Dana Flach made motion to approve it through the application of LoCip, not to exceed \$20,000 to relocate the wall and the apparatus floor at the center fire station with the bid going to the lowest bidder of Diamond Rosa Construction. The motion was seconded by Sue Arpin. The motion carried unanimously.

5. Audience of Citizens

None

6. Old Business

None

7. New Business

(a) Parking Lot for Rockhouse Hill Sanctuary \$23,000

Jack stated he thought this was getting a little out of hand and asked George what he thought. He stated he didn't feel he could answer that from personal experience of using the trail but stated that there are a lot of people who are "elated" with it. He also stated that a lot of people from COG are very fond of it and use the trail regularly. And he thought that it was good for the children who were helping work on the trail. Dana wanted to know how it was covered under insurance, Jim Hliva said it was covered under the towns general liability. Jack wanted to know who is the supervisor and thinks it should come under park & recreation. George said they get a lot of grants for it and Dana wants to know who is doing the grants and are they getting paid to do them and who is closing them out. George said he is the supervisor but Joe Lanier is the man to see about all that, and suggested the Board of Finance have him to their next meeting and ask questions. Jack stated he is not against the program just feels there should be some accountability, and feels there is a lot of liability and a lot of people not from Oxford who are using the trail. George said he can make it so Joe Lanier can be overseen by Kyra Nesteriak and Park & Rec. and quarterly reports can be done and given to Park & Rec, the Board of Selectman and the Board of Finance.

Dana made a motion to deny it without prejudice. Sue Arpin seconded the motion. The motion carried unanimously.

(b) 2021 Suspense List

Dana stated she saw the suspense list and discussed it with Ashley Schremmer (who was present via Zoom) and everything was fine with the exception of a few things needing to be changed to deceased. It was for \$33,438.70 for 220 accounts, Ashley stated that one of the accounts was paid for by the landlord after the suspense list was made. Ashley will update it and email it to the Board of Finance in the morning. Dana Flach made a motion to accept the suspension list as presented for \$33,438.70 minus the Snooty Foods payments for 3 years as presented by the tax collector. Paula Jensen seconded the motion. The motion carried unanimously.

(c) 2020 – 2021 Transfers (5)

See attachment - A

8. Monthly Reports

a. Board of Finance Contingency activity report

The Board discussed the Contingency report.

b. Tax Collector report (April)

The report was discussed by the board. Jim Hliva and Dana Flach explained items and answered questions by Jack Kiley.

9. Adjournment: 8:55 PM

Kathryn Dennen made a motion to adjourn. Dana Flach seconded the motion. The motion carried unanimously.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Dawn Passerine", with a long, sweeping horizontal line extending to the right.

Dawn Passerine, BOF Clerk

To: Board of Finance

May 11, 2021

From: Finance Director

Re:2020-2021 Transfer requests

Item #	Department	Account Number	Account	Amount
1	TO: Dog Warden	5285-625	Heating	\$ 868.73
	TO: Dog Warden	5285-769	Supplies Department	\$ 332.11
	TO: Dog Warden	5285-811	Vehicle Repairs	\$ 363.31
	FROM: Dog Warden	5285-513-63	Wages Assistant	\$ 1,564.15
Motion DANA FLACH Seconded SUE ARPIN Vote ALL AYE - UNANIMOUS Comments JIM HLIVA EXPLAINED THE ASSISTANT				
2	TO: Insurances	5365-641-5368	insurance Claims	\$ 32,662.87
	FROM: Insurances	5365-641-5365	Package Policy	\$ 32,662.87
Motion JACK KILEY Seconded DANA FLACH Vote ALL AYE - UNANIMOUS Comments JACK KILEY ASKED JIM TO EXPLAIN - JIM EXPLAINED WHAT FOR AND HOW EXPENSED				
3	TO: Library	5390-625	Propane	\$ 290.54
	FROM: Library	5390-517-84	Wages Part Time	\$ 290.54
Motion JACK KILEY Seconded SUE ARPIN Vote ALL AYE - UNANIMOUS Comments JACK ASKED IF AND WHEN LIBRARY OPEN - HOURS WERE DISCUSSED				
4	TO: Registrars	5465-517-30	Wages Nov. Election	\$ 272.91
	FROM: Registrars	5465-556	Conference Dem	\$ 136.45
	FROM: Registrars	5465-557	Conference Rep	\$ 136.46
Motion DANA FLACH Seconded SUE ARPIN Vote ALL AYE - UNANIMOUS Comments NONE				

