

**MINUTES**  
**SPECIAL MEETING - BOARD OF FINANCE**  
**OXFORD TOWN HALL**  
**THURSDAY, APRIL 23, 2015, 7:00 p.m.**

Present: Chairman Jack Kiley; Richard Burke, Tom Kelly; Lila Ferrillo. Also present: James Hliva, Finance Director. Absent: Nancy Schmitt and Robert DeBisschop.

The meeting was called to order by Chairman Kiley at 7:00 p.m. and the Pledge of Allegiance was recited.

This is a special meeting being held to reconsider changes made to the 2015-2016 Town of Oxford budget. There is no audience participation.

Mr. Kelly made a motion to reconsider changes to the 2015-2016 budget which is being sent to the Town.

Mr. Hliva clarified that the Motion made by Mr. Kelly was made to send the Municipal budget of \$15,202,980 to Town Meeting. The Motion made by Mr. Kelly was seconded by Mr. Kiley. All in favor; motion passed.

Mr. Kelly began: there were three (3) items discussed at Tuesday, April 21, 2015 meeting. Items were: (1) Oxford Ambulance Association; (2) Judge of Probate.- fund \$6,500 to the Probate Attorney; (3) grant writer position.

**Judge of Probate:** \$6,501 was requested. Ms. Ferrillo moved to approve \$5,000 and let Mr. Calabrese come back to the BOF to explain the additional \$1,500. BOF would like an explanation as to the whereabouts of the missing \$8MM. Mr. Hliva said he had sent the judge an email requesting his presence at the Monday, April 27, 2015 meeting and he would also call the judge's office. Mr. Kelly seconded the motion. All in favor; motion passed.

**Grant Writer:** Grant writer's hours were cut from 32 hours per week to 19 hours per week. Salary decreased from \$54,960 to \$32,634 (19 hours @ \$33.03 per hour). Motion made by Ms. Ferrillo to approve; seconded by Mr. Kelly. All in favor; motion passed.

**Oxford Ambulance Association:** Motion made by Mr. Kelly to discuss; seconded by Ms. Ferrillo. Mr. Kiley noted that budget had been cut by \$30,000. At Tuesday's meeting, a motion was made to put \$15,000 back. Ms. Ferrillo made a motion to remove that \$15,000 since new information had come to light since that reinstatement and OAA could live with the budget BOF decided. If anticipated revenues are expected to be a certain amount (e.g., \$270,000) that amount is put into the budget, BOF is given the salary amounts, BOF gives OAA the difference to cover salaries. If that anticipated budget turns out to be \$260,000, OAA looks to BOF for the \$10,000 difference. However, if the revenue is \$310,000, OAA keeps that money and gives bonuses. Ms. Ferrillo says that overage should be returned to General Fund, reallocated like every other commission. OAA budget should stay the same, if problems arise they can come back to discuss.

Mr. Kelly noted "Executive Director base salary \$91,516". Reads from contract regarding increases.

Where does money for Annual Appeal go? Into special account to be used however they see fit, does not go towards operating costs. Ms. Ferrillo pointed out to OAA that taxpayers believe that their donations are going towards operation of ambulance corps.

Ms. Ferrillo made a motion to renew the reduction of \$15,000 in OAA budget. Mr. Kelly wants to make reduction to \$25,000. Mr. Kiley made a motion to make total cut to OAA \$40,000; seconded by Ms. Ferrillo.

Mr. Hliva said reduction to Contracted Services for OAA was \$20,000 to \$46,866, making the total department budget \$192,866.


Total municipal budget is now \$15,176,480. Mr. Kelly made a motion to present this amount \$15,176,480 to the Town Meeting; seconded by Mr. Kiley. All in favor; motion passed.

Mill rate will be 24.96 mills, an increase of .09, which is one-third of one percent.

Motion to adjourn made by Ms. Kelly; seconded by Ms. Ferrillo. All in favor, motion passes. Meeting is adjourned.

Respectfully submitted,

  
Lynnette Steeves, Clerk

15 MAY -8 PM 1:09  
TOWN OF STAMFORD, CT  
  
TOWN CLERK