

MINUTES
BOARD OF FINANCE
REGULAR MEETING
MONDAY September 26, 2022
OXFORD TOWN HALL 7:00 p.m.

Members present: Chairman Jack Kiley, Sue Arpin, Dana Flach, Paula Jensen, Diane Soracco and Kathryn Dennen.

Others Present: James Hliva (Finance Director)

The meeting was called to order at 7:00 p.m. by Chairman Kiley and all present stood for the Pledge of Allegiance of the Flag.

Item 3 Acceptance of minutes. Dana Flach made a motion to approve the August 2, 2022 Special Meeting minutes as presented. Seconded by Sue Arpin.

Sue Arpin made a motion to approve the August 22, 2022 minutes as presented. Seconded by Dana Flach. The motion carried.

Item 4 Amendments to the Agenda NONE

Item 5 Audience of Citizens NONE

Item 6 Old Business: Tax Collector Ashley Schremmer presented the Suspense list for the fiscal year ending June 30, 2022. Dana Flach had several questions on specific accounts. Dana Flach made a motion to approve the suspense list in the amount of \$30,949.44. Seconded by Sue Arpin. The vote was unanimous. Dana asked Ashley to present the Suspense list for future years before the end of the fiscal year, even if it would require preparing the Suspense List as of the end of May. Ashley said she would.

Item 7(a) Sargent Keith Buinauskas of the Oxford Police Department was present to discuss items 2 through 12 of the transfers. Chairman Kiley told Sargent Buinauskas that the transfers should be done throughout the year or the Police Department must stay in their budget. Keith said he understood but last year the budget was handled by the Resident State Trooper, who is no longer assigned to Oxford and he (Keith) had no input into the budget. Jim Hliva said that the main delay was not receiving the bill from the State of Connecticut until late August.

Item #		Department	Account Number	Account	Amount
1	TO:	Benefits	5305-780	Unemployment Insurance	5,225.41
	FROM:	Benefits	5305-643-10	Retiree Health Insurance	5,225.41

Motion Dana Flach
Seconded Sue Arpin
Vote Unanimous
Comments

2	TO:	Police	5433-521-1000	Overtime	114,204.44
	FROM:	Police	5433-515-58	Wages Police Officers	106,346.39
	FROM:	Police	5433-643-10	Wages Clerical	3,708.98
	FROM:	Police	5433-551	Computer Sys Maintenance	4,149.07

Motion Dana Flach
Seconded Sue Arpin
Vote Unanimous
Comments

3	TO:	Police	5433-590	Education	1,966.30
	FROM:	Police	5433-551	Computer Sys Maintenance	1,966.30

Motion Kathryn Dennen
Seconded Paula Jensen
Vote Unanimous
Comments

4	TO:	Police	5433-570-1000	State Pol Overtime	18,766.51
	TO:	Police	5433-570-5433	State Police Wages	9,228.94
	FROM:	Police	5433-603	Equipment Depreciable	6,869.31
	FROM:	Finance	5320-560-5320	Contingency	21,126.14

Motion Jack Kiley
Seconded Sue Arpin
Vote Unanimous
Comments Jack stated that he does not like the explanation given by the Police Department

5	TO:	Police	5433-643	Benefits	2,666.35
	FROM:	Police	5433-688	Medical	1,782.08
	FROM:	Police	5433-601	Equipment Lease	94.21
	FROM:	Finance	5433-603	Equipment Depreciable	790.06

Motion
Seconded
Vote
Comments

6	TO:	Police	5433-775	Telephone	1,858.41
	FROM:	Police	5433-601	Equipment Leased	1,858.41
	Motion	Dana Flach			
	Seconded	Kathryn Dennen			
	Vote	Unanimous			
	Comments				
7	TO:	Police	5433-811	Vehicle Maintenance	5,682.28
	FROM:	Police	5433-601	Equipment Leased	5,682.28
	Motion	Dana Flach			
	Seconded	Kathryn Dennen			
	Vote	Unanimous			
	Comments				
8	TO:	Police	5433-799	Water	948.73
	FROM:	Police	5433-613	Facility maintenance	91.73
	FROM:	Police	5433-688	Medical	857.00
	Motion	Dana Flach			
	Seconded	Kathryn Dennen			
	Vote	Unanimous			
	Comments				
9	TO:	Police	5433-798	Waste Removal	818.91
	FROM:	Police	5433-613	Facility maintenance	818.91
	Motion	Dana Flach			
	Seconded	Kathryn Dennen			
	Vote	Unanimous			
	Comments				
10	TO:	Police	5433-770	Office Supplies	1,866.01
	FROM:	Police	5433-605	Equipment Maintenance	859.15
	FROM:	Police	5433-552	Computer Sys Software	173.17
	FROM:	Police	5433-625	Heating	377.35
	FROM:	Police	5433-595	Electricity	355.62
	FROM:	Police	5433-613	Facility Maintenance	100.72
	Motion	Dana Flach			
	Seconded	Kathryn Dennen			
	Vote	Unanimous			
	Comments				
11	TO:	Police	5433-769	Supplies Departmental	378.78
	FROM:	Police	5433-552	Computer Sys Software	378.78

Motion Dana Flach
Seconded Kathryn Dennen
Vote Unanimous
Comments

12	TO:	Police	5433-525	Books	2,635.18
	FROM:	Police	5433-551	Computer Maintenance	833.60
	FROM:	Police	5433-550	Computer Hardware	316.53
	FROM:	Police	5433-552	Computer Software	1,485.05

Motion Dana Flach
Seconded Kathryn Dennen
Vote Unanimous
Comments

13	TO:	Benefits	5305-794	Workers Compensation	20,943.00
	TO:	Benefits	5305-794	Workers Compensation	12,000.67
	FROM:	Finance	5320-560-5320	Contingency	32,943.67

Motion Dana Flach
Seconded Sue Arpin
Vote Unanimous
Comments

Item 7(b) Transfers

1	TO:	Probate District	5450-570-5438	Probate Fee	9.68
	FROM:	Finance	5320-560-5320	Contingency	9.68

Motion Dana Flach
Seconded Sue Arpin
Vote Unanimous
Comments

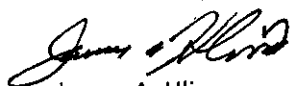
2	TO:	Town Clerk	5530-594	Primary Elections	658.59
	FROM:	Finance	5320-560-5320	Contingency	658.59

Motion Dana Flach
Seconded Sue Arpin
Vote Unanimous
Comments

Item 7(c) First Selectman Temple was unable to attend the meeting but had asked Jim Hliva to convey to the Board of Finance that all requests for APRA funds must be presented to the ARPA committee.

Being not further business, Sue Arpin made a motion to adjourn, Seconded by Dana Flach. The meeting was adjourned at 8 :21 p.m.

Respectfully Submitted



James A. Hliva

Finance Director

22 OCT 21 AM 11:22
TOWN OF AFRUD, CT
Dana Flach
TOWN CLERK