

**Board of Finance
Regular Meeting
January 23,2023
7:00PM**

Chairman Jack Kiley opened the meeting at 7:00PM

Attendance: Chairman Jack Kiley, Dana Flach, Kathryn Dennen, Paula Jensen, and Jim Hliva
(Finance Director)

Acceptance of Minutes :

October 24, 2022- Dana Flach motioned to approve the October 24th Minutes. Kathryn Dennen seconded motion. Motion carried.

November 7, 2022- Paula Jensen motioned to accept the November 7 minutes with the correction of the spelling of Helen Leung's name, David Jenson changed to David McKane and George Franzoni from George Renzonie.

Dana Flach Abstained.

Chairman Jack Kiley seconded. Motion carried.

November 16, 2022- Dana Flach motioned to accept the November 16 minutes. Paula Jensen seconded. Motion carried.

Chairman Jack Kiley motioned to add topics for discussion be added to the agenda.

- 1) The Board of Education proposed 23/24 budget
- 2) Facilitates manager
- 3) The schedule to start reviewing the proposed 2023/2024 budget request submitted from all departments of Oxford Connecticut. Dana Flach seconded. Motion carried.

Audience of Citizens- None

Discussion :

Board of Education:

Chairman Jack Kiley is requesting a more accurate breakdown of the Board of Education budget. Salaries for teachers, administrative salaries, custodian salaries and so forth. It was asked if the Board of Education came in under or above budget this past year. The Board of Finance does not have the audit as of yet for review.

Town of Oxford Budget Deliberations:

The calendar was discussed as to when meetings will be held for some departments.

Tentative dates

Board of Selectmen Wednesday, March 1, 2023

Board of Education Thursday, March 2, 2023

Capital Plan Town Meeting Monday, March 13, 2023.

Public Hearing Board Of Finance Monday, April 17, 2023

Annual Budget Monday, May 1, 2023.

Referendum Thursday, May 11, 2023

Facilities Manager:

There is a need for a Facilities Manager. Many buildings need to be looked after. Needed is someone with expertise, this could possibly be a six month position and then reevaluated to see if the position should continue. This could be paid for out of contingency.

Board of Finance:

Discussion on how the proposed budget should be presented for the Board of Finance review.

Discussion of possible starting dates and times to begin going over all of the departments budgets for 2023/2024. This will begin at the beginning of March through April, Monday through Thursday, starting at 6:30 PM and ending at 9 PM is the tentative schedule.

New Business

Transfers approved by the Board of Selectmen:

Chairman Jack Kiley motioned to approve the transfer of \$200 to the account, Assessment Appeals, from the Contingency account from Finance. Dana Flach seconded. Motion carried.

Dana Flach motioned to approve the transfer of \$729.26 to the library account from the library account. Kathryn Dennen seconded. Motion carried.

Kathryn Dennen motioned to transfer \$6195 to town council, assessors court case account, from finance contingency account. Paula Jensen seconded. Motion carried.

Paula Jensen motioned to transfer \$20,691 to town council, the outside labor Council account from finance, contingency account. Dana Flach seconded. Motion carried.

Dana Flach Motion to transfer \$7337.50 to Town Council, legal expense account from Finance, contingency account. Paula Jensen seconded. Motion carried.

Review of Tax Collectors Report, it is noted the tax collector is leaving and a new hire is to come. This is an elected position. The First Selectman will temporarily temp the position and it will go to election.

Dana Flach Motion to adjourn the meeting at 8:12 PM. Kathryn Dennen seconded. Motion carried.

Respectfully Submitted By
Kathleen Sundstrom
Kathleen Sundstrom
Clerk

TOWN OF OXFORD, CT
Cheryl H. Hall
TOWN CLERK

2023 FEB 22 P 1:00