

**MINUTES
SPECIAL MEETING
BOARD OF FINANCE – 2016/2017 BUDGET REVIEW
OXFORD TOWN HALL
MONDAY, MARCH 28, 2016 – 7:00 P.M.**

Present: Chairman Jack Kiley; Tom Kelly; Lila Ferrillo; Sue Arpin; Dana Flach. Also present: James Hliva, Finance Director. Absent: Robert DeBisschop.

Selectman Kathy Johnson and Board of Education member, Steve Brown, were present as Audience of Citizens.

The meeting was called to order by Chairman Kiley at 7:00 p.m. and the Pledge of Allegiance was recited.

Mr. Kiley announced that the purpose of the meeting was to review the FY 2016-2017 all department budget requests and make any adjustments. Board will only be reviewing spending. Revenue will be discussed last. Although the Board of Education was the first budget reviewed, it will be the last budget discussed.

Employee Benefits will be discussed on Tuesday, March 29, 2016.

Ms. Ferrillo asked if Mr. Hliva had prepared the updated budget summary. Mr. Hliva made copies and passed them out to the Board members.

Emergency Medical Services: VEMS requested \$31,827.00. Revenue is going up in the department. Revenue in the department has been going up so why ask for less money than last year. Discussion ensued among the Board regarding revenue and reasons for changes to the budget. Ms. Ferrillo suggested maintaining the Selectmen proposed \$46,866. Another discussion began regarding the purchase of a third ambulance. Ms. Flach confirmed the change of Contracted Services-Labor from \$34,000 to \$31,827. Ms. Hliva said the new budget amount is now \$190,693. Mr. Kiley made Motion to accept \$190,693; Motion seconded by Ms. Flach. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley	Tom Kelly	
Dana Flach		
Sue Arpin		
Lila Ferrillo		

All in favor; Motion passes.

Assessment Appeals Board: Mr. Kelly made a Motion to accept \$890.00; Mr. Kiley seconded the Motion. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Assessor: The Assessor never appeared before the Board because she was out ill. Mr. Kelly asked Mr. Hliva what the union increase was and the answer is 2.5%, plus the Assessor received a bump of \$1,000 in accordance with the contract to bring the Assessor to par with other town assessors. The Assistant Assessor received 2.5% increase as well as the Clerk. Mr. Hliva said no increase is proposed for non-union personnel.

The \$11,000 for Contracted Services-Mapping is the full charge and is divided among Inland/Wetlands (\$3500), Planning & Zoning (\$3000) and WPCA (\$3000) so it will be approved under Selectmen Proposed (\$4000).

Mr. Kelly questioned the purpose of a two-day clerk. Mr. Kelly asked for an explanation as to why the part-time clerk makes more money than the union position of Assessor Assistant. Mr. Hliva advised that the Assessor had asked for an increase in the part-time Clerk's rate because the work she does is personal property work. Salary has been reduced to \$16,900. Ms. Flach what Overtime is used for.

Mr. Kelly discussed Education. Ms. Flach said \$1800 is proposed so both people can attend a seminar at the same time. Both members of this office cannot be out of the office at the same time. Mr. Kelly asked if the union raises have been voted upon; Mr. Hliva said they have not.

Mr. Kelly made a Motion to return the Education back to \$1000 as it is not possible for two people to be out of the office at the same time. Discussion ensued regarding attendance at seminars/courses/recertifications. Ms. Ferrillo seconded this Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Ms. Ferrillo asked what portion of the Medical is non-union and Mr. Hliva said none of it is non-union; it is all union. All staff pay into the Medical.

Bottom line figure for the Assessor's Office is \$207,405. Mr. Kelly made the Motion to accept \$207,405; Ms. Ferrillo seconded this Motion.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes. Assessor's office budget is \$207,405.

Building Department: Current salary for the Building Official is \$72,178; non-Union salary. Mr. Kiley discussed the salary request. Building official put in more salary (as an incentive) than is reimbursed for medical benefits (the "Haney Proposal"). Mr. Hliva said that it was added to budget but not voted on at BOS meeting. Mr. Kelly stated that the bottom line figure does not include pay increases. Mr. Kiley said 2.5% are included in Contingency in case raises are approved. Mr. Kelly made the comment that in terms of funding no raises for non-Union people will be funded unless/until they pay a contribution to their medical benefits. A discussion began regarding this issue. Both Ms. Ferrillo and Ms. Flach suggested that Mr. Kelly approach the BOS to negotiate regarding the raises. Mr. Kiley stated that the BOF cannot decide who pays medical benefits with no contribution, but BOF can hold the pending increases in Contingency. Again, a discussion continued regarding non-Union versus Union contributions. Mr. Kiley suggested meeting with the Selectmen to discuss the raises. There will be no increases.

Total Building Department budget is \$134,315. Mr. Kelly made the Motion to accept \$134,315; Mr. Kiley seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley	Tom Kelly	
Dana Flach		
Sue Arpin		
Lila Ferrillo		

Motion passes.

Civic Activities: Mr. Hliva stated that Pomperaug River Watershed was reduced to \$2,000. Mr. Kelly suggested dropping the Historical Society from \$1,500 back to \$1,000. The extra \$500 is for extra file cabinets and an AV projector. There is no problem with \$1,500.

Mr. Kiley made the Motion to accept the budget total \$12,000. Ms. Ferrillo seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Civil Preparedness: The Emergency Management Director amount is not a salary, it is a stipend and should stay at \$4,000. But, because it is considered a salary, all taxes, pension and FICA are taken out of the \$4,000. Lengthy discussion ensued among BOF members regarding salary, benefits, etc.

Mr. Kiley made the Motion to accept the budget total \$9,400; Mr. Kelly seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Conservation Commission:

Enforcement Officer wages are \$46,115. Conservation Clerk is a union position; salary is \$40,952, up 2.5%. Mapping is Commission's share of \$11,000.

Total Conservation Commission budget is \$128,217.

Ms. Flach made the Motion to accept the budget \$128,217; Mr. Kelly seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		Lila Ferrillo
Dana Flach		
Sue Arpin		
Tom Kelly		

Motion passes.

Cultural Arts: Mr. Hliva carried forward the previous year's adopted of \$3,000. Mr. Kelly made the Motion to approve \$3,000 budget; Ms. Flach seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Debt Service – Interest/Principal: Mr. Hliva pointed out that included in debt service is the reduction of taking the cell towers revenue (\$1.3MM) and paying off Great Oak School roof, several leases and Great Hill Road project. If the BOS, BOF or Town Meeting does not approve, money will go into Fund Balance, more money will be needed next year for debt. Ms. Flach made the Motion to approve budget of \$793,536; Mr. Kiley seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Debt Service – Principal: Discussion was held in the prior item. Total Debt Service-Principal is \$2,248,239. Ms. Flach made a Motion to accept; Mr. Kelly seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Dog Warden: On hold. On to next item.

Economic Development Commission: On hold. On to next item

Board of Education: On hold. On to next item.

Elderly Commission: Director is Union position, 2.5% increase; Assistant Director is Union position. Electric bill has gone up because Eversource delivery charge keeps increasing.

Ms. Ferrillo made the Motion to accept budget amount of \$209,417; Ms. Arpin seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Emergency Communications: This used to be part of Fire Department, Fire Marshal and Ambulance. Maintenance Contract is for radio system, Public Works, Police, Fire and Ambulance. There will

Mr. Kelly made the Motion to accept \$129,983 total budget. Mr. Kiley seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Employee Benefits: On hold. Move to next item

Board of Ethics: Ms. Ferrillo made the Motion to accept \$100.00 total budget. Ms. Arpin seconded the Motion. Mr. Kiley asked, for the record, who is on the Board of Ethics. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Finance Department: No discussion. Ms. Ferrillo made the Motion to accept total budget \$205,498; Ms. Flach seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Board of Finance: No discussion. Ms. Flach made the Motion to accept \$2,000 budget; Mr. Kelly seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

After discussion regarding adding a line item, Ms. Flach modified her Motion to add \$16,000 to Board of Finance for Legal Fees; Mr. Kelly seconded the modification. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		

Sue Arpin
Tom Kelly
Lila Ferrillo

All in favor; Motion passes.

Board of Finance Contingency: Ms. Ferrillo asked if a line item could be added for charter attorney. The land use attorney is for fighting court appeals for affordable housing issues, not for regular issues. By Charter up to 1% (in this case \$350,000) can be held in Contingency for unknown items during the year. As departments run out of money through the year, transfers are made from the Contingency account to the individual account. Ms. Flach modified her previous Motion to Board of Finance to add \$16,000 for Legal Fees.

Mr. Kelly made the Motion to accept \$240,000 total budget; Ms. Arpin seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Fire Department: Department requested full-time person. Clerk will remain at \$8,024 and remain part-time. Ms. Flach recommended two part-time people, and two different people, not the same person doing both part-time positions. The part-time positions eliminate the need for benefits. Vehicle Maintenance was increased so there is no need to return to Contingency every year. Utilities increase is for Internet service.

Ms. Flach made the Motion to accept total budget of \$389,215; Mr. Kelly seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Fire Marshal: Fire Marshal salary remains \$61,423. Request for increase was to make up difference for not receiving blasting fees. There are three line items for deputy. \$8,072 is for a new deputy. Ms. Ferrillo questions need for new (3rd) deputy. With the shopping center presence, inspections will increase annually. Ms. Ferrillo asked if deputies have regular hours. Mr. Kelly asked does BOF want to fund third deputy.

Mr. Kiley made the Motion to approve third deputy; Ms. Arpin seconded the Motion. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley	Tom Kelly	Lila Ferrillo
Dana Flach		
Sue Arpin		

Motion passes.

The total budget for Fire Department is \$125,583. Mr. Kiley made the Motion to approve the total; Ms. Arpin seconded the Motion. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley	Tom Kelly	Lila Ferrillo
Dana Flach		
Sue Arpin		

All in favor; Motion passes.

Health & Social Services: Mr. Hliva noted that request was made at budget review meeting to cut \$1,000 from TEAM and add Valley United Way. \$1,000 was cut from TEAM and \$1,000 was added to Valley United Way. Budget total for Health & Social Services remains at \$13,018.

Ms. Flach made the Motion to accept \$13,018 total budget; Ms. Arpin seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Housing Authority: No discussion. Mr. Kelly made the Motion to accept total Housing Authority budget of \$400.00; Ms. Flach seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Insurance: This is Town package except Board of Education, Fire Department and Ambulance.

Ms. Ferrillo made the Motion to accept total Insurance budget of \$271,937; Ms. Flach seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Lake Housatonic Authority: No discussion. Ms. Flach made a Motion to accept the \$12,819 total budget. Mr. Kelly seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Lake Zoar Authority: No discussion. Ms. Flach made a Motion to accept the \$21,365 total budget. Mr. Kelly seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		

Sue Arpin
Tom Kelly
Lila Ferrillo

All in favor; Motion passes.

Lawn Maintenance: Mr. Hliva said this is by contract providing nothing has to be done at Tetlak Park. If it turns out that grass-cutting is needed in spring 2017/fall 2017 at the Park, Mr. Hliva will be back for more money.

Ms. Flach made a Motion to accept the \$56,220 total budget. Mr. Kelly seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Library: Everyone except part-timers are union. Mr. Kelly asked for explanation of increase in Children's Librarian. Mr. Hliva explained that this person is new employee who was brought in at Step 1. She will be at Step 1 for four months and then Step 2 for eight months. Ms. Ferrillo confirmed that \$267,844 is reduced amount because of items taken out because of move to new library. Salaries were increased by Union contract raises.

Ms. Flach made the Motion to accept \$267,844 total budget; Ms. Ferrillo seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Open Burning: No money being made. Mr. Kelly requested that item is removed from budget. Mr. Hliva confirmed that item will be removed from next year's budget.

Parks & Recreation: Part-time P.M. assistant was requested as new position. Amount depends on whether floater position is approved. If there is a floater, this position will not exist. Expense will either be \$13,312 or zero.

Discussion was held among BOF members regarding need for an additional assistant. Director needs administrative assistant while current Assistant is out on medical leave but there is no need for another position. Reduce \$13,312 to \$5,000 for afternoon assistant, not the floater.

Security at Jackson's Cove was just a line item for police overtime. Take out of the budget and move to police.

Ms. Flach made the Motion to accept total budget \$308,085; Mr. Kiley seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Planning & Zoning: Ms. Ferrillo was pleased with the department presentation, very articulate. The only change made to budget by Mr. Hliva is vehicle maintenance because if maintenance is put into budget, department owns the vehicle. This vehicle is used as a floater car for Town Hall. Take \$1000 out of this budget and move into Town Hall.

Ms. Flach made the Motion to accept \$170,164 zoning budget; Mr. Kelly seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Police Department: Mr. Hliva adjusted the Police Officers' salaries per the BOF previous discussion and overtime was reduced from BOS recommendation of \$80,000 to \$60,000. Actual figure for State Police is \$866,111. Mr. Hliva pointed out in Medical that four (4) out of eight

(8) officers are on Payment in Lieu of Benefits. The new vehicle line item has been removed and moved to Capital Budget. Uniform line is increased because there are more officers.

Mr. Kelly made the Motion to accept \$1,741,394; Ms. Flach seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Pomperaug Health District: Ms. Ferrillo and Mr. Kiley explained the services of Pomperaug Health District.

Ms. Flach made the Motion to accept \$110.027; Ms. Ferrillo seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Probate Court: Mr. Kiley made a Motion to reduce the proposed BOS amount of \$6,354 to \$5,000. Motion seconded by Mr. Kelly. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Public Works: Buybacks were reduced based on history. New Mechanics Helper and new Utility Man are new positions. New Utility Man will be removed. Discussion was held among

BOF employees regarding this issue. New employees would work Tuesday through Saturday; this is the position being funded. This should be clarified with Union to eliminate overtime. This answer is needed before Town Meeting. Ms. Flach made the Motion that the new position is dedicated to Tuesday through Saturday in Recycling; Mr. Kelly seconded the Motion. A vote was taken

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Mr. Kiley makes the Motion to accept \$990,502; Ms. Flach seconded the Motion. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Highways Maintenance: LOCIP money (\$275,000) was moved back into the budget. Mr. Kelly made the Motion to accept \$1,268,765; Ms. Flach seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Public Works Admin & General Expense: Computer Maintenance is reduced to \$2,000. Discussions ensued regarding Conferences & Meetings, Contracted Services-Storm Water (Quaker Farms remediation), Facility Maintenance-Services.

Mr. Kelly made the Motion to accept the amount of \$98,517; Ms. Ferrillo seconded. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Recycling / Solid Waste: Mr. Hliva said to remove Wages-Attendant and Wages-Overtime by hiring one person in Public Works. If Union doesn't agree, everything goes back the way it was.

Mr. Kelly made the Motion to accept \$269,417; Ms. Flach seconded the Motion. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Registrar of Voters: Ms. Flach made a Motion to accept \$71,207; Ms. Arpin seconded the Motion. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Selectmen: Based on Haney Plan, Mr. Hliva brought Administrative Assistant back to \$55,505; Selectman back to \$63,408; reduced mileage to \$600.00, reduced Engineering Fees. Discussion ensued regarding Grant Writer position, originally full-time position, now part-time. New total budget is \$275,630.

Mr. Kelly made a Motion to accept \$275,630; Mr. Kiley seconded the Motion. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Street Lighting: Mr. Hliva stated that the Town is not buying street lights. No discussion. Mr. Kelly made the Motion to accept \$33,000 budget; Ms. Flach seconded the Motion. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Tax Collector: Tax Collector brought back to current salary; Floater is removed and placed under Selectmen's office. Discussion ensued regarding Floater's salary and position. Ms. Flach questioned Conferences & Meetings and asks to reduce from \$1000 to \$500. Budget total is \$138,651. Mr. Kiley made the Motion to accept \$138,651; Mr. Kelly seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Town Clerk: Town Clerk and Assistants adjusted and moved back to current rate. Overtime reduced to \$400. Budget balance is \$182,245. Mr. Kelly made the Motion to accept; Mr. Kiley seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Town Counsel: Town Counsel reduced to \$75,000. Legal Claims are reduced to \$2,000. Legal Services-Assessment Appeals are reduced to \$5,000. Budget amount is \$105,000. Mr. Kelly made the Motion to accept \$105,000; Ms. Flach seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Town Hall: Computer System-Hardware contains \$6,000 general replacement; \$6,000 for server. Computer Maintenance will be going out for bid this year. Legal Notices increase is based on what has been spent so far. Website contains stipend of \$4,000. Budget total is \$262,093. Mr. Kelly made the Motion to accept \$262,093; Mr. Kiley seconded the Motion. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Treasurer: Mr. Kiley questioned nice to have or need for Deputy Treasurer. Mr. Hliva responded that this person takes in and verifies cash coming into office. Budget total is \$7,263. Mr. Flach made the Motion to accept \$7,263; Mr. Kelly seconded the motion. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		

Sue Arpin
Tom Kelly
Lila Ferrillo

All in favor; Motion passes.

Tree Removal: Three different companies used, rotated. Ms. Ferrillo explained use of Tree Warden. Discussion ensued among Board members. Ms. Flach made a motion to increase amount from \$40,000 to \$60,000; Mr. Kiley seconded the Motion. Budget total is \$62,040. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Water Hydrants: No discussion. Mr. Kelly said if an increase is needed, they can come back. Mr. Kelly made the Motion to accept budget \$75,836; Mr. Kiley seconded the Motion. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

WPCA: Mr. Kelly made the Motion to accept \$643,925; Ms. Flach seconded the Motion. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

Zoning: Mr. Kiley made the motion to accept budget amount \$900; Ms. Flach seconded the Motion. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Tom Kelly		
Lila Ferrillo		

All in favor; Motion passes.

There being no further business, Ms. Flach made the Motion to adjourn; Mr. Kelly seconded the Motion. Meeting adjourned at 10:05 p.m.

Next meeting is March 29, 2016 at 7:00 p.m.

Respectfully submitted,

X Lynnette Steeves
Lynnette Steeves
Clerk

16 APR -5 PM 2:28
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK