

MINUTES

BOARD OF FINANCE - SPECIAL MEETING

MONDAY, APRIL 25, 2016 – 7:00 P.M.

Present for the Board of Finance were Chairman Jack Kiley; Tom Kelly; Robert DeBisschop; Lila Ferrillo; Sue Arpin; Dana Flach. Also present: James Hliva, Finance Director.

The Special Meeting was opened at 7:00 p.m. by Chairman Jack Kiley. The Pledge of Allegiance was recited.

OLD BUSINESS: None

NEW BUSINESS:

(B) Appropriation Request from Police Dept. for Computers - \$14,225

Mr. Kelly made the Motion to transfer from Finance Contingency of \$14,225 to purchase five (5) laptop computers for the Police Department. Ms. Arpin seconded the Motion.

Ms. Flach asked where the money was coming from and the answer is General Fund. A discussion ensued about taking the money out of General Fund rather than Contingency. Mr. Hliva confirmed that these are not bodycams. These laptops are needed to be updated to be compatible with the dashcams.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Lila Ferrillo		
Tom Kelly		
Bob DeBisschop		

All in favor; Motion passes.

Mr. Hliva asked Mr. Kelly to restate his Motion. Mr. Kelly revised his Motion to do a transfer from Finance Contingency to purchase \$14,225 to purchase five (5) laptop computers. Ms. Arpin seconded the Motion. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Lila Ferrillo		
Tom Kelly		

Bob DeBisschop

All in favor; Motion passes.

(C) Appropriation request from Police Dept. for Tasers - \$27,724.60

Mr. Kelly made a Motion to approve a transfer of \$27,724.60 from Finance Contingency to purchase tasers. Mr. Kiley confirmed that this request is for twelve (12) units and there are nine (9) police officers including inactive officers. Mr. Kiley asked why there is a need for twelve (12) units. Ms. Ferrillo commented that there is always a need for back up if any one of the items fails. Oxford local police have no tasers. A discussion ensued regarding the need for this amount of tasers. Mr. Kiley suggested sharing the tasers among the police and Ms. Ferrillo pointed out that sharing is not done. Each officer is responsible for the unit assigned to him. Then a discussion ensued regarding savings incurred by purchasing tasers and bodycams.

Mr. Kelly rescinds his original Motion and made a Motion to table this item until the savings incurred can be confirmed by Sergeant Semosky. Mr. DeBisschop seconded the Motion. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley	Dana Flach	
Sue Arpin	Lila Ferrillo	
Tom Kelly		
Bob DeBisschop		

Motion to table passes, 4-2.

(D) Appropriation request for Lease Payoffs - \$619,136.62

Mr. Kelly made a Motion to accept from General Fund Balance the amount of \$619,136.62 for lease payoffs. Mr. DeBisschop seconded the Motion. Mr. Hliva listed the following items being paid off: leases from 2013; leases from 2012; and paying off Great Oak roof solar panel lease. The monies are coming from the cell phone towers sale. This has to go to Town meeting. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Lila Ferrillo		
Tom Kelly		
Bob DeBisschop		

All in favor; Motion passes.

(E) Appropriation request from Oxford Ambulance chase car - \$23,525

Mr. Kiley made a Motion to approve the purchase of a new chase car for \$23,525. Ms. Arpin seconded the Motion. Mr. Haney was present for discussion of the need for the new chase car as a public safety need. This will not be used as a personal vehicle; will only be used for emergency calls. Mr. Kelly expressed his concern about the use of the vehicle for anything other than a work vehicle. He believes that language should provide a firm structure for how the car is to be used, who is responsible and only for ambulance service members. Mr. Haney said that when the contract is rewritten this year language will be included. Mr. Kiley said the understanding is that if this vehicle is purchased it is owned by the Town of Oxford. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley	Tom Kelly	
Dana Flach		
Sue Arpin		
Lila Ferrillo		
Bob DeBisschop		

Motion passes, 5-1.

(F) Transfer 2015-2016

SEE ATTACHED TRANSFER REQUESTS.

(G) Appointment of auditor for Fiscal Year Ending 6/30/2016

Mr. Hliva said the auditor needs to be approved every year; this is the second year of the three-year contract.

Mr. Kelly made a Motion to approve the auditor; Mr. DeBisschop seconded the Motion. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Lila Ferrillo		
Tom Kelly		
Bob DeBisschop		

All in favor; Motion passes.

(H) Surveillance Equipment for Lily Park and Ryan Court

Mr. Hliva said he has not received any back up. It was approved last Thursday night. Ms. Ferrillo and Ms. Flach believes the item should be tabled.

Ms. Ferrillo made a Motion to table this item pending further information; Ms. Arpin seconded the Motion. A vote is taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Lila Ferrillo		
Tom Kelly		
Bob DeBisschop		

All in favor; Motion to table passes.

MONTHLY REPORTS

Mr. Kiley discusses this item. He reiterated that he asked for a report from the Tax Collector regarding collections. Ms. Flach responded to this comment. Mr. Hliva said the Tax Collector is waiting for comments. The Board is requesting a progress report.

ADJOURNMENT

Mr. Kiley made a Motion to adjourn; Motion seconded by Mr. DeBisschop. Meeting adjourns at 7:15 p.m.

Respectfully submitted,

Lynnette Steves

16 MAY -3 PM 3:33
TOWN OF OXFORD, CT
Margaret A. Black
TOWN CLERK

To: Board of Selectmen

April 6, 2016

From: Finance Director

Re:2015-2016 Appropriation requests

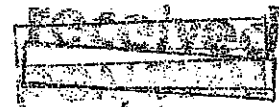
tem #	Department	Account	Account Number	Amount
1	TO: Debt Principal	Debt Principal Leases	5281-580	\$ 619,136.62
	FROM: General Fund Balance			\$ 619,136.62

Motion Mr. Kelly made a Motion to accept from General Fund Balance the amount of \$619,136.62 for lease payoffs.

Seconded Mr. Debisschop seconded the Motion.

Vote A vote is taken; all ini favor. Motion passes

Comments Mr. Hliva lilsted the leases that were paid off: leases from 2013; leases from 2012; and paying off Great Oak roof solar panel lease.



4/6/16

To: Board of Selectmen

April 6, 2016

From: Finance Director

Re: 2015-2016 Transfer requests

Item #	Department	Account	Account Number	Amount
1	TO: Planning and Zoning	Stenographer	5430-593	\$ - 500.00
	FROM: Planning and Zoning	Conferences	5430-555	\$ 250.00
	FROM: Planning and Zoning	Education	5430-590	\$ 250.00
Motion Mr. Kelly made the Motion to Approve				
Seconded Mr. Debisschop seconded the Motion.				
Vote All in favor; Motion passes				
Comments				
2	TO: Elderly	Telephone	5295-775-7	\$ 23.00
	FROM: Elderly	Cell Telephone	5295-774	\$ 23.00
Motion Mr. Kelly made the Motion to approve.				
Seconded Mr. Kiley seconded the Motion.				
Vote All in favor; Motion passes.				
Comments				
3	TO: Elderly	Facility Repairs	5295-613	\$ 1,237.00
	FROM: Finance	Contingency	5320-560-5320	\$ 1,237.00
Motion Mr. Kelly made a Motion to approve;				
Seconded Mr. DeBisschop seconded the Motion.				
Vote				
Comments Ms. Ferrillo revised the Motion to take the \$1,237.00 out of the heating item; Mr. Kelly seconded the Motion. All in favor; Motion passes.				
4	TO: Town Hall	Facility Maintenance	5545-613	\$ 7,260.00
	FROM: Town Hall	Heating	5545-625	\$ 7,260.00
Motion Mr. Kelly made the Motion to approve;				
Seconded Motion seconded by Ms. Flach				
Vote All in favor; Motion passes.				
Comments Mr. Hliva commented that the \$7,260.00 will pay for the outside door. He has been advised by Building Inspector that inside door will also have to be replaced. If project is approved all in one, it will have to go out to bid. If he puts in one door at a time it will not have to go out to bid. Mr. DeBisschop asked which budget will money come from. Ms. Ferrillo believes the outside door should be replaced before the inside door.				

RECEIVED
4/6/16