

**MINUTES  
BOARD OF FINANCE  
REGULAR MEETING, OXFORD TOWN HALL  
JUNE 25, 2018 – 7:00 P.M.**

Present: Chairman Jack Kiley; Sue Arpin; Dana Flach, Paula Jensen and Robert DeBisschop.  
Also present: James Hliva, Finance Director; Sharon Trede, Tax Collector. Absent: Jeff Grant

The Regular Meeting was opened at 7:00 p.m. by Chairman Jack Kiley. The Pledge of Allegiance was recited.

- 3) **ACCEPTANCE OF MINUTES**  
    **(a) January 22, 2018 Regular Meeting**  
    **(b) March 14, 15, 20, 22 and 27 Special Meetings**  
    **(c) April 4, 11, 12, 17, 18, 19, 23, 24 and 25 Special Meetings**  
    **(d) May 21, 2018 Regular Meeting**  
    **(e) June 7, 2018 Special Meetings (2)**

Mr. Kiley offered the Committee members some time to review the previous meeting Minutes. Mr. Kiley made a Motion to accept the Minutes of the above-referenced meetings items (a) through (c). Mr. DeBisschop seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Bob DeBisschop		
Paula Jensen		

All in favor; Motion passes and the above-referenced Minutes are accepted.

Mr. DeBisschop made a Motion to accept the Minutes of May 21, 2018 Regular Meeting. Ms. Flach seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Bob DeBisschop		
Paula Jensen		

All in favor; Motion passes and the above-referenced Minutes are accepted.

Mr. Kiley made a Motion to accept the Minutes of the two June 7, 2018 Special Meetings. Ms. Arpin seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Bob DeBisschop		
Paula Jensen		

All in favor; Motion passes and the above-referenced Minutes are accepted.

4) **AMENDMENTS TO THE AGENDA:**

Mr. Kiley made a Motion to add the following items to the Agenda: (a) Economic Development; (b) Library Capital; (c) Education Operating Budget; and (d) Tree Warden. Mr. DeBisschop seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Bob DeBisschop		
Paula Jensen		

All in favor; Motion passes and the above-referenced items are added to the Agenda.

5) **AUDIENCE OF CITIZENS - N/A**

6) **OLD BUSINESS – N/A**

7) **NEW BUSINESS**

(a) 2017-2018 transfers (**no BOS meeting – no transfers**)

(b) 2018 Suspense List

Sharon Trede, Tax Collector, appeared to present the modified 2018 Suspense List and her explanation regarding preparation of same. The grand total of the Suspense List is \$157,000. This amount will be turned over to the collection agency.

Ms. Flach made a Motion to accept the 2018 Suspense List as presented. Ms. Arpin seconded the Motion. A vote was taken.

<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Jack Kiley		
Dana Flach		
Sue Arpin		
Bob DeBisschop		
Paula Jensen		

All in favor; Motion passes and the 2018 Suspense List is accepted.

Mr. Kiley requested that Mr. Hliva press First Selectman George Temple to sign the contract for TaxServ. TaxServ is the collection agency which will be used to collect the \$157,000 on the Suspense List.

(c) Tree Warden

Mr. Beauprey appeared. Mr. Kiley raised the question of how to prepare bids for tree work that will go over \$10,000 for the year. A discussion ensued regarding same.

A brief discussion was held regarding the issue of the trees on Holbrook Road.

(d) Report on cost to date for the May 15, 2018 tornado

Mr. Hliva reported that cost to date (Protective Measures) is \$125,218.50. A lengthy discussion ensued among Board members regarding costs still accruing as a result of tornado cleanup as well as expenses already included in the cost to date. Mr. Hliva gave an explanation of the different parts of FEMA.

(e) Ambulance

According to Mr. Kiley, the new ambulance is being taken out of service. There are still issues with the vehicle. It will be returned to the manufacturer.

(f) Economic Development

Mr. Kiley noted that Mr. Temple would like to meet with the Board of Finance regarding the budget.

There being no further discussion, Motion to adjourn was made by Ms. Flach, and seconded by Ms. Arpin. All in favor. Meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Lynnette Steeves, Clerk

*Lynnette Steeves*

TOWN CLERK

18 JUN 27 AM 10:21  
TOWN OF OXFORD, CT  
*Shirley A. Clark*