

MINUTES

BOARD OF FINANCE

REGULAR MEETING

MONDAY SEPTEMBER 24, 2018

Oxford Town Hall-7:00pm

Members Present: Chairman Jack Kiley, Sue Arpin, Dana Flach, Paula Jensen, Robert DeBisschop, Jeff Grant

Others Present: James Hliva (Finance Director), Sgt. Dan Semosky (Oxford Resident Trooper), John Barlow (Facilities Mgr.), Olga Simoes (Dir. Of Finance, BOE), Scott Halstadt (WPCA), Kyra Nesteriak (Park & Rec), George Temple (First Selectman)

Call to order: 7:00 pm

Pledge of Allegiance

3. Acceptance of Minutes:

(a) August 28, 2018 Regular Meeting

Dana Flach made a motion to accept the August 28, 2018 Regular Meeting minutes. The motion was seconded by Sue Arpin. The motion carried unanimously.

4. Amendments to the Agenda:

None

5. Audience of Citizens:

None

6. Old Business:

None

7. New Business:

(a) Presentation on the new Town of Oxford Web Site

Margaret West gave a presentation on the new Town of Oxford Web Site.

(b) Approve funding for Board of Education System wide computer wiring and switches \$304,115.34

Funding for switches was tabled.

Sue Arpin made a motion to approve \$129,000.00 for Board of Education System wide computer wiring to be sent to Board of Selectmen. The motion was seconded by Jeff Grant. The motion carried unanimously.

Olga Simoes was present to explain.

(c) Approve funding for Board of Education Firewall upgrade \$99,500.00

Sue Arpin made a motion to approve \$100,000.00 for Board of Education Firewall upgrade to be sent to Board of Selectmen. The motion was seconded by Jeff Grant. The motion carried unanimously.

Olga Simoes was present to explain.

(d) Approve funding for Board of Education tank removal and replacement at Center School \$48,683.00

Robert DeBisschop made a motion to approve \$48,683.00 for tank removal and replacement at Center School. The motion was seconded by Dana Flach. The motion carried unanimously.

John Barlow was present to explain.

(e) Transfer 2018-2019 AmeriCorp Intern from Contingency /Oxford Share \$1,500.00

Dana Flach made a motion to approve \$1,500.00 from Contingency for Oxford's portion of AmeriCorp intern for Oasis committee. The motion was seconded by Robert DeBisschop. The motion carried unanimously.

(f) Approve \$45,882.22 for Police Interceptor Capital and Non Recurring

Jack Kiley made a motion to send to town meeting taking \$45,882.22 out of Capitol for Police Interceptor. The motion was seconded by Jeff Grant. The motion carried unanimously.

Sgt. Dan Semosky and First Selectman George Temple spoke on this.

(g) Approve Police portable radios \$32,798.25 from General Fund

Jack Kiley made a motion to send to town meeting taking 32,800.00 from Capitol for Police portable radios. The motion was seconded by Sue Arpin. The motion carried unanimously.

(h) Appropriation 2018-2019 WPCA Sewer Inspection fees (\$12,000.00)

Dana Flach made a motion to approve Appropriation transfer request of \$12,000.00 for Sewer Inspection Fees from General Fund Balance to WPCA. The motion was seconded by Sue Arpin. The motion carried unanimously.

Scott Halstead spoke on this transfer.

(i) Transfers 2017-2018 (46)

SEE ATTACHED SHEETS MARKED "TRANSFERS 7 (i)"

(j) Appropriations (4)

ITEM #

1. TO: Insurance Claims

From: General Fund Balance

Robert DeBisschop made a motion to send Appropriation Request of \$6,536.53 from General Fund to Insurance Claims to Town Meeting. The motion was seconded by Paula Jensen. The motion carried unanimously.

2. TO: Lawn Maintenance

FROM: General Fund Balance

Jack Kiley made a motion to send Appropriation Request of \$6,407.57 from Contingency to Lawn Maintenance to Town Meeting. Jeff Grant seconded the motion. The motion carried unanimously.

3. TO: Outside Attorneys

FROM: General Fund Balance

Dana Flach made a motion to send Appropriation Request of \$47,677.50 from Contingency to Outside Attorneys to Town Meeting. Jack Kiley seconded the motion. The motion carried unanimously.

4. TO: State Police \$31,630.69

TO: State Police Overtime \$ 48,137.75

TO: Wages Overtime \$ 7,200.00

FROM: General Fund Balance \$86,968.44

Dana Flach made a motion to send the above (#4) Appropriation Request to Town Meeting. Sue Arpin seconded the motion. The motion carried unanimously.

8. Monthly Reports:

(a) Board of Finance Contingency Activity report 2017-2018

No discussion.

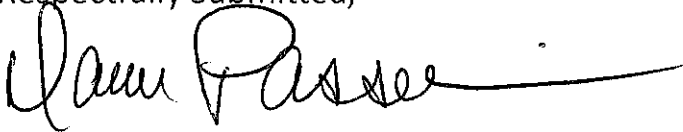
(b) Tax Collectors Report

No discussion.

9. Adjournment: Meeting was adjourned at 10:03PM

Dana Flach made a motion to adjourn. The motion was seconded by Sue Arpin. The motion carried unanimously.

Respectfully Submitted,



Dawn Passerine, BOF Clerk

18 OCT -4 AM 11:13
TOWN OF OXFORD, CT
Dawn Passerine
TOWN CLERK

To: Board of Finance**August 15, 2018****From: Finance Director****Re:2017-2018 Transfer and Appropriation requests****TRANSFER**

Item #		Department	Account Number	Account		Amount
1	TO:	Finance Contingency	5320-560-5320	Contingency	\$	17,895.35
	FROM:	Assessor	5215-513-61	Asst Assessor	\$	17,895.35
	Motion	Dana Flach made motion to approve transfer				
	Seconded	Robert DeBisschop				
	Vote	Motion Carried Unanimously				
	Comments					
	Comments					
2	TO:	Conservation IWWC	5265-570-111	Engineering	\$	1,272.00
	FROM:	Conservation IWWC	5265-570-123	Mapping	\$	1,272.00
	Motion	Dana Flach made motion to approve transfer				
	Seconded	Robert DeBisschop				
	Vote	Motion carried unanimously				
	Comments					
3	TO:	Dog warden	5285-513-62	Wages Warden	\$	17,852.83
	FROM:	Dog warden	5285-513-63	Wages Assistant Warden	\$	4,087.05
	FROM:	Dog warden	5285-513-93	Wages Deputy Warden	\$	9,596.50
	FROM:	Dog warden	5285-590	Education	\$	975.00
	FROM:	Dog warden	5285-595	Electricity	\$	546.82
	FROM:	Dog warden	5285-604	Equipment	\$	1,028.52
	FROM:	Dog warden	5285-625	Heating	\$	377.48
	FROM:	Dog warden	5285-690	Mileage	\$	400.00
	FROM:	Dog warden	5285-767	Dog Food	\$	461.02
	FROM:	Dog warden	5285-785	Uniforms	\$	380.44
	Motion	Jack Kiley made a motion to deny transfer due to they didn't go through proper procedure				
	Seconded	Sue Arpin				
	Vote	Motion carried unanimously				

To: Board of Finance

August 15, 2018

From: Finance Director

Re:2017-2018 Transfer and Appropriation requests

TRANSFER

Item #	Department	Account Number	Account	Amount
Comments				

To: Board of Finance**August 15, 2018****From: Finance Director****Re:2017-2018 Transfer and Appropriation requests****TRANSFER**

Item #		Department	Account Number	Account		Amount
4	TO:	Elderly	5295-595	Electricity	\$	1,356.43
	FROM:	Elderly	5295-613	Facility maintenance	\$	988.38
	FROM:	Elderly	5295-625	Heating	\$	2,344.81
	Motion Jack Kiley made motion to approve transfer					
	Seconded	Sue Arpin				
	Vote	Motion carried unanimously				
	Comments					
5	TO:	Employee Benefits	5305-522-86	Buybacks	\$	6,990.27
	TO:	Employee Benefits	5305-523	Pay in Lieu Health Insurance	\$	10,300.00
	TO:	Employee Benefits	5305-644	Teamster Insurance	\$	23,868.00
	FROM:	Employee Benefits	5305-643	Medical Insurance	\$	41,158.27
	Motion Jeff Grant made motion to approve transfer					
	Seconded	Robert DeBisschop				
	Vote	Motion carried unanimously				
	Comments					
6	TO:	Finance	5315-517-110	Wages Clerk	\$	149.27
	FROM:	Finance	5315-515-18	Wages Bookkeeper	\$	149.27
	Motion Dana Flach made motion to approve transfer					
	Seconded	Jack Kiley				
	Vote	Motion carried unanimously				
	Comments					
7	TO:	Fire Marshall	5330-550	Computer Hardware	\$	57.99
	TO:	Fire Marshall	5330-770	Supplies	\$	71.85
	FROM:	Fire Marshall	5330-775	Telephone	\$	129.84

To: Board of Finance**August 15, 2018****From: Finance Director****Re:2017-2018 Transfer and Appropriation requests****TRANSFER**

Item #		Department	Account Number	Account	Amount
	Motion	Dana Flach made motion to			
	Seconded	approve transfer			
	Vote	Sue Arpin			
	Comments	Motion carried unanimously			
8	TO:	Health and Social Service	5340-513-70	Social Serv Coordinator	\$ 22.20
	FROM:	Health and Social Service	5340-579-5351	Recreation Assistance	\$ 22.20
	Motion	Dana Flach made motion to			
	Seconded	approve transfer			
	Vote	Robert DeBisschop			
	Comments	Motion carried unanimously			
9	TO:	Health and Social Service	5365-641-5365	Insurance Town	\$ 2,633.52
	TO:	Health and Social Service	5365-641-5366	Insurance Fire and Ambul	\$ 140.81
	FROM:	Employee Benefits	5305-794	Workers Comp	\$ 2,774.33
	Motion	Dana Flach made motion to			
	Seconded	approve transfer			
	Vote	Sue Arpin			
	Comments	Motion carried unanimously			
10	TO:	Parks	5425-595	Electricity	\$ 770.53
	FROM:	Parks	5340-579-5351	Waste Removal	\$ 770.53
	Motion	Jack Kiley made motion to			
	Seconded	approve transfer			
	Vote	Dana Flach			
	Comments	Motion carried unanimously			
11	TO:	Parks	5425-517-77	Wages seasonal	\$ 1,928.48
	TO:	Parks	5425-517-81	Wages Part Time	\$ 1,534.50
	FROM:	Parks	5425-613	Facility Maintenance	\$ 1,396.65

To: Board of Finance**August 15, 2018****From: Finance Director****Re:2017-2018 Transfer and Appropriation requests****TRANSFER**

Item #		Department	Account Number	Account		Amount
	FROM:	Parks	5425-614	Facility Supplies	\$	1,570.75
	FROM:	Parks	5425-798	Waste Removal	\$	495.58
	Motion	Jack Kiley made motion to approve transfer				
	Seconded	Dana Flach				
	Vote	Motion carried unanimously				
	Comments	Kyra Nesteriak spoke on the transfers				
12	TO:	Planning and Zoning	5430-521-1000	Overtime Secretary	\$	464.12
	TO:	Planning and Zoning	5430-598	Engineering	\$	327.33
	FROM:	Planning and Zoning	5430-555	Conferences	\$	791.45
	Motion	Dana Flach made motion to approve transfer				
	Seconded	Paula Jensen				
	Vote	Motion carried unanimously				
	Comments					
13	TO:	Public Works	5455-515-65	Wages Utility Man	\$	21,771.97
	TO:	Public Works	5455-515-68	Wages Secretary	\$	3,122.45
	TO:	Public Works	5455-515-69	Snow Plowing	\$	2,316.09
	TO:	Public Works	5455-521-1000	Overtime	\$	100,120.17
	TO:	Public Works	5455-522-71	Buybacks	\$	30.72
	FROM:	Public Works	5455-511-64-13	Driveway Inspections	\$	95.12
	FROM:	Public Works	5456-610	Gasoline	\$	101,299.21
	FROM:	Public Works	5456-683	Road Lining	\$	619.93
	FROM:	Public Works	5456-630	Highway Materials General	\$	25,347.14
	Motion	Dana Flach made motion to approve transfer				
	Seconded	Paula Jensen				
	Vote	Motion carried unanimously				
	Comments					
14	TO:	Public Works	5457-595	Electricity	\$	4,675.39
	TO:	Public Works	5457-625	Heating Fuel	\$	2,825.89
	TO:	Public Works	5457-799	Water	\$	24.65

To: Board of Finance

August 15, 2018

From: Finance Director

Re:2017-2018 Transfer and Appropriation requests

TRANSFER

Item #	Department	Account Number	Account	Amount
FROM:	Public Works	5457-570-148	Cont Serv Storm Water	\$ 7,525.93

Motion	Dana Flach made motion to approve transfer
Seconded	Sue Arpin
Vote	Motion carried unanimously
Comments	

To: Board of Finance**August 15, 2018****From: Finance Director****Re:2017-2018 Transfer and Appropriation requests****TRANSFER**

Item #		Department	Account Number	Account		Amount
15	TO:	Recycling	5465-570-341	Tires	\$	600.00
	FROM:	Recycling	5465-570-312	Freon	\$	600.00
	Motion	Sue Arpin made motion to approve transfer				
	Seconded	Jeff Grant				
	Vote	Motion carried unanimously				
	Comments					
16	TO:	Town Hall	5545-517-34	Wages Receptionist	\$	440.50
	TO:	Town Hall	5545-517-35	Wages Receptionist	\$	357.63
	FROM:	Town Hall	5545-811	Vehicle Maintenance	\$	802.13
	Motion	Jeff Grant made motion to approve transfer				
	Seconded	Jack Kiley				
	Vote	Motion carried unanimously				
	Comments					
17	TO:	Town Hall	5545-595	Electricity	\$	7,530.20
	TO:	Town Hall	5545-601	Lease Purchasing	\$	4,975.49
	FROM:	Town Hall	5545-811	Vehicle Maintenance	\$	2,554.71
	Motion	Dana Flach made motion to approve transfer				
	Seconded	Sue Arpin				
	Vote	Motion carried unanimously				
	Comments					
18	TO:	Town Hall	5545-550	Computer Hardware	\$	1,327.79
	TO:	Town Hall	5545-552	Computer Software	\$	1,530.20
	FROM:	Town Hall	5545-670	Legal Notices	\$	2,857.99
	Motion	Dana Flach made motion to approve transfer				
	Seconded	Sue Arpin				
	Vote	Motion carried unanimously				

To: Board of Finance

August 15, 2018

From: Finance Director

Re:2017-2018 Transfer and Appropriation requests

TRANSFER

Item #	Department	Account Number	Account	Amount
Comments				

To: Board of Finance**August 15, 2018****From: Finance Director****Re:2017-2018 Transfer and Appropriation requests****TRANSFER**

Item #		Department	Account Number	Account		Amount
19	TO:	WPCA	5580-511-74	Wages Lineman	\$	10,862.28
	FROM:	WPCA	5580-737-5581	Sewer Fee Seymour	\$	10,862.28
	Motion	Jack Kiley made a motion to deny transfer due to they didn't go through proper procedure				
	Seconded	Dana Flach				
	Vote	Motion carried unanimously				
	Comments					
20	TO:	Town Counsel	5535-672-202	Legal Expenses	\$	1,787.40
	TO:	Town Counsel	5535-672-203	Legal Serv Add Counsel	\$	37,702.35
	TO:	Town Counsel	5535-672-201	Legal Town Counsel	\$	2,034.25
	FROM:	Finance	5320-560-5338	Contingency Land Use Leg	\$	37,455.50
	Motion	Jack Kiley made motion to approve transfer				
	Seconded	Dana Flach				
	Vote	Motion carried unanimously				
	Comments					
21	TO:	Tree Warden	5556-570-146	Tree Removal	\$	5,625.00
	FROM:	Finance	5320-560-5320	Contingency	\$	5,625.00
	Motion	Dana Flach made motion to approve transfer				
	Seconded	Jeff Grant				
	Vote	Motion carried unanimously				
	Comments					
22	TO:	Elderly	5295-511-45	Wages Director	\$	9,352.58
	TO:	Elderly	5295-511-48	Wages Municipal Agent	\$	505.48
	TO:	Elderly	5295-515-46	Wages Clerk	\$	655.81
	FROM:	Elderly	5295-625	Heating	\$	1,456.71
	FROM:	Elderly	5295-635	HVAC	\$	1,342.79
	FROM:	Elderly	5295-811	Vehicle Maintenance	\$	965.06
	FROM:	Elderly	5295-517-47	Wages Drivers	\$	6,749.31

To: Board of Finance**August 15, 2018****From: Finance Director****Re:2017-2018 Transfer and Appropriation requests****TRANSFER**

Item #		Department	Account Number	Account	Amount
	Motion	Sue Arpin made motion to			
	Seconded	approve transfer			
	Vote	Robert DeBisschop			
	Comments	Motion carried unanimously			
23	TO:	Library	5390-511-80	Wages Director	\$ 1,699.24
	FROM:	Library	5390-517-84	Wages Part Time	\$ 1,699.24
	Motion	Robert DeBisschop made			
	Seconded	motion to approve transfer			
	Vote	Dana Flach			
	Comments	Motion carried unanimously			
24	TO:	Parks	5425-513-76	Wages Director	\$ 5,718.43
	FROM:	Finance	5320-560-5320	Contingency	\$ 5,718.43
	Motion	Robert DeBisschop made			
	Seconded	motion to approve transfer			
	Vote	Sue Arpin			
	Comments	Motion carried unanimously			
25	TO:	Planning and Zoning	5430-511-42	Wages Enforcement	\$ 7,727.50
	FROM:	Finance	5320-560-5320	Contingency	\$ 7,727.50
	Motion	Dana Flach made motion to			
	Seconded	approve transfer			
	Vote	Sue Arpin			
	Comments	Motion carried unanimously			
26	TO:	Economic Development	5290-570-106	Cont Serv EDC	\$ 6,264.10
	FROM:	Economic Development	5290-517-46	Wages Clerk	\$ 621.57

To: Board of Finance**August 15, 2018****From: Finance Director****Re:2017-2018 Transfer and Appropriation requests****TRANSFER**

Item #		Department	Account Number	Account		Amount
	FROM:	Economic Development	5290-527	Advertising	\$	2,497.00
	FROM:	Economic Development	5290-585	Dues	\$	802.32
	FROM:	Economic Development	5290-770	Supplies	\$	500.00
	FROM:	Finance	5320-560-5320	Finance Contingency	\$	2,043.21
	Motion	Jack Kiley made a motion to deny transfer due to they didn't go through proper procedure				
	Seconded	Sue Arpin				
	Vote	Motion carried unanimously				
	Comments					
27	TO:	Building	5230-511-37	Wages Building Official	\$	2,730.04
	FROM:	Building	5230-513-38	Wages Asst Bldg Official	\$	2,730.04
	Motion	Jack Kiley made a motion to deny transfer due to they didn't go through proper procedure				
	Seconded	Sue Arpin				
	Vote	Motion carried unanimously				
	Comments					
28	TO:	IWWC Conservation	5265-517-40	Wages Enforcement	\$	3,755.98
	FROM:	IWWC Conservation	5265-811	Vehicle Maintenance	\$	408.66
	FROM:	IWWC Conservation	5265-570-123	Mapping	\$	3,347.32
	Motion	Jack Kiley made a motion to deny transfer due to they didn't go through proper procedure				
	Seconded	Jeff Grant				
	Vote	Motion carried unanimously				
	Comments					
29	TO:	Registrar of Voters	5465-513-28	Wages registrars	\$	8,933.84
	TO:	Registrar of Voters	5465-517-29	Wages Deputies	\$	870.64

To: Board of Finance**August 15, 2018****From: Finance Director****Re:2017-2018 Transfer and Appropriation requests****TRANSFER**

Item #		Department	Account Number	Account		Amount
	FROM:	Registrar of Voters	5465-517-30	Wages Nov Election	\$	1,579.36
	FROM:	Registrar of Voters	5465-517-31	Referendums	\$	8,225.12
		Jack Kiley made a motion to deny transfer due to they didn't go through proper procedure Motion Jeff Grant Seconded Motion carried unanimously Vote Comments				
30	TO:	Tax Collector	5505-511-21	Wages Tax Collector	\$	2,756.88
	FROM:	Tax Collector	5505-551	Computer maintenance	\$	2,756.88
		Jeff Grant made a motion to deny transfer due to they didn't go through proper procedure Motion Paula Jensen Seconded Motion carried unanimously Vote Comments				
31	TO:	Civil Defense	5250-513-150	Emergency Mgmt Director	\$	307.60
	FROM:	Civil Defense	5250-532	Bottled Water	\$	72.85
	FROM:	Finance	5320-560--5320	Finance Contingency	\$	234.75
		Dana Flach made a motion to deny transfer due to they didn't go through proper procedure Motion Jack Kiley Seconded Motion carried unanimously Vote Comments				
32	TO:	Finance	5315-511-17	Wages Director	\$	21,869.00
	FROM:	Finance	5315-515-18	Wages Bookkeeper	\$	183.37
	FROM:	Finance	5315-555	Conference and Meetings	\$	229.54
	FROM:	Finance	5315-570-102	Contract Serv Audit	\$	2,535.00

To: Board of Finance**August 15, 2018****From: Finance Director****Re:2017-2018 Transfer and Appropriation requests****TRANSFER**

Item #		Department	Account Number	Account		Amount
	FROM:	Finance	5320-560-5320	Finance Contingency	\$	18,921.09
		Dana Flach made a motion to deny transfer due to they didn't go through proper procedure				
	Motion					
	Seconded	Sue Arpin				
	Vote	Motion carried unanimously				
	Comments					
33	TO:	Fire	5325-513-50	Wages Chief	\$	1,776.00
	FROM:	Fire	5325-513-51	Wages Asst Chief	\$	2,947.00
	FROM:	Fire	5325-517-52	Wages Clerk	\$	3,095.50
	FROM:	Finance	5320-560-5320	Finance contingency	\$	7,818.50
		Jack Kiley made a motion to deny transfer due to they didn't go through proper procedure				
	Motion					
	Seconded	Jeff Grant				
	Vote	Motion carried unanimously				
	Comments					
34	TO:	Fire Marshal	5330-513	Wages Fire Marshal	\$	21,091.58
	FROM:	Finance	5320-560-5320	Finance contingency	\$	21,091.58
		Jeff Grant made a motion to deny transfer due to they didn't go through proper procedure				
	Motion					
	Seconded	Jack Kiley				
	Vote	Motion carried unanimously				
	Comments					
35	TO:	Selectmen	5480-511-11	Wages Admin Assistant	\$	24,454.47
	TO:	Selectmen	5480-511-12	Wages First Selectman	\$	18,056.58
	TO:	Selectmen	5480-513-13	Wages Selectmen	\$	4,750.11
	TO:	Selectmen	5480-513-14	Wages Selectmen	\$	9,189.80

To: Board of Finance**August 15, 2018****From: Finance Director****Re:2017-2018 Transfer and Appropriation requests****TRANSFER**

Item #		Department	Account Number	Account	Amount
	FROM:	Finance	5320-560-5320	Finance Contingency	\$ 56,450.96
		Jack Kiley made a motion to deny transfer due to they didn't go through proper procedure			
	Motion	Jeff Grant			
	Seconded	Motion carried unanimously			
	Vote				
	Comments				
36	TO:	Selectmen	5480-511-161	Wages Grant Writer	\$ 23,101.67
	TO:	Selectmen	5480-517-97	Per Diem Personnel	\$ 17,045.67
	FROM:	Finance	5320-560-5320	Finance Contingency	\$ 40,147.34
		Jack Kiley made a motion to deny transfer due to they didn't go through proper procedure			
	Motion	Sue Arpin			
	Seconded	Motion carried unanimously			
	Vote				
	Comments				
37	TO:	Town Clerk	5530-511-25	Wages Town Clerk	\$ 6,202.88
	TO:	Town Clerk	5530-511-26	Wages Asst Town Clerk	\$ 7,155.56
	TO:	Town Clerk	5530-511-27	Wages Asst Town Clerk	\$ 18,786.56
	FROM:	Finance	5320-560-5320	Finance Contingency	\$ 29,145.00
		Jack Kiley made a motion to deny transfer due to they didn't go through proper procedure			
	Motion	Jeff Grant			
	Seconded	Motion carried unanimously			
	Vote				
	Comments				
38	TO:	Employee Benefits	5305-705	Pensions	\$ 46,292.94
	TO:	Employee Benefits	5305-744	Social Security	\$ 35,839.95
	FROM:	Employee Benefits	5305-643	Medical Insurance	\$ 82,132.89

To: Board of Finance**August 15, 2018****From: Finance Director****Re:2017-2018 Transfer and Appropriation requests****TRANSFER**

Item #		Department	Account Number	Account	Amount
		Jack Kiley made a motion to deny transfer due to they didn't go through proper procedure			
	Motion	Sue Arpin			
	Seconded	Motion carried unanimously			
	Vote				
	Comments				
39	TO:	Fire	5325-570-136	Background Checks	\$ 76.00
	FROM:	Fire	5325-625	Heating Oil	\$ 76.00
		Dana Flach made motion to approve transfer			
	Motion	Sue Arpin			
	Seconded	Motion carried unanimously			
	Vote				
	Comments				
40	TO:	Fire	5325-685	Supplies	\$ 388.05
	FROM:	Fire	5325-625	Heating Oil	\$ 388.05
		Dana Flach made motion to approve transfer			
	Motion	Sue Arpin			
	Seconded	Motion carried unanimously			
	Vote				
	Comments				
41	TO:	Fire	5325-775	Cellular Phones	\$ 114.83
	FROM:	Fire	5325-625	Heating Oil	\$ 114.83
		Dana Flach made motion to approve transfer			
	Motion	Sue Arpin			
	Seconded	Motion carried unanimously			
	Vote				
	Comments				
42	TO:	Fire	5325-812	Vehicle repairs	\$ 7,332.18
	FROM:	Fire	5325-625	Physical exams	\$ 7,332.18

To: Board of Finance

August 15, 2018

From: Finance Director

Re:2017-2018 Transfer and Appropriation requests

TRANSFER

Item #	Department	Account Number	Account	Amount
Motion	Dana Flach made motion to approve transfer			
Seconded	Sue Arpin			
Vote	Motion carried unanimously			
Comments				

To: Board of Finance**August 15, 2018****From: Finance Director****Re:2017-2018 Transfer and Appropriation requests****TRANSFER**

Item #		Department	Account Number	Account		Amount
43	TO:	Fire	5325-812	Internet Access	\$	1,111.99
	FROM:	Fire	5325-625	Heating Oil	\$	1,111.99
	Motion	Dana Flach made motion to approve transfer				
	Seconded	Jeff Grant				
	Vote	Motion carried unanimously				
	Comments					
44	TO:	Police	5433-595	Electricity	\$	1,083.45
	TO:	Police	5433-811	Vehicle Repairs	\$	7,512.70
	TO:	Police	5433-799	Water	\$	319.95
	FROM:	Police	5433-770	Office Supplies	\$	2,984.76
	FROM:	Police	5433-785	Uniforms	\$	5,931.34
	Motion	Jack Kiley made motion to approve transfer				
	Seconded	Robert DeBisschop				
	Vote	Motion carried unanimously				
	Comments					
45	TO:	Police	5433-521-1000	Wages Overtime	\$	42,281.73
	TO:	Police	5433-522-87	Longevity	\$	280.00
	FROM:	Police	5433-515-58	Wages Officers	\$	8,952.40
	FROM:	Police	5433-217-155	Wages Clerical	\$	1,780.54
	FROM:	Police	5433-522-86	Buybacks	\$	9,358.45
	FROM:	Police	5433-570-109	Janitorial Services	\$	2,139.00
	FROM:	Police	5433-590	Education	\$	3,710.00
	FROM:	Police	5433-601	Equipment Leased	\$	853.22
	FROM:	Police	5433-603	Equipment Depreciable	\$	4,250.00
	FROM:	Police	5433-613	Facility Maintenance	\$	644.51
	FROM:	Police	5433-625	Heating Oil	\$	1,720.48
	FROM:	Police	5433-688	Medical	\$	3,541.06
	FROM:	Police	5433-769	Supplies	\$	5,612.07
	Motion	Jack Kiley made a motion to send to Town Meeting				
	Seconded	Robert DeBisschop				
	Vote	Motion carried unanimously				

To: Board of Finance

August 15, 2018

From: Finance Director

Re:2017-2018 Transfer and Appropriation requests

TRANSFER

Item #	Department	Account Number	Account	Amount
Comments				