

# MINUTES

## BOARD OF FINANCE

### REGULAR MEETING

MONDAY February 25, 2019

Oxford Town Hall-7:00pm

**Members Present:** Chairman Jack Kiley, Sue Arpin, Dana Flach, Paula Jensen, Robert DeBisschop

**Members Absent:** Jeff Grant

**Others Present:** James Hliva (Finance Director), Kristyn Rosa (Administrative Assistant), Olga Simoes (BOE), Larry Ellis (WPCA), Scott Halstead (WPCA), Wayne Watt (Dept. of Public Works), Kevin Miles (Dept. of Public Works), Loumarie Rodriguez (Voices)

**Call to order:** 7:00 pm

**Pledge of Allegiance**

### **3. Acceptance of Minutes**

#### **(a) January 28, 2019 Regular Meeting**

Robert DeBisschop made a motion to accept the January 28, 2019 Regular Meeting minutes with change to date. The motion was seconded by Sue Arpin. The motion carried unanimously.

### **4. Amendments to the Agenda**

Jack Kiley made a motion to change 7 (a) to 7 (h). The motion was seconded by Dana Flach. The motion carried unanimously.

### **5. Audience of Citizens**

None

- (d) Approve Public Works funding for new pickup truck (General Fund)  
\$30,000

Wayne Watt and Kevin Miles spoke on the need for new pickup truck for the Leadman at the Department of Public Works and the reason to purchase it ASAP to save \$14,268 before the 2019's stop production. Sue Arpin made a motion to approve taking \$30,000 out of the Capital Non Recurring project of \$350,000 for the purchase of new Chevy Pick up for Department of Public Works. The motion was seconded by Dana Flach. The motion carried unanimously.

- (e) Approve Public Works new fuel system funding (CNR and or LoCIP) for  
\$447,900

Wayne Watt explained the fuel system cost and need for it and the reason for the changes in prices over the 3 year span that it has been being worked on.

Jack Kiley made a motion to approve new fuel system in the amount of \$350,000 for the tank from Capital Non Recurring with the knowledge that it must be started by July 1<sup>st</sup>, 2019. The motion was seconded by Dana Flach. The motion was carried unanimously.

- (f) Approve Board of Education computer infrastructure improvements  
(CNR and or LoCIP) \$84,376.09

Olga Simones explained the BOE computer infrastructure project. Sue Arpin made a motion to approve \$84,376.09 for computer infrastructure improvements to come from Capital Non Recurring. Dana Flach seconded the motion. The motion carried unanimously.

- (g) Transfer 2018-2019 UPSEU union raises and retro

Dana Flach made a motion to deny due to lack of information. Sue Arpin seconded the motion. The motion carried unanimously.

- (h) Establish budget meeting schedule

March 11<sup>th</sup>, 12<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup>, 21<sup>st</sup>, 25<sup>th</sup> (with regular meeting) & 26<sup>th</sup>.

April 22<sup>nd</sup> Public Hearing, May 6<sup>th</sup> Town Meeting/Referendum. Budget meeting will start at 6:00PM.

## **6. Old Business**

None

## **7. New Business**

- (a) Approve WPCA Towner Lane generator replacement (CNR) \$65,000

Scott Halstead explained the need for replacing the emergency back up generator stating that it is 30 years old and is having considerable amount of control issues and would cost far more if wait until it stops working to replace.

Robert DeBisschop made a motion to forward to Town Meeting and authorize Jim Hliva to issue the purchase order with a non appropriation clause added to purchase order and Scott Halstead to order the generator and the sum is not to exceed \$65,000 to come from Capitol Non Recurring. The motion was seconded by Jack Kiley. The motion carried unanimously.

- (b) Approve WPCA install back flow preventers (General Fund) \$10,000

Scott Halstead explained the need for the Back Flow Preventer's. With the increased flow to the Towner Lane pump station and with the generator issue's they have been having at the station within 1 hour and 30 min at peak flow there is a potential for backup into 46 & 50 Towner Lane which would cost a minimum of \$50,000 to clean up.

Dana Flach made a motion to approve the installation of two back flow preventer's one at 46 Towner Lane and one at 50 Towner Lane with the cost not to exceed \$10,000 to come from contingency. The motion was seconded by Sue Arpin. The motion carried unanimously.

- (c) Approve Public Works funding for Mower/Tractor (CNR) \$136,176.13

Wayne Watt explained the need to replace the old mower due to age and costly repairs needed on the old mower/tractor.

Dana Flach made a motion to approve amount not to exceed \$136,176.13 to come from Capital Non Recurring for mower/tractor from Bacher Corp of East Windsor. Robert DeBisschop seconded the motion. The motion carried unanimously.

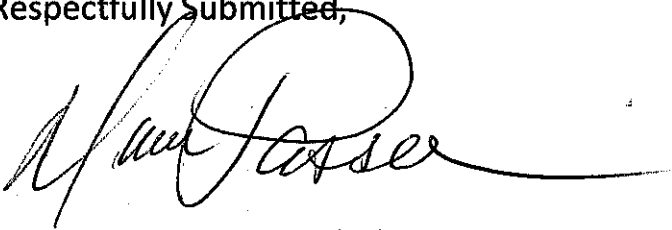
**8. Monthly Reports**

- a. Board of Finance Contingency activity report  
None
- b. Tax Collector report January  
None.

**9. Adjournment: 8:46 PM**

Dana Flach made a motion to adjourn. Sue Arpin seconded the motion. The motion carried unanimously.

Respectfully Submitted,



Dawn Passerine, BOF Clerk

19 MAR - 1 AM 10:41  
TOWN OF OXFORD, CT  
Dana Flach  
TOWN CLERK