

MINUTES  
**BOARD OF FINANCE**  
**REGULAR MEETING**  
**March 25, 2013**

The meeting was called to order by Chairman Lila Ferrillo at 7:25 p.m. and the pledge of allegiance was recited.

Present: Chairman Lila Ferrillo, Tom Kelly, Jack Kiley, Richard Burke. Nancy Schmitt arrived at 7:40 p.m. Also present: James Hliva, Finance Director. Absent: Robert DeBisschop.

**Acceptance of Minutes**

**Motion** to approve minutes of 2/25/13 regular meeting was made by Tom Kelly. This was seconded by Dick Burke. Motion passes unanimously.

**Motion** to approve minutes of 3/11/13, 3/12/13 and 3/13/13 (special meetings) was made by Tom Kelly. This was seconded by Dick Burke. Motion passes unanimously.

**Audience of Citizens** – None.

**Amendments of Agenda** – None.

Old Business

**Discussion of Playscape** – No action taken.

New Business

Transfers for FY 2012-2013

TO: Elderly	Books and Publications	5295-525	\$1,080.00
FROM: Finance Contingency	Finance Contingency	5320-560-5320	\$1,080.00

Motion to Table by Tom Kelly

Seconded by Dick Burke

Discussion: This is for a three year contract for the newsletter.

Vote: Unanimous

TO: Tax Collector	Education	5505-590	\$130.00
FROM: Tax Collector	Overtime	5505-521-1000	\$130.00

Motion to approve by Tom Kelly

Seconded by Dick Burke

Vote: Unanimous

TO: Tax Collector	Outside Serv. Late Notices	5505-631	\$1,651.04
FROM: Tax Collector	Postage	5505-715	\$1,651.04

Motion to approve by Tom Kelly

Seconded by Dick Burke

Vote: Unanimous

**Discussion with Town Engineer on Great Hill Road** – No action taken.

**Appropriation request for Library Building Committee (Additional \$15,000)**

*George Mitchell attended the meeting.* He indicated that the committee is ready to hire an architect to do Phase I and to secure \$14,010 for the architect's design (which will be combined with the library building commission budget for a total of \$29,000).

**Motion:**

Tom Kelly moved to put on the floor for discussion the allocation of \$14,010 to be taken from the General Fund. This was seconded by Dick Burke. Discussion: Lila asked if the approval of an architect went out to bid and George indicated yes. Discussion ensued as to what is included in Phase I. George noted that the site study was done and it shows that the site is feasible. Jack reviewed the information that was provided and asked to see the feasibility study report. George noted that all information is in the packet that Board members received. Lila noted that she agrees that the funds should come from the General Fund so that the matter will go to Town Meeting. Dick commented that operation and maintenance costs should be taken into consideration when planning the library. Vote: Unanimous.

*Nancy Schmitt arrived at 7:45 p.m.*

**Monthly Reports** – No reports reviewed.

**Motion** to adjourn was made by Tom Kelly at 7:50 p.m. This was seconded by Dick Burke. Motion passes.

**Motion:** Tom Kelly rescinded the Motion to adjourn at 7:56 p.m. This was seconded by Dick Burke. Motion passes.

Monthly report from Oxford High School field committee was presented by Chairman, Todd Romagna. He informed the Board that installation of the turf started last week and should be a three week progress. The track surface should be started in about a month. He provided a spreadsheet for the Board and reviewed the figures. He noted to the Board that the handrail was withdrawn from the original bid. Board of Selectmen approved that \$9,500 (within this budget) be allocated to pay Earthworks who will do the following work:

- 1) Completely construct the javelin throw area to be by the field (relocated from initial plan);
- 2) Construct another walkway down to the field;
- 3) Install a shot put area (relocated from initial plan);
- 4) Install a pipe in a drywell;
- 5) Construct a six car lot near the field (not in original design); and
- 6) Screen pile of topsoil, use what is needed for the javelin throw area.

This work is in exchange for removal of the remainder of topsoil that is not needed for the project. Todd noted that another contractor quoted \$57,000 for construction of a javelin throw area.

Nancy commented about donations that were made toward the project and asked if the donations reduce the amount that will be reimbursed by the State. Todd noted that he does not

know if the amount is reduced. Lila noted that the donated item will most likely not be reimbursed.

**Adjournment**

**Motion** to adjourn was made by Jack Kiley at 8:25 p.m. This was seconded by Tom Kelly. Motion passes.

Respectfully submitted, subject to approval

*Marni Soss*  
Marni Soss, Clerk

13 MAR 27 PM 4:06  
TOWN OF OXFORD, CT  
*Angela A. West*  
TOWN CLERK