



## **TOWN OF OXFORD**

**S.B. Church Memorial Town Hall  
486 Oxford Road, Oxford, Connecticut 06478-1298**

---

### **Board of Selectmen Regular Meeting**

**Wednesday, December 18, 2019  
7:30 PM – Town Hall Main Meeting Room**

The Town of Oxford Board of Selectmen Regular Meeting was called to order by First Selectman George Temple at 7:30 PM, and the pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Arnold Jensen, Selectman Heather Haney, Kristyn Rosa, Administrative Assistant to the First Selectman

Absent: None.

### **ACCEPTANCE OF MINUTES**

#### **1. 12/4/19 Regular Meeting**

##### **MOTION:**

Selectman Arnold Jensen moved to approve the 12/4/19 Regular Meeting minutes as presented. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

### **AMENDMENT OF AGENDA**

#### **1. Appointment of Josh Dykstra to the Planning & Zoning Commission**

##### **MOTION:**

First Selectman George Temple moved to amend the agenda to add the Appointment of Josh Dykstra to the Planning & Zoning Commission as Item #6 and move the Report of First Selectman to Item #7. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

## **APPOINTMENTS**

### **1. Conservation Commission/Inland Wetlands Agency Appointments**

#### **MOTION:**

Selectman Arnold Jensen moved to re-appoint Joe Lanier, of 257 Chestnut Tree Hill Road, to the Conservation Commission/Inland Wetlands Agency with a term to Commence on 1/1/20 and expire on 12/31/22. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Joe has done a good job on the commission.

#### **MOTION:**

Selectman Arnold Jensen moved to appoint Andy Ferrillo, of 93 O'Neill Road, to the Conservation Commission/Inland Wetlands Agency with a term to commence on 1/1/20 and expire on 12/31/22. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Andy has been the enforcement officer for a number of years and knows how the Inland/Wetlands Agency works.

### **2. Oxford Addictive Substances Information Services (OASIS) Liaison Appointment**

Selectman Arnold Jensen moved to appoint Heather Haney, of 579 Chestnut Tree Hill Road, to the Oxford Addictive Substances Information Services (OASIS) as a Liaison. This was seconded by First Selectman George Temple. 2 Ayes. 1 Abstain. Motion carries.

Discussion: Heather will do a great job on this. She will give the Board of Selectmen periodic updates on OASIS.

### **3. Parks & Recreation Commission Re-Appointments**

#### **MOTION:**

Selectman Arnold Jensen moved to re-appoint Christine Bavone, of 9 Macintosh Drive, and Jennifer Mahmood, of 29 Larkey Road, both to the Parks & Recreation Commission with terms to commence on 1/1/20 and expire on 12/31/22. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Christine is reliable and has done a great job; Jennifer is also highly recommended.

#### **4. Safety and Health Committee Appointments**

Selectman Arnold Jensen moved to appoint Denise Randall, of 5 Still Road, and Dawn Passerine, of 11 Cheyenne Drive, both to the Oxford Safety & Health Committee with terms to commence immediately. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Both appointees are Town employees. The group meets to discuss safety in public buildings.

#### **NEW BUSINESS**

##### **1. Bonding Request for Eversource Gas Service to Great Oak Road**

###### **MOTION:**

Selectman Arnold Jensen moved to *table* this matter. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: None.

##### **2. Library Final Report and Close-Out**

###### **MOTION:**

Selectman Arnold Jensen moved to approve the Library Project's Final Report and to authorize all final payments and bond releases at this time; as presented and requested by the Library Planning & Building Committee Chairman in his letter dated 12/11/19. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: George Mitchell, Committee Chairman, reported the successful completion of the project on-budget. The construction company did a great job. The Committee negotiated an extended warranty on the building. All items are documented, and the job is completed. Miriam Strong's donation to the Town for a new library made this project possible. James Westgate was also present in the audience. First Selectman George Temple complimented George Mitchell and the Committee on a job well-done.

##### **3. Solid Waste Permit License - Approve**

###### **MOTION:**

Selectman Arnold Jensen moved to approve the following Solid Waste Permit License:

- Oak Ridge Hauling, LLC, of 307 White Street, Danbury

This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: This is one of the hauling companies that services the Town of Oxford.

#### **4. Tax Refunds**

##### **MOTION:**

Selectman Arnold Jensen moved to approve the tax refunds, totaling \$6, 244.21, as presented and recommended by the Tax Collector in her letter dated 12/18/19 and to authorize two signatures. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: None.

#### **5. Hire Part-Time Assistant Grant Writer**

##### **MOTION:**

Selectman Arnold Jensen moved to hire Scott Flaherty, of 265 Chestnut Tree Hill Road, as the Part-Time Assistant Grant Writer at a pay rate of \$18.00 per hour and a start date of Monday, December 23, 2019. This was seconded by First Selectman George Temple. 2 Ayes. 1 Nay. Motion carries.

Discussion: The Assistant Grant Writer will continue the work should the Grant Writer be unavailable. According to First Selectman George Temple, Scott is interested in municipal operations and was active with the middle school grant and with closing out the high school project.

#### **6. Appointment of Josh Dykstra to the Planning & Zoning Commission**

##### **MOTION:**

Selectman Arnold Jensen moved to appoint Josh Dykstra to the Planning & Zoning Commission with two-year term to begin on January 1, 2020 and to expire on December 31, 2022. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Josh is always very prepared and will make a great addition to the Planning & Zoning Commission.

#### **7. Report of First Selectman**

1. The Town of Oxford School Security Grant has been accepted and awarded in its entirety. First Selectman George Temple thanked CT State Representative Dave Labriola and State Senator Eric Berthel for their support and input in voicing the needs of the community and Oxford's students.
2. Oxford Town Hall had a door decoration contest. The winners were announced today:

- First Place: Tax Office
- Second Place: Finance Department
- Third Place: Mary Freeman

First Selectman George Temple will donate \$100.00 for the first prize to the Seymour/Oxford Food Bank, \$30.00 to the Food Bank for the second prize, and \$20.00 to the Food Bank for the third prize. All of the doors in Town Hall contributed to the joyful spirit of the season.

Judging was also held for the Fire Poster Contest for students. The posters will be framed and displayed in Fritz's Snack Bar.

3. Today First Selectman George Temple and Assistant to the First Selectman Kristyn Rosa went to the middle school to sign the beam that will be placed in the new middle school. The Superintendent of Schools and all of the students also signed the beam.
4. First Selectman George Temple met with a reporter from the *Republican-American* to discuss the school security program. Students love the security guards, and they are a welcomed presence in the schools.
5. Oxford received the approval from CT DOT for the Rt. 67 Oxford Main Street Project Alternate Transportation Study. TranSystems, hired by the Oxford Main Street Project Committee (OMSP), signed the contract today for the purpose of conducting the routing study. OMSP will be the steering committee for this project. Funding has already been obtained for the routing study. The project is exciting and will enhance the Town for the benefit of its residents and businesses.

### **AUDIENCE OF CITIZENS**

Kate Hellman, of 33 Hawley Road, questioned First Selectman George Temple as to the criteria for selecting Scott Flaherty for the position of Assistant Grant Writer. First Selectman George Temple stated that he was impressed with Scott's involvement with the school grant and is confident in Scott's ability to serve in this position.

### **ADJOURNMENT**

#### **MOTION:**

Selectman Arnold Jensen moved to adjourn the meeting at 8:10 PM. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Respectfully submitted,



Mary LoPresti  
Clerk, Board of Selectmen

19 DEC 23 AM 10:09  
TOWN OF OXFORD, CT  
*Mary LoPresti*  
TOWN CLERK