



TOWN OF OXFORD

**S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298**

Board of Selectmen Regular Meeting

**Wednesday, April 1, 2020
7:30 PM – Virtual Meeting/Hangout Meets**

The Town of Oxford Board of Selectmen Regular Meeting was called to order by First Selectman George Temple at 7:35 PM, and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Arnold Jensen, Selectman Heather Haney, Kristyn Rosa, Administrative Assistant to the First Selectman

Absent: None.

ACCEPTANCE OF MINUTES

1. 3/4/20 Regular Meeting

Selectman Arnold Jensen moved to approve the 3/4/20 Regular Meeting minutes as presented. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

2. 3/9/20 Special Meeting

Selectman Arnold Jensen moved to approve the 3/9/20 Special Meeting minutes as presented. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

AMENDMENT OF AGENDA

None.

Discussion: Discussion was held with James Hliva, Oxford Finance Director, regarding how to proceed with amending the *Resolution* under New Business Item #1. First Selectman George Temple gave a brief overview.

APPOINTMENTS

1. Cultural Arts Commission Appointments

MOTION:

Selectman Arnold Jensen moved to appoint Richard Franzino, of 17 Ancient Highway, to the Cultural Arts Commission with a term to commence immediately and expire on 12/31/22. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: This appointment was recommended by the Cultural Arts Commission.

MOTION:

Selectman Arnold Jensen moved to appoint Cynthia Soucy, of 241 Quaker Farms Road, to the Cultural Arts commission with a term to commence immediately and expire on 12/31/22. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: This appointment is at the request of the Cultural Arts Commission.

MOTION:

Selectman Arnold Jensen moved to appoint Clara McGee, of 241 Quaker Farms Road, to the Cultural Arts Commission with a term to commence immediately and expire on 12/31/22. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: This appointment is at the request of the Cultural Arts Commission.

MOTION:

Selectman Arnold Jensen moved to appoint Amelia McGee, of 241 Quaker Farms Road, to the Cultural Arts Commission with a term to commence immediately and expire on 12/31/20. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: This appointment is at the request of the Cultural Arts Commission.

NEW BUSINESS

1. To consider and act upon the following resolution:

Resolution Approving The Issuance Of Not To Exceed \$16,000,000 Town of Oxford, Connecticut, General Obligation Bonds, Issue of 2020 (the "Bonds"). Copies of said proposed resolution is attached to this agenda.

MOTION:

Selectman Arnold Jensen moved to adopt the resolution entitled: "Resolution Approving The Issuance Of Not To Exceed \$16,000,000 Town of Oxford, Connecticut General Obligation Bonds, Issue of 2020 (the "Bonds") is hereby adopted. This was seconded by Selectman Heather Haney.

Discussion: James Hliva, Oxford Finance Director explained that there needs to be a Motion to waive the reading of the resolution.

MOTION:

Selectman Arnold Jensen moved to waive the reading of the entitled resolution and incorporate its full text into the minutes of the meeting. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: James Hliva, Oxford Finance Director, directed the motion for amending the resolution. Joe Fasi, Bond Counsel, instructed the next step for the resolution.

MOTION:

Selectman Arnold Jensen moved to amend the resolution to increase the amount of bonds to be issued to a maximum of \$16.7 Million, the interest rate cap to 2.9%, and inserting a resolution effective date through 1/15/20 and other resulting miscellaneous changes as in the AMENDED RESOLUTION BEFORE YOU. (Attachment A) This was seconded by Selectman Heather Haney. All 3 ayes. Motion carries.

Discussion: Joe Fasi, Bond Counsel, explained how the coronavirus has disrupted the bonds market and how the amendment will give flexibility in financing in response to market changes. James Hliva, Oxford Finance Director, explained the rates fluctuation.

MOTION:

Selectman Arnold Jensen moved to adopt the resolution as amended. This was seconded Selectman Heather Haney. All 3 ayes. Motion carries.

Discussion: The resolution is adopted as amended.

2. Emergency Appropriation for Purchase of Sanitizer for Covid-19 - Approve

MOTION:

Selectman Arnold Jensen moved to approve an emergency appropriation, in an amount not to exceed \$15,598.00 to be taken from Board of Finance Contingency, for the purchase of a sanitizing system from AeroClave, LLC of Winter Park, Florida due to the current Covid-19 pandemic. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: This is an emergency action for emergency services and senior center buses. Questions were answered by Scott Pelletier, Oxford Fire Department Chief. In addition, an increase to the stated in the Motion needs to be approved.

MOTION:

Selectman Arnold Jensen moved to amend the original motion changing the emergency appropriation amount not to exceed \$15,598.00 to an appropriation amount not to exceed \$16,100.00. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: None.

3. Fire Fighters Certified 2019 Tax Abatements – Approve

MOTION:

Selectman Arnold Jensen moved to approve the Fire Fighters Certified 2019 Tax Abatements as presented. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: This was unanimously approved by the Board of Chiefs.

4. School Security Violence Prevention Program Grant Application Resolution – Approve and Authorize First Selectman to Sign

MOTION:

Selectman Arnold Jensen moved to approve the following School Security Violence Prevention Program Grant Application Resolution and authorize the First Selectman to sign; as presented by the Grant Writer in her letter dated 3/29/20:

BE IT RESOLVED that the Town of Oxford will submit an application to the United States Department of Justice for its School Security Violence Prevention Program (SSVPP), through the COPS Programs in order to fund an Oxford Security Operations Center (SOC) and a Mass Notification System. The application will be for \$500,000.00 with a 25% match from the town.

IN FURTHERANCE OF THIS RESOLUTION, the Honorable George R. Temple, Oxford First Selectman, is duly authorized to enter into and sign any required contracts required by this award. George R. Temple, Oxford First Selectman, is further authorized to provide such additional information and execute such other documents as may be required by the United States Department of Justice in connection with said contract and to execute any amendments, rescission or revisions thereto.

This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: First Selectman George Temple discussed the background behind security monitoring for the District. Kathleen O'Neil, Oxford Grant Writer/Administrator,

explained the grant. James Hliva, Oxford Finance Director discussed a forthcoming amendment for the Town match within the Resolution once the grant is awarded.

5. Award Reforestation Bid for Little River Nature Preserve

MOTION:

Selectman Arnold Jensen moved to award the Reforestation Bid for the Little River Nature Preserve to Northeast Horticultural Services, of 255 Hathaway Drive in Stratford, in the amount of \$57,600.00 and to authorize the First Selectman to sign said contract; all as presented and recommended by the Grant Writer in her letter dated 3/29/20 and CONTINGENT UPON funding being approved by the Board of Finance and Town Meeting. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Kathleen O'Neil, Oxford Grant Writer/Administrator, explained the bid and scope of work. James Hliva, Oxford Finance Director, asked for an amendment to have this become a Capital item as it is payable from LoCIP (State funds).

MOTION:

Selectman Arnold Jensen moved to amend the original Motion to add the amount of \$57,600.00 to the Capital plan of the Town of Oxford. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Payment will be made from allotted LoCIP funds, not from the Town budget.

MOTION:

First Selectman George Temple moved to accept the amended Motion. This was seconded by Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: None.

6. Connecticut State Library's Historic Documents Preservation Grant – Approve and Authorize First Selectman to Sign

MOTION:

Selectman Arnold Jensen moved to approve the Connecticut State Library's Historic Documents Preservation and to authorize the First Selectman to sign; as presented and requested by the Town Clerk. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Margaret West, Oxford Town Clerk, explained the grant for vital locking cabinets. This does not impact the Town budget.

7. Hire Part-Time Economic Development Director

No action required at this time.

Discussion: Brief discussion as to why this will not be addressed tonight.

8. The Pink Ladies Annual Poker Run – Approve Oxford Routes and Authorize First Selectman to Sign.

No action required at this time.

9. Report of First Selectman

1. First Selectman George Temple discussed what the Town of Oxford is doing to ensure the safety of Town Employees and complimented the work of everyone at Town Hall, the Selectmen and Town emergency teams during this crisis. There are currently 11 confirmed coronavirus cases in Town.

AUDIENCE OF CITIZENS

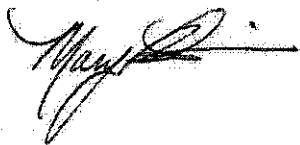
Margaret West, Oxford Town Clerk, thanked First Selectman George Temple for all he does for the Town.

ADJOURNMENT

MOTION:

Selectman Arnold Jensen moved to adjourn the meeting at 8:25 PM. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Respectfully submitted,



Mary LoPresti
Clerk, Board of Selectmen

20 APR -7 AM 11:35
TOWN OF OXFORD, CT
TOWN CLERK
Margaret West

AS AMENDED
Resolution Approving The Issuance Of Not To Exceed
\$16,700,000, Town of Oxford, Connecticut, General Obligation Bonds,
Issue of 2020 (the "Bonds")

RESOLVED:

Section 1. The Board of Selectmen of the Town of Oxford, Connecticut, hereby authorizes the First Selectman and Town Treasurer (the "Town Officials") to sell and issue the Bonds, defined above, through negotiation to Piper Sandler & Co, as follows:

a. \$16,700,000 Bonds of the Town, constituting \$16,700,000 of the \$44,900,000 appropriation, bond authorization and project approved by the voters of the Town by referendum held on November 7, 2017, for a new Oxford Middle School (the "Project"), there being after issuance of the Bonds, and it being so found and determine, an authorized and unissued balance of \$12,067,129.19 as of this date after taking into account all charges against said \$44,900,000 appropriation and bond authorization, including grants to date. The Town Officials are authorized, in their discretion, to reduce the principal amount of the Bonds issued.

Section 2. The issuance of the Bonds referred to in Section 1 (a) is hereby approved by the Board of Selectmen. The Bonds shall be issued and sold on behalf of the Board of Selectmen upon concurrence of the First Selectman and the Town Treasurer who are hereby delegated the authority to act on behalf of the Board of Selectmen, determine the interest rates provided that the true interest cost (that is, taking into account original issuance premium or discount and present value) do not exceed 2.90%, determine the amortization schedules, the principal amount issued but not in excess of \$16,700,000 and so long as such principal amount issued does not exceed the authorized and unissued balance of the authorization, to apply original issuance premium, if any, of the Bonds to the Project and to such extent reduce the authorized and unissued balance of the Project in addition to the principal amount issued, and to schedule (expected to be April 2, 2020) and reschedule the date and time of the pricing and sale. The Town Official shall constitute the officials authorized to determine the terms, details and particulars pertaining to said issuance and sale and issuance of the Bonds pursuant to Section 7-370 of the Connecticut General Statutes except as set forth herein.

Section 3. The form of the Contract of Purchase attached hereto is hereby approved as it shall be completed with such additions or changes as the Town Officials shall determine including the bond pricing within the parameters set forth above. The First Selectman and Treasurer are authorized to sign and deliver to Piper Sandler & Co. the purchaser of the Bonds (the "Purchaser"), the completed, signed Contract of Purchase. The Preliminary Official Statement of the Bonds attached hereto is hereby approved.

Section 4. The Town Officials are authorized to execute a Tax Regulatory Agreement, Continuing Disclosure Agreement, Signature and No Litigation Certificate, Receipt, Certificate as to the Official Statement, the Official Statement and Preliminary Official Statement, and such other documentation as may be required by the Purchaser and upon the advice of Bond Counsel,

in order to comply with the Contract of Purchase and federal income tax and security law regulatory requirements, respectively. The Town Officials are authorized to retain such advisors as necessary or appropriate in their judgment to issue the Bonds, and to exercise all cumulative authority conveyed herein and in the authorizing resolutions for each of the financed purposes.

Section 5. The Bonds are authorized to be signed on behalf of the Town by the signatures required by the Charter and authorizing resolutions, which resolutions are hereby found and determined to have been duly adopted and are legal valid and enforceable, and such signatures and the Town Seal are authorized to be by facsimile. The Town Officials are authorized to take such action as is necessary or appropriate, and to enlist the support, assistance and signatures of other town officials and personnel as may be required and upon advice from bond counsel, to issue the Bonds and complete the transactions herein contemplated.

Section 6. This resolution shall be in effect through and including January 15, 2021.

20 APR -7 AM 11:35
TOWN OF OXFORD, CT
Christopher H. West
TOWN CLERK