



## TOWN OF OXFORD

S.B. Church Memorial Town Hall  
486 Oxford Road, Oxford, Connecticut 06478-1298

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### Board of Selectmen Regular Meeting

**Wednesday, November 18, 2020**  
**7:30 PM – Virtual Meeting/Hangout Meets**

The Town of Oxford Board of Selectmen Regular Meeting was called to order by First Selectman George Temple at 7:31 PM, and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Arnold Jensen, Selectman Heather Haney, Kristyn Rosa, Administrative Assistant to the First Selectman

Absent: None.

### **ACCEPTANCE OF MINUTES**

#### **1. 11/4/20 Regular Meeting**

##### **MOTION:**

Selectman Arnold Jensen moved to approve the 11/4/20 Regular Meeting minutes as presented. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

### **AMENDMENT OF AGENDA**

Selectman Arnold Jensen questioned the procedures for placing amendments on the agenda in order to allow enough time to review.

Discussion: First Selectman George Temple discussed the amendments with the Selectmen.

##### **MOTION:**

First Selectman George Temple moved to amend the agenda to add the following items:

1. Cornerstone Assembly of God Purchase and Sale Agreement – approve in Accordance with Governor’s Order No. 7JJ, Paragraph 4 as Item #5
2. Town of Oxford Financial Advisory Services Bid – Award Bid as Item #6 and move Report of First Selectman to Item #7.

This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: These will be placed on the agenda for further discussion.

## **APPOINTMENTS**

None.

## **NEW BUSINESS**

### **1. Great Oak Middle School Evaluation & Improvement Committee Phase II Funding Request**

#### **MOTION:**

First Selectman George Temple moved to keep this matter on the table. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: First Selectman George Temple asked to take this item off the agenda to further discuss with the parties involved.

### **2. Change Part-Time Fire Department/Fire Marshal Clerk to Full-Time Fire Department/Fire Marshal Clerk**

#### **MOTION:**

Selectman Arnold Jensen moved to remove this matter from the table. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

#### **MOTION:**

Selectman Arnold Jensen moved to change the Part-Time Fire Department/Fire Marshal Clerk to a full-Time Fire Department/Fire Marshal Clerk; as recommended by the Chief of Chiefs in his letter dated 2/18/20. This was seconded by Selectman Heather Haney.

Discussion: First Selectman George Temple had a discussion about this issue with Jack Kiley, Chairman of the Board of Finance. It was requested that this matter wait until after the audit is completed. First Selectman George Temple discussed how the clerk's time can be allotted to address the needs of the Fire Department and Finance Department.

#### **MOTION:**

Selectman Arnold Jensen moved to table Change Part-Time Fire Department/Fire Marshal Clerk to Full-Time Fire Department/Fire Marshal Clerk until the next Board of Selectman meeting. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

Discussion: This will be discussed at the next meeting.

### **3. Tax Refunds**

#### **MOTION:**

Selectman Arnold Jensen moved to approve the tax refunds, totaling \$7,397.26, as presented and recommended by the Tax Collector in her letter dated 11/16/20 and to authorize two signatures. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: None.

### **4. Award Town of Oxford's Electricity Supplier Bid**

#### **MOTION:**

Selectman Arnold Jensen moved to approve the Town of Oxford's Electricity Supplier Bid.

Discussion: James Hliva, Finance Director, explained that Constellation Energy was the lowest bidder. He recommended the 36-month contract at 6.87 cents per kWh. The Town is currently paying 8.494 cents per kWh.

#### **MOTION:**

Selectman Arnold Jensen moved to award the Town of Oxford's Electricity Supplier Bid to Constellation Energy for a Fixed All-In Price of 6.87 cents per kWh for a 36-month period. This was seconded by Selectman Heather Haney. All 3 ayes. Motion carries.

### **5. Cornerstone Assembly of God Purchase and Sale Agreement – approve in Accordance with Governors Order No. 7JJ, Paragraph 4**

#### **MOTION:**

First Selectman George Temple moved to table this matter so that the Town Attorney can answer questions. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: Gerard Smith, First Selectman of Beacon Falls and member of Cornerstone Assembly of God, reviewed terms of the agreement. This will be discussed at the next Board of Selectman Meeting to be held on December 2, 2020.

### **6. Town of Oxford Financial Advisory Services Bid -Award Bid**

#### **MOTION:**

Selectman Arnold Jensen moved to award the Town of Oxford Financial Advisory Bid to Phoenix Advisors to act as the Town's Financial Advisors for bond and notes sales for a period of three (3) years, with the extension of an additional two (2) years by approval from Board of Selectmen, and fees as in accordance with the RFP dated 11/13/20; as

presented and recommended by the Finance Director. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: James Hliva, Finance Director, discussed the background of the bid process. Phoenix Advisors was the lowest bid. The previous firm made an error on the bonding amount, which resulted in the search for another advisory firm.

## **7. Report of First Selectman**

- 1. Covid Update.** Oxford is seeing an uptick in the virus. First Selectman George Temple receives a Covid report every day. An employee from Town Hall has tested positive for the virus. Discussion with an epidemiologist from Griffin Hospital shed light on work environment protocols. There will be a meeting with the Safety Committee to discuss work protocols for anyone who has contracted the virus within the Oxford Town Hall. First Selectman George Temple also expressed his concern for the upcoming holidays and the return home of college students.
- 2. Tree Lighting.** The Town of Oxford will have a modified tree lighting event this year. This will be facilitated by the Parks & Recreation Department.
- 3. Oxford Parks & Recreation.** The Oxford Parks & Recreation Department has announced its first annual Holiday Lights Contest. Information can be obtained on the Town webpage and on the Parks & Recreation Facebook page.
- 4. Halloween Costume Contest Winner.** First Selectman George Temple announced the following winners of the Halloween Costume Contest:

1<sup>st</sup> Place Winner: Lylah Sanchez, 2<sup>nd</sup> Grade, dressed as Purell Hand Sanitizer. Lylah Lylah received a \$25.00 Gift Certificate to Rolando's Restaurant.

2<sup>nd</sup> Place Winner: Conner Stone, 4<sup>th</sup> Grade, dressed as an Astronaut. Conner Received a \$20.00 Gift Certificate to Rolando's Restaurant.

3<sup>rd</sup> Place Winner: Brandon Bavone, 5<sup>th</sup> Grade, dresses as a Child Detective Agent From Monsters Inc. Brandon received a \$15.00 Gift Certificate to Rolando's Restaurant.

Kristyn Rosa, Administrative Assistant to the First Selectman, showed pictures of the winners in their costumes. Congratulations were offered to the winners and all who participated in the contest.

## **AUDIENCE OF CITIZENS**

Selectman Heather Haney asked the First Selectman for an update on the schools in light of the Covid situation. First Selectman George Temple commended the Board of Education for their vigilance in tracking the virus. Kristyn Rosa, Administrative Assistant to the First Selectman, stated that the middle school and Center School are on a hybrid schedule. The high school is currently not in session. Next week all schools will be on an e-learning schedule for two weeks. A school district re-evaluation will occur on December 7, 2020.

**ADJOURNMENT**

Selectman Arnold Jensen moved to adjourn the meeting at 8:16 PM. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mary LoPresti", with a horizontal line extending to the right.

Mary LoPresti  
Clerk, Board of Selectmen