

**Board of Selectmen's
Regular Meeting**

Wednesday, September 21, 2016
7:30 PM - Town Hall

The meeting was called to order at 7:30 p.m. by First Selectman George Temple, and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Jeff Haney,
Selectman Kathy Johnson, Joanne Pelton, Administrative Assistant

A moment of silence was held for the passing of Jay Hard who was a friend of the town and a personal friend of First Selectman Temple and Jeff Haney.

ACCEPTANCE OF MINUTES

1. 9/6/16 Special Meeting

MOTION:

Jeff Haney moved to approve the 9/6/16 Special Meeting minutes as presented. This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

2. 9/7/16 Special Joint Meeting

MOTION:

Kathy Johnson moved to approve the 9/7/16 Special Joint Meeting minutes as presented. This was seconded by Jeff Haney. All 2 Ayes. 1 Abstention by Jeff Haney who was not present at the meeting. Motion carries.

3. 9/7/16 Regular Meeting

MOTION:

First Selectman George Temple moved to approve the 9/7/16 Regular Meeting minutes as presented. This was seconded by Kathy Johnson. All 2 Ayes, 1 Abstention by Jeff Haney who was not present at the meeting. Motion carries.

AMENDMENT OF AGENDA

1. FY 2015 – 2016 Appropriation Request

MOTION:

Jeff Haney moved to amend the agenda to add FY 2015 – 2016 Appropriation Request as Item #8. This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

2. FY 2016 – 2017 Transfer Requests

MOTION:

Jeff Haney moved to amend the agenda to add FY 2016 – 2017 Transfer Requests as Item #9 and move Report of First Selectman to Item #10. This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

APPOINTMENTS

None

NEW BUSINESS

1. FY 2015 – 2016 Transfer Requests

MOTION:

Jeff Haney moved to remove this matter from the table. This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

MOTION:

First Selectman George Temple moved to approve the FY 2015 – 2016 transfer requests dated 8/3/16, revised 9/21/16 as presented. This was seconded by Jeff Haney. All 3 Ayes. Motion carries. This matter will be forwarded to the Board of Finance.

Discussion: Jim Hliva discussed that these were tabled last month and half of them were for the Library items. These were reviewed and are appropriate for the town to pay, and there will be additional discussion on some other issues with the Library next week.

MOTION:

Jeff Haney moved to approve the FY 2015 – 2016 transfer requests dated 9/21/16 as presented by the Finance Director. This was seconded by Kathy Johnson. All 3 Ayes. Motion carries. This matter will be forwarded to the Board of Finance.

Discussion: Jim Hliva stated these were for the salaries for the Fire Marshal, Selectmen, and the increases given out July 2015, and for Legal expenses for the Town's attorney and for the overages that occurred.

2. Used Vehicle for Fire Marshal Deputies and Funding Request – Approve

MOTION:

Kathy Johnson moved to approve funding request, in the amount of \$4,633.50 to be taken from contingency for FY 2016-2017, in order to outfit the recently received used vehicle for the Fire Marshal Deputies; as presented and requested by the Fire Marshal in his letter dated 7/14/16. This was seconded by Jeff Haney. All 3 Ayes. Motion carries. This matter will be forwarded to the Board of Finance.

Discussion: Minor repairs will be done to the old police car to get the car up and running. This vehicle has 68,000 miles on it, and Quality Auto Body will take care of taking the decals off and will match the other cars.

3. Board of Education Resignation and Appointment

MOTION:

Jeff Haney moved to acknowledge the resignation received from David Yish for the Board of Education and thank him for his dedicated service to that Board. This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

Discussion: David Yish was an excellent member on that Board. He is a great guy and felt he was not capable of doing as good a job as it should have been done. First Selectman George Temple accepts his resignation with regrets. All the Board of Selectmen expressed their regrets for this resignation.

MOTION:

Jeff Haney moved to appoint Shelley Lacey-Castleot, of 10 Jensen Farms Road, to the Board of Education with a term to commence immediately and expire on 11/21/17. This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

Discussion: Shelley is an education professional and will fit in nicely with the Board of Education. She is a Republican and we are replacing a Republican. Welcome aboard! Shelley will need to stop in to Town Hall to be sworn in to the position. Congratulations! We are happy to have you!

4. Building Department Residential Home Owner Veteran's Discount – Approve

MOTION:

Jeff Haney moved to approve a 10% Veteran's Discount for all residential home owner permits issued through the Building Department, with proof of proper identification; as presented and recommended by the Building Official in his letter dated 9/14/16. This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

First Selectman George Temple is a Veteran, and any way we can support the Veterans he approves of it. Jeff Haney trusts Gordon Gramolini and feels confident he is doing the right thing. Kathy Johnson stated she trusts Gordon and approves of this also.

5. Tax Refunds

MOTION:

Jeff Haney moved to approve the tax refunds, totaling \$4,314.41, as presented and recommended by the Tax Collector in her letter dated 9/21/16, and to authorize two signatures. This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

Discussion: These all look fine.

6. Disband Oxford School Upgrade Committee Membership

MOTION:

First Selectman George Temple moved to table this item #6. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

Discussion: The reason is that First Selectman George Temple understands that after talking with the Superintendent of Schools, the committee has not finished the paperwork yet for the roof project at Quaker Farms School. Once this is done then we will disband the committee.

7. **Establish Oxford School Building Committee, Approve Charge and Appoint Members**

MOTION:

Jeff Haney moved to establish the Oxford School Building Committee and approve the following charge as written:

Oxford School Building Committee Charge

The charge of the Oxford School Building Committee is to plan, obtain all necessary authorizations, and then review, research and coordinate the building and/or construction of a new facility or structure that will continue to meet the Town's educational need for the foreseeable future. The Oxford School Building Committee is not responsible for selecting a site for a new school and will not consider any alterations or improvements to any other school facilities.

The Oxford School Building Committee (OSBC) will work closely with the Board of Education. The OSBC needs to know and understand the Educational Specifications. They also need to interact with design professionals (i.e. demographers, architects). The OSBC is responsible for directing this project from Educational Specifications to final acceptance of any and all completed projects by the Board of Education and the State Department of Education through the completion of grant submission, if applicable, to the State of Connecticut.

The OSBC is appointed by and is responsible to the Board of Selectmen. A project plan with a timeline and significant deliverables will be developed and presented to the Board of Selectmen. Progress reports, along with timely reporting of any significant developments, will be made to the Board of Selectmen and copied to the Board of Education. The OSBC will be governed by Town Charter, Town Code of Ordinances and applicable Statutes. OSBC members serve at the will and pleasure of the Board of Selectmen.

Communication with all professionals hired through the OSBC and with town staff and officials should be coordinated and discussed at OSBC meetings.

The goal is to construct a new facility or structure in the most cost effective and timely manner. Cost effectiveness shall be related to the construction costs and future maintenance costs.

There shall be one (1) liaison from the Board of Education and one (1) liaison from the Board of Finance. The role of the liaisons will be to have full participation in discussion and planning but will have no voting rights.

All town staff, appointed and elected official shall be available to the OSBC and, whenever possible, questions should be submitted to town staff or official for written responses to the OSBC. If attendance at OSBC meetings is desired, the request shall be made in writing.

The OSBC shall freely and vigorously discuss all issues.

This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

Discussion: This committee will be simultaneously with the School Upgrade Committee. Some members will be also members of the Oxford School Building Committee.

MOTION:

Jeff Haney moved to appoint the following members to the Oxford School Building Committee:

Jeff DiIulio, of 22 Oakcrest Road, as Chairman
Robert Slie, of 71 Bee Mountain Road
Diamond Rosa, of 6 Skyline Drive
Richard Krueger, of 31 Wedge Hill Drive
Stephen Kozek, of 8 Evergreen Lane
Marcelina Fernandes, of 33 Cortland Place
Dean Golembeski, of 2 Tall Pines Drive
Kerry Mizak, of 42 Ancient Highway
Herman Schuler, of 125 Meadow Brook Road
Ethan Stewart, of 24 Laura Lane

With

Tom Kelly, of 11 Seth Den Road, as the Board of Finance Liaison
Board of Education Liaison to be determined by the Board of Education

An Organizational Meeting will be scheduled for Wednesday, October 5, 2016 at 7:00 PM. All members will be notified. This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

Discussion: The Board of Selectman reviewed all of the resumes. Jeff Haney stated that in speaking with some of the members it was discussed that the number of people should be less than 9 members since it was hard to get a quorum. First Selectman Temple stated these people are very interested in serving on this committee. It was noted that there is not a certain number of members designated. We need to get this school built.

MOTION

First Selectman George Temple moved to amend the motion to appoint Jeff DiIulio as Chairman of this committee. This was seconded by Kathy Johnson for discussion.

Discussion: Jeff Haney felt that as long as Jeff DiIulio was willing to serve as Chairman, it would be ok. It was noted that the list does have Jeff DiIulio as Chairman as stated above. This committee will have members on both the Oxford School Upgrade Committee and this committee. This committee will have exclusive reign over the new Middle School. There will be another committee appointed for a facilities upgrade, but we do not want people to lose interest or overburden the committee. Amy Cote stated that there needs to be 6 members to meet quorum whether there are 10 or 11 members. She also stated that she will be the liaison from the Board of Education. There will need to be a member from the Board of Selectman on this committee also.

MOTION:

Jeff Haney moved to amend the motion to appoint Jeff DiIulio of 22 Oakcrest Road, Oxford, as Chairman. This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

8. FY 2015 – 2016 Appropriation Request

MOTION:

Jeff Haney moved to approve the following FY 2015 – 2016 Appropriation Request as presented by the Finance Director in his letter dated 9/21/16:

Selectmen:

TO:	5535-672-201	Town Counsel	\$4,339.84
TO:	5535672-203	Outside Counsel	\$57,242.99
FROM:	Available Fund Balance		\$61,582.83

This was seconded by Kathy Johnson. All 3 Ayes. Motion carries. This matter will be forwarded to the Board of Finance.

Discussion: Jim Hliva stated that this is additional for the Town Attorney and the Labor Attorney, and that there was no money in Contingency for these items, so it comes out of Available Fund Balance.

9. FY 2016 – 2017 Transfer Requests

MOTION:

Jeff Haney moved to approve the following FY 2016 – 2017 Transfer Requests in his letter dated 9/21/16:

TO: Capital	New Ambulance	5235-603-6011	\$5,190.00
FROM: Finance	Contingency	5230-560-5230	\$5,190.00
TO: Various	Wage Increases	Various	\$24,871.00
Per Attached			
FROM: Finance	Contingency	5230-560-5230	\$24,871.00

This was seconded by Kathy Johnson. All 2 Ayes, 1 Abstention by First Selectman George Temple. Motion carries. This matter will be forwarded to the Board of Finance.

Discussion: Jim Hliva stated that the Ambulance Association said they raised \$4,000 for the ambulance, but the town will pay 100% of the ambulance, so we would have ownership and title of the vehicle and all the contracts will be in the Town's name. The remainder of the \$4,000 is \$1,000 which is a penalty incurred for not picking up the ambulance on time before both the Board of Selectmen and the Board of Finance had their special meetings. This matter will be presented to the Board of Finance.

10. Report of First Selectman

1. We have a new grocery store in town. First Selectman Temple was really impressed with the store, and people from other towns thought it was the best store around. There were a lot of growing pains with the construction of it, but it is a good tax payer and we now have a grocery store that we never had! Everything went well with the opening and it will be very good for the town.

2. The Library site walk was done, and bids have gone out. This will be on Great Oak Road, across from the Middle School. So far we have 17 bidders and many from out of town. It will be extremely competitive. First Selectman Temple would like to commend the committee.

3. October is Breast Cancer Awareness Month, and it is a good cause. You can throw water on First Selectman Temple for a donation. There will be the mobile mammography van here at Town Hall. This is something that touches everyone. We do have this fundraiser and we do support this and asked for everyone's support. Come down and get checked out.

4. Next Monday there will be a golf tournament to benefit the Babe Ruth Baseball to be held at Oxford Greens. They do a great job and it is a lot of fun.

AMENDMENTS

None.

AUDIENCE OF CITIZENS

Kim Krause, 49 Ancient Highway, Oxford, stated she was very upset that First Selectman George Temple did not return any of her 16 messages left, and was asking for five minutes of his time. Ms. Krause stated that the phone at the Oxford dog pound is not working on a regular basis. She was also upset to find out that the pound is not certified to handle cats. This needs to get certified for cats. Ms. Krause suggested the town do a country fair again, something like an agricultural fair, like the other towns have and we had done years ago. First Selectman George Temple stated they were discussing having a "Pet Olympics" which would benefit epilepsy and we are pursuing this. First Selectman George Temple stated that it was probably his fault for not returning the messages as he thought she was going to ask about a criminal case. Ms. Krause stated that the First Selectman Temple stated he was head of the police department and that the police would keep Brendan in the loop of this case and would send those photos out per Sgt. Semoski, and he has never heard from the police. Ms. Krause also stated that she was not the woman who called about this case. First Selectman George Temple stated that by Charter he is Chief of Police but does not have any arrest powers or any authority over Sgt. Semoski. Ms. Krause handed first Selectman a list of items that she was going to speak to First Selectman Temple about.

John Downs, 666 Roosevelt Drive, Oxford, stated he had read in the paper that Oxford is the best place to be in the State of CT. He stated that the Indians are looking for a place to put in a casino, and maybe we can have it in Oxford. First Selectman Temple stated that a few years ago there was a suggestion expressed about that and a NASCAR track. The casinos have a way of going south, and that it was not a good idea in keeping with the rural character of Oxford.

ADJOURNMENT

MOTION:

Jeff Haney moved to adjourn the meeting at 8:12 PM. This was seconded by Kathy Johnson. All 3 Ayes. Motion Carries.

Respectfully submitted,

Lynda Romanowski

Lynda Romanowski
Clerk, Board of Selectmen

16 SEP 26 PM 6:11
TOWN OF OXFORD, CT
TOWN CLERK
Lynda Romanowski