



TOWN OF OXFORD

**S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298**

Board of Selectmen Regular Meeting

**Wednesday, June 19, 2019
7:30 PM – Town Hall Main Meeting Room**

The Town of Oxford Board of Selectmen Regular Meeting was called to order by First Selectman George Temple at 7:30 PM, and the pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Scott Flaherty, Selectman Arnold Jensen, Kristyn Rosa, Administrative Assistant

Absent: None

ACCEPTANCE OF MINUTES

1. 6/5/19 Regular Meeting

MOTION:

Selectman Scott Flaherty moved to approve the 6/5/19 Regular Meeting minutes as presented. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

AMENDMENT OF AGENDA

1. Hire Part-Time Personal Property Assessment Clerk

MOTION:

Selectman Arnold Jensen moved to amend the agenda to add Hire Part-Time Personal Property Assessment Clerk as Item #7 and move Report of First Selectman to Item #8. This was seconded by Selectman Scott Flaherty. All 3 ayes. Motion carries.

APPOINTMENTS

None.

NEW BUSINESS

1. Fire Department's Interlocal Agreement – Approve and Authorize First Selectman to Sign

MOTION:

Selectman Scott Flaherty moved to approve the Fire Department's Interlocal Agreement, as presented, and to authorize the First Selectman to sign. This was seconded by Selectman Arnold Jensen.

Discussion: The agreement is for the Fire Marshal's office, not the Fire Department.

MOTION:

Selectman Scott Flaherty moved to amend the above Motion to read approve the Fire Marshal's Interlocal Agreement, as presented, and to authorize the First Selectman to sign. This was seconded by Selectman Arnold Jensen. All 3 ayes. Motion carries.

Discussion: Scott Pelletier, Oxford Fire Chief, explained that the agreement is for coverage and assistance for Oxford and all the surrounding towns.

2. Oxford Public Library's Community Support Committee Application - Approve

MOTION:

Selectman Scott Flaherty moved to approve the Oxford Public Library's Community Support Committee Application, in the amount of \$6,322.74, for the Community Technology Access & Training Project, as approved by the committee on 6/10/19. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries

Discussion: This was discussed last week.

3. Approve Police Corporal Job Description

MOTION:

Selectman Scott Flaherty moved to approve the attached (Attachment A) Administrative Corporal Job Description as presented. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: First Selectman George Temple met with the union president. This position was requested. The Board of Selectmen discussed matters pertinent to this position.

4. Hire Summer Intern

MOTION:

Selectman Scott Flaherty moved to hire Casey Wheeler, of 26 Silano Drive, as a Summer Intern with a rate of pay of \$10.10 per hour and a start date of Monday, June 17, 2019. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: The tax office is happy with Casey and happy to have the extra help. This is an approved budget position.

5. Hire Youth Conservation Corp

MOTION:

Selectman Scott Flaherty moved to hire the following to the Youth Conservation Corp at a pay rate of \$10.10 per hour and a start date of Monday, June 24, 2019; as recommended and presented in their letter dated 6/4/19:

Kendra Grillo, of 24 Old Farm Road
Joleen Gramlich, of 6 Aurora Drive
Joe Hines, of 123 Freeman Road
Anthony Fabrizi, of 2 Macintosh Drive

This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: Students complete 50 volunteer hours serving on projects prior to acceptance into this group.

6. Amend Hot Diggity Dog Peddler's Permit

MOTION:

Selectman Scott Flaherty moved to amend Peddler's Permit #142 for Hot Diggity Dog to allow them to sell at Jackson's Cove Summer Concert Series Nights as presented and approved by the Parks & Recreation Commission in their letter dated 6/17/19. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: The permit is to allow hot dogs to be sold at the events.

7. Hire Part-Time Personal Property Assessment Clerk

MOTION:

Selectman Arnold Jensen moved to hire Paula Guillet, of 175 Good Hill Road, as the Part-Time Personal Property Assessment Clerk at a pay rate of \$16.00 per hour and a start date of Monday, July 8, 2019. This was seconded by First Selectman George Temple. 2 Ayes, 1 No. Motion carries.

Discussion: The Town Assessment Office is in dire need of help. Discussion ensued as to the current assessment office personnel situation.

8. Report of First Selectman

1. Traffic enforcement. The Town has had a tremendous increase in traffic control. First Selectman George Temple has received monthly traffic reports. The plate readers and rolling radar have also been tremendous assets in speed reduction and traffic violations. It is necessary to focus on vehicular safety and show consideration for pedestrian safety, including the safety of children now that summer has arrived and children are out of school. The Town of Oxford does not receive money for traffic enforcement—the State does. Traffic enforcement is a safety issue for the Town.
2. Security Audit. All of the schools in the Oxford School District will receive a security audit this summer. A security system upgrade is in process.
3. Business bus tour. Next Thursday is the EDC business bus tour of Oxford with lunch. The event will also include a tour of the power plant. The bus will tour all areas of the Town, highlighting the many assets of the Town of Oxford.

There was a business meeting today given by the Economic Development Commission. The Town is also looking to hire an Economic Development Director. Lots are for sale on E Commerce Drive, ranging from \$500,000 to \$750,000 each. Option contracts are being considered as perks for prospective buyers: Two (2) –year option tax credit of \$20, 000 to \$30,000 to build on a lot. If a buyer does not build, the Town will keep \$30,000. If the buyer does build, a \$20,000-\$30,000 tax credit will be issued. This would be a win-win situation for all parties. Even though the tax credit will be issued to the buyer, the Town receives the purchase money for the lot(s) and will collect taxes in the years going forward.

4. Board of Selectmen Meeting. A Board of Selectmen meeting *will not* be held on Wednesday, July 3, 2019. The next Board of Selectmen meeting will be on Wednesday, July 17, 2019.
5. Middle School. The new middle school will break ground on June 24, 2019.

AUDIENCE OF CITIZENS

Paula Guillet, of 175 Good Hill Road, thanked the Board of Selectmen for their support. She stated that she had seen a small blinking speed light while driving, and she thought that this might be beneficial for the Town to consider as part of speed enforcement. First Selectman George Temple mentioned that he had been thinking about a solar stop sign to place at Silano and Jacks Hill Road. There have been frequent traffic violations at these locations.

ADJOURNMENT

MOTION:

Selectman Arnold Jensen moved to adjourn the meeting at 8:05 PM. This was seconded by Selectman Scott Flaherty. All 3 Ayes. Motion carries.

Respectfully submitted,



Mary LoPresti
Clerk, Board of Selectmen

19 JUN 25 AM 11:48
TOWN OF OXFORD, CT
Mary LoPresti
TOWN CLERK

Attachment A

TITLE: Administrative Corporal

All prior duties description relative to the position of Administrative Corporal are hereby deleted and superseded.

The Administrative Corporal will report directly to the First Selectman and shall be subject to the direction of the Senior State Police Officer. He or She shall have the following administration responsibilities:

- Coordinate all traffic enforcement activities and provide the First Selectman with a monthly report on such activities.
- To facilitate training and certification including in-service training in keeping with P.O.S.T. standards.
- Insure proper maintenance and upkeep of all Oxford Police Vehicles.
- Perform quartermaster duties relative to uniforms and equipment.
- Be responsible for all routine building maintenance.
- Schedule police officers and provide a fair and equitable overtime procedure.
- Participate in the investigation of criminal cases, perform patrol duties and emergency unscheduled duties as needed.
- Work in conjunction with Senior Resident Trooper, School Superintendent or his designee, School Resource Officers, Armed Security Officers and the First Selectman to oversee school security and to audit school security procedures.
- To perform any other duties as requested by the First Selectman.