



TOWN OF OXFORD

S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298

Board of Selectmen Regular Meeting

Wednesday, September 18, 2019
7:30 PM – Town Hall Main Meeting Room

The Town of Oxford Board of Selectmen Regular Meeting was called to order by First Selectman George Temple at 7:32 PM, and the pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Scott Flaherty, Selectman Arnold Jensen, Kristyn Rosa, Administrative Assistant to the First Selectman

Absent: None.

ACCEPTANCE OF MINUTES

1. 9/4/19 Special Joint Meeting

MOTION:

Selectman Scott Flaherty moved to approve the 9/4/19 Special Joint Meeting minutes as presented. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

2. 9/4/19 Regular Meeting

MOTION:

Selectman Scott Flaherty moved to approve the 9/4/19 Regular Meeting Minutes as presented. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

AMENDMENT OF AGENDA

1. Valley Fire Chief's Regional Training School Resolution – Approve and Authorize First Selectman to Sign

MOTION:

Selectman Scott Flaherty moved to amend the agenda to add Valley Fire Chief's Regional Training School Resolution – Approve and Authorize First Selectman to Sign as Item #6 and move Report of First Selectman to Item #7. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

APPOINTMENTS

None.

NEW BUSINESS

1. Bonding Request to Extend Eversource Natural Gas Service – Approve and Forward to Board of Finance and then to Town Meeting

MOTION:

Selectman Scott Flaherty moved to remove this matter from the table. This was seconded by First Selectman George Temple. All 3 ayes. Motion carries.

Discussion: None.

MOTION:

Selectman Scott Flaherty moved to approve the bonding request to extend Eversource Natural Gas service and to forward this matter to the Board of Finance and then Town Meeting. This was seconded by Selectman Arnold Jensen.

Discussion: Herman Schuler discussed changes made to the original numbers. It will cost approximately \$1.4 Million to accomplish the service. First Selectman George Temple stated his support, indicating that gas is a great energy source back-up for the Town, is less expensive, easier to maintain and a cleaner fuel source. Discussion regarding burners and equipment, questions for Eversource, revenues, contracts and costs ensued between the Board of Selectmen and Herman Schuler. Jack Kiley, Board of Finance Chair, also expressed that the gas line would add space in the Fire House as well as Public Works, and emergency generators would operate on gas. He discussed his financial concerns.

MOTION:

Selectman Scott Flaherty moved to amend the motion for the bonding request to extend Eversource Natural Gas service to reflect that the Board of Finance will have the authority to set the manner of funding for the project. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

Discussion: The Town of Oxford will benefit greatly from an extended gas line.

2. Annual Report - Approve

MOTION:

Selectman Scott Flaherty moved to remove this matter from the table. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: None.

MOTION:

Selectman Scott Flaherty moved to approve the 2018 – 2019 Annual Report as presented. This report will be made available on the Town's municipal website and in the office of the Town Clerk by January 15, 2020 per Town Charter. This was seconded by Selectman Arnold Jensen.

Discussion: Kristyn Rosa, Administrative Assistant to the First Selectman, gave a brief overview of the report, and indicated that she would follow up with certain commissions regarding information for the report.

MOTION:

Selectman Scott Flaherty moved to table the motion to approve the 2018 – 2019 Annual Report as presented. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: None.

3. Purchase Two Plate Reader for Oxford Police Vehicles -- Approve and Forward to the Board of Finance

MOTION:

Selectman Scott Flaherty moved to approve the purchase of two (2) plate readers for the Oxford Police vehicles in an amount not to exceed \$31,120.18 and to be taken from Finance Contingency. This was seconded by Selectman Arnold Jensen. This matter will be forwarded to the Board of Finance.

Discussion: Jack Kiley, Board of Finance Chair, stated that a Town Meeting is not needed since the money will be taken from Contingency. First Selectman George Temple stressed the importance of the readers to our police and community in that they provide instantaneous information regarding the owner of the vehicle.

MOTION:

Selectman Scott Flaherty moved to amend the motion for the purchase of two (2) plate readers for the Oxford Police vehicles that the funds will be taken from Contingency. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: None.

**4. State of Connecticut Emergency Management Program Grant (EMPG)
Application – Approve and Authorize First Selectman to Sign**

MOTION:

Selectman Scott Flaherty moved to approve the State of Connecticut Emergency Management Program Grant (EMPG) Application Resolution and to authorize the First Selectman to sign:

RESOLVED, that the Oxford Board of Selectmen may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and

RESOLVED, that George R. Temple as First Selectman of the Oxford Board of Selectmen is authorized and directed to execute and deliver any and all documents on behalf of the Oxford Board of Selectmen and to do and perform all acts and things which it deems necessary or appropriate to carry out the terms of such documents.

This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: This is an annual grant that is received each year for the 50% reimbursement of emergency management salary.

5. FY 2018 – 2019 Transfer Requests

MOTION:

Selectman Scott Flaherty moved to approve the FY 2018 – 2019 transfer requests (Attachment A) as presented by the Finance Director in his letter dated 9/8/19. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: All lateral transfers.

6. Valley Fire Chief's Regional Training School Resolution – Approve and Authorize First Selectman to Sign

MOTION:

Selectman Scott Flaherty moved to approve the following Valley Fire Chief's Regional Training School Resolution and authorize the First Selectman to Sign:

RESOLUTION
SUPPORTING THE VALLEY FIRE CHIEF'S
REGIONAL TRAINING SCHOOL

WHEREAS, fire training for our volunteer fire fighters is necessary for them to safely and properly respond to calls under all conditions in order to protect members of the public experiencing danger, distress and tragedy; and

WHEREAS, THE Valley Fire Chief's Regional Training School is a worthy, necessary and important investment for the safety of the residents of the Town of Oxford and for the safety of the public living in the entire southwestern Connecticut region; and

WHEREAS, the establishment of a permanent location for the Valley Fire Chief's Regional Training School is necessary to provide professional, technical, affordable, convenient and varied courses for our volunteer fire fighters; and

WHEREAS, a fire training school is necessary to maintain, train and draw new volunteers to not only protect the public but to keep the essential services of volunteer fire fighting in place for the Town of Oxford and the entire southwestern Connecticut region; and

WHEREAS, the State of Connecticut has invested over two million dollars for the purchase of land, geological and soil testing and architectural renderings for a new Valley Fire Chief's Regional Training School in Beacon Falls; and

WHEREAS, the bid process for construction of the School has been completed for a second time; and

WHEREAS, funding for the School is required through approval by the State of Connecticut Bonding Commission.

Now

NO THEREFORE, BE IT RESOLVED, that the Oxford Board of Selectmen support the construction and permanent establishment of the Valley Fire Chief's Regional Training School at the proposed location in the Town of Beacon Falls in order to ensure the proper emergency response training for our volunteer fire fighters to protect the public safety for not only the people of the town of Oxford but for the entire southwestern Connecticut region,

BE IT FURTHER RESOLVED, that the Oxford Board of Selectmen support the placing of the funding for the School on the next State of Connecticut Bonding Commission's agenda and recommends that the Bonding Commission approve the funding as soon as possible so that the Valley Fire Chief's Regional Training School may be permanently located in the Town of Beacon Falls in the immediate future.

This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: This resolution is supported by many towns in Connecticut. First Selectman George Temple thanked Selectman Scott Flaherty for bringing this to his attention.

7. Report of First Selectman

1. **100th – Year Anniversary of Women's Suffrage**: First Selectman George Temple and Administrative Assistant Kristyn Rosa attended the 100th - Year Anniversary of

Women's Suffrage in Hartford. Wyoming was the first state to allow women to vote. This event highlighted how far we have come with women's rights. The ceremony was informative and fun.

2. **Opioids:** The next opioid meeting is next week. First Selectman George Temple stated he attended two (2) events and a funeral. He thanked Rev. John Donnelly for offering his offices and community meeting for public support. There needs to be more public awareness of this problem. A meeting was arranged with the superintendent, school principals, SROs and others interested in this problem. First Selectman George Temple complimented the superintendent in having a plan to combat the opioid problem. First Selectman George Temple also went to the COG meeting last Friday. There will be a special meeting with COG on this subject.

First Selectman George Temple stated it is important to have people ages 21 or 22 who can talk with the students and share their personal experiences with the students to discourage the use of opioids. Trying to educate the public and reduce the opioid situation in Oxford and the surrounding area is a work in progress.

3. **Constitution Day:** Constitution Day was yesterday. Selectman Arnold Jensen shared that he and First Selectman George Temple presented the constitution to the Daughters of the Revolution at the Library. There was a nice display and information regarding the constitution.
4. **Traffic Study:** The Police Department has done an informal traffic study. First Selectman George Temple would like to have a more formalized traffic study to analyze the traffic flow, compliance with traffic laws and do a traffic flow study in the industrial area, taking into consideration the traffic on and off Rt. 67 and on and off Rt. 188. The Town can't keep building without consideration of the people who live here and the businesses who support our tax base. Kristyn Rosa will get an approximate cost for such a study. She indicated that COG may assist with such a study. James Hliva, Finance Director, said that COG has done the study for free for another community.
5. **Riggs Street Bridge:** The bridge is closed on Riggs Street. Repair work will include masonry, installing a plate and resurfacing the bridge. The bridge should be repaired in the next three weeks. The Town is waiting for people to sign off on easements on Hawley to begin a \$2 Million project.

AUDIENCE OF CITIZENS

Betsy Hellman, 33 Hawley Road, asked for an update on the status of the Stevenson Dam. First Selectman George Temple stated that the Stevenson Dam is closed to truck drivers. He also stated that he is working on a waiver for emergency vehicles. The State is going to install a bridge from Monroe to Oxford in a different location.

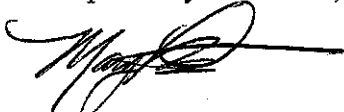
Jack Kiley, Board of Finance Chair, also shared that the Oxford firemen donate used equipment and clothing to fire departments that are in need in North America and other countries.

ADJOURNMENT

MOTION:

Selectman Scott Flaherty moved to adjourn the meeting at 8:45 PM. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Respectfully submitted,



Mary LoPresti
Clerk, Board of Selectmen

19 SEP 24 AM 11:43
TOWN OF OXFORD, CT
Christopher A. Clark
TOWN CLERK

Attachment A

To: Board of Finance

September 18, 2019

From: Finance Director

Re: 2018-2019 Transfer requests

Item #		Department	Account Number	Account		Amount
1	TO:	Elderly	5295-517-11	Wages Custodial	\$	1,502.40
	FROM:	Elderly	5295-517-9	Wages Dispatch	\$	1,502.40
	Motion					
	Seconded					
	Vote					
	Comments					
	Comments					
2	TO:	Fire	5325-552	Computers	\$	824.99
	FROM:	Fire	5325-603	Equipment	\$	824.99
	Motion					
	Seconded					
	Vote					
	Comments					
	Comments					
	TO:	Fire	5325-595	Electricity	\$	1,965.09
	FROM:	Fire	5325-613	Facility Maint	\$	1,965.09
	Motion					
	Seconded					
	Vote					
	Comments					
	Comments					
4	TO:	Fire	5325-605	Equip Maintenance	\$	266.98
	FROM:	Fire	5325-613	Facility Maint	\$	266.98
	Motion					
	Seconded					
	Vote					
	Comments					
	Comments					
5	TO:	Fire	5325-625	Heating Oil	\$	1,903.07
	FROM:	Fire	5325-710	Physical Exams	\$	1,255.00
	FROM:	Fire	5325-614	Facility Supplies	\$	648.07
	Motion					
	Seconded					
	Vote					
	Comments					
	Comments					

received
9/18/19

To: Board of Finance

September 18, 2019

From: Finance Director

Re: 2018-2019 Transfer requests

Item #	Department	Account Number	Account	Amount
6	TO: Fire	5325-770	Office Supplies	\$ 63.37
	FROM: Fire	5325-613	Facility Maint	\$ 63.37
	Motion			
	Seconded			
	Vote			
	Comments			
7	TO: Fire	5325-798	Waste removal	\$ 169.65
	FROM: Fire	5325-525	Books	\$ 169.65
	Motion			
	Seconded			
	Vote			
	Comments			
	TO: Fire	5325-812	Vehicle Repairs	\$ 6,050.31
	FROM: Fire	5325-550	Computer Hardware	\$ 2,165.00
	FROM: Fire	5325-775	Telephone	\$ 1,014.83
	FROM: Fire	5325-811	Vehicle Maint	\$ 2,632.86
	FROM: Fire	5325-715	Postage	\$ 237.62
	Motion			
	Seconded			
	Vote			
	Comments			
9	TO: Fire	5325-905	Internet	\$ 702.28
	FROM: Fire	5325-613	Facility Maint	\$ 702.28
	Motion			
	Seconded			
	Vote			
	Comments			
10	TO: Fire Marshal	5330-775	Telephone	\$ 281.99
	FROM: Fire Marshal	5330-585	Dues	\$ 281.99
	Motion			
	Seconded			
	Vote			
	Comments			

To: Board of Finance

September 18, 2019

From: Finance Director

Re: 2018-2019 Transfer requests

Item #		Department	Account Number	Account		Amount
11	TO:	Fire Marshal	5330-551	Computer maint	\$	190.64
	FROM:	Fire Marshal	5330-585	Dues	\$	190.64
	Motion Seconded Vote Comments					
12	TO:	Selectman	5480-570-105	Wages Clerk	\$	271.17
	FROM:	Selectman	5480-585	Dues	\$	271.17
	Motion Seconded Vote Comments					
	TO:	Tax Collector	5505-515-22	Wages Asst tax Collect	\$	859.80
	TO:	Tax Collector	5505-521-1000	Wages Overtime	\$	238.30
	FROM:	Tax Collector	5505-555	Conferences	\$	118.00
	FROM:	Tax Collector	5505-590	Education	\$	200.00
	FROM:	Tax Collector	5505-670	Legal Notices	\$	42.28
	FROM:	Tax Collector	5505-690	Mileage	\$	31.85
	FROM:	Tax Collector	5505-770	Office Supplies	\$	228.53
	FROM:	Tax Collector	5505-517-77	Seasonal Labor	\$	477.44
	Motion Seconded Vote Comments					
14	TO:	Town Clerk	5530-521-1000	Wages Overtime	\$	22.77
	FROM:	Town Clerk	5530-555	Conferences	\$	22.77
	Motion Seconded Vote Comments					

To: Board of Finance

September 18, 2019

From: Finance Director

Re: 2018-2019 Transfer requests

Item #		Department	Account Number	Account		Amount
15	TO:	Library	5390-799	Water	\$	25.34
	FROM:	Library	5390-560	Computer Catalog	\$	25.34
	Motion					
	Seconded					
	Vote					
	Comments					
16	TO:	Library	5390-555	Conference Meeting	\$	209.78
	FROM:	Library	5390-560	Computer Catalog	\$	209.78
	Motion					
	Seconded					
	Vote					
	Comments					
17	TO:	Library	5390-511.8	Wages Director	\$	1,973.63
	FROM:	Library	5390-560	Computer Catalog	\$	1,973.63
	Motion					
	Seconded					
	Vote					
	Comments					
	Vote					
	Comments					
18	TO:	Town Hall	5545-625	Heating Fuel	\$	7,907.61
	FROM:	Town Hall	5545-601	Equipment Lease	\$	1,821.43
	FROM:	Town Hall	5545-811	Vehicle Maint	\$	2,645.70
	FROM:	Town Hall	5545-799	Water	\$	883.63
	FROM:	Town Hall	5545-715	Postage	\$	1,350.94
	FROM:	Town Hall	5545-775	Telephone	\$	876.91
	FROM:	Town Hall	5545-789	website	\$	329.00
	Motion					
	Seconded					
	Vote					

To: Board of Finance

September 18, 2019

From: Finance Director

Re: 2018-2019 Transfer requests

Item #	Comments	Department	Account Number	Account	Amount
	Vote				
	Comments				
19	TO:	Town hall	5545-595	Electricity	\$ 756.66
	FROM:	Town hall	5545-775	telephone	\$ 756.66
	Motion				
	Seconded				
	Vote				
	Comments				
	Vote				
	Comments				
	TO:	Fire Hydrant	5578-788	Fire Hydrants	\$ 44.59
	FROM:	Street Lights	5492-788	Street Lights	\$ 44.59
	Motion				
	Seconded				
	Vote				
	Comments				
	Vote				
	Comments				
21	TO:	W.P.C.A.	5580-595	Electricity	\$ 1,477.51
	TO:	W.P.C.A.	5580-598	Engineering	\$ 477.50
	TO:	W.P.C.A.	5580-799	Water	\$ 82.26
	FROM:	W.P.C.A.	5580-692	Mapping	\$ 1,940.01
	FROM:	W.P.C.A.	5580-775	Telephone	\$ 97.26
	Motion				
	Seconded				
	Vote				
	Comments				
	Vote				
	Comments				

To: Board of Finance

September 18, 2019

From: Finance Director

Re:2018-2019 Transfer requests

Item #		Department	Account Number	Account		Amount
22	TO:	Town Counsel	5535-672-204	Additional Counsel	\$	9,221.03
	FROM:	Contingency	5320-560-5338	Land Use Contingency	\$	9,221.03

Motion
Seconded
Vote
Comments
Vote
Comments

23	TO:	Town Counsel	5535-672-202	Additional Counsel	\$	200.00
	TO:	Town Counsel	5535-672-204	Legal Claims	\$	4,785.50
	FROM:	Contingency	5320-560-5338	Land Use Contingency	\$	4,985.50

Motion
Seconded
Vote
Comments
Vote
Comments

24	TO:	Town hall	5545-517-34	Wages receptionist	\$	655.34
	FROM:	Town hall	5390-560	Equipment Lease	\$	655.34

Motion
Seconded
Vote
Comments
Vote
Comments

To: Board of Finance

September 18, 2019

From: Finance Director

Re:2018-2019 Transfer requests

Item #		Department	Account Number	Account		Amount
25	TO:	Police	5433-570-109	Janitorial	\$	132.50
	TO:	Police	5433-595	Electricity	\$	40.71
	TO:	Police	5433-685	Equipment Maintenance	\$	432.25
	TO:	Police	5433-605	Equipment Materials	\$	833.09
	TO:	Police	5433-603	Equipment Depreciable	\$	2,626.18
	TO:	Police	5433-798	Waster removal	\$	710.14
	TO:	Police	5433-799	Water	\$	18.27
	FROM:	Police	5433-552	Computer Software	\$	1,000.00
	FROM:	Police	5433-601	Equipment Lease	\$	95.14
	FROM:	Police	5433-770	Office Supplies	\$	220.10
	FROM:	Police	5433-522-86	Buybacks	\$	3,477.90

Motion
Seconded
Vote
Comments
Vote
Comments

26	TO:	Police	5433-590	education	\$	1,135.00
	TO:	Police	5433+-595	Electricity	\$	4,105.58
	TO:	Police	5433-685	Equipment maintenance	\$	10,764.92
	TO:	Police	5433-605	Equipment Materials	\$	369.87
	FROM:	Police	5433-522-86	Buybacks	\$	16,375.37

Motion
Seconded
Vote
Comments
Vote
Comments