



TOWN OF OXFORD

S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298

Board of Selectmen Regular Meeting

Wednesday, February 5, 2020
7:30 PM – Town Hall Main Meeting Room

The Town of Oxford Board of Selectmen Regular Meeting was called to order by First Selectman George Temple at 7:31 PM, and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Arnold Jensen, Selectman Heather Haney, Kristyn Rosa, Administrative Assistant to the First Selectman

Absent: None.

ACCEPTANCE OF MINUTES

1. 1/15/20 Regular Meeting

Selectman Arnold Jensen moved to approve the 1/15/20 Regular Meeting minutes as presented. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

AMENDMENT OF AGENDA

1. Great Oak Middle School Evaluation and Improvement Committee Appointment

MOTION:

Selectman Arnold Jensen moved to amend the agenda to add Great Oak Middle School Evaluation and Improvement Committee Appointment as Item #2 under Appointments. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

2. Tax Refunds

MOTION:

Selectman Arnold Jensen moved to amend the agenda to add Tax Refunds as Item #6. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

3. Oxford Ambulance 2019 Tax Abatements

MOTION:

Selectman Arnold Jensen moved to amend the agenda to add Oxford Ambulance 2019 Tax Abatements as Item #7. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

4. Timbercrafts Peddler's Permit

MOTION:

Selectman Arnold Jensen moved to amend the agenda to add Timbercrafts Peddler's Permit as Item #8 and move Report of First Selectman to Item #9. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

APPOINTMENTS

1. 2020 Chief of Chiefs Re-Appointment

MOTION:

Selectman Arnold Jensen moved to re-appoint Scott Pelletier as the 2020 Chief of Chiefs of the Oxford Fire Department as recommended and presented in their letter dated 1/30/20. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: This is an important position, and Scott has done a terrific job.

2. Economic Development Commission Appointments

MOTION:

Selectman Arnold Jensen moved to re-appoint Michael Caprio, of 6 Old Farm Road, and Steve Smith, of 12 Great Oak Road, both to the Economic Development Commission with terms to commence immediately and expire on 12/31/24. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Both men are good appointments to the Commission.

3. Elderly Commission Re-Appointment

MOTION:

Selectman Arnold Jensen moved to re-appoint Betty Andrews, of 16 Reality Road, to the Elderly Commission with a term to commence immediately and expire on 12/31/23. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Betty Andrews does a great job in this position.

4. Housing Authority Re-Appointment

MOTION:

Selectman Arnold Jensen moved to re-appoint Elaine Barrett, of 27 Dunn Circle, to the Housing Authority with a term to commence immediately and expire on 12/31/24. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Elaine Barrett has done a good job and attends all the meetings.

5. Zoning Board of Appeals Appointments

MOTION:

Selectman Arnold Jensen moved to appoint Paul Aiksnoras, of 46 Perry Lane, to the Zoning Board of Appeals with a term to commence immediately and expire on 11/16/21. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Paul Aiksnoras has been on the Zoning Board of Appeals and does a great job.

MOTION:

Selectman Arnold Jensen moved to appoint Richard Burns, of 3 Jensen Farm Road, to the Zoning Board of Appeals with a term to commence immediately and expire on 12/31/21. This was seconded by Selectman Heather Haney. All 3 ayes. Motion carries.

Discussion: Richard Burns is hardworking and will serve the Board well.

MOTION:

Selectman Arnold Jensen moved to appoint Edward Rowland, of 60 Towner Lane, as an Alternate, with a term to commence immediately and expire on 12/31/21. This was seconded by Selectman Heather Handy. All 3 Ayes. Motion carries.

Discussion: Ed Rowland is very dedicated and will serve the Board well.

6. Great Oak Middle School Evaluation and Improvement Committee Appointment

MOTION:

Selectman Arnold Jensen moved to appoint Scott Flaherty, of 265 Chestnut Tree Hill road, to the Great Oak Middle School Evaluation and Improvement Committee with a term to commence immediately. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Scott Flaherty was a liaison for this Committee when he served on the Board of Selectmen. He knows the project.

NEW BUSINESS

1. Promote Officer Buinauskas to Corporal

MOTION:

Selectman Arnold Jensen moved to promote Officer Keith Buinauskas to a Corporal with a pay rate of \$38.81 per hour and effective Sunday, February 9, 2020. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: The Board of Selectmen are very proud of the Keith's service to the community. First Selectman George Temple addressed the audience and complimented Officer Buinauskas' attributes. Lt. Christopher Bartolotta discussed the interview process. Photos were taken of the Board of Selectmen with the officers, with the family of Officer Buinauskas, and with all of the policemen who were present.

2. Community Support Committee Application for Fire Marshal's Fire Prevention Poster Contest – Approve

MOTION:

Selectman Arnold Jensen moved to approve the Community Support Committee's Application for the Oxford Fire Marshal's Office in the amount of \$1,000.00 for the Fire Prevention Contest; as approved by the Committee at their meeting of 1/22/20. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: The money supports a wonderful civic activity for three (3) grades at Oxford Center School.

3. Water Pollution Control Authority's Funding Request for Intermunicipal Agreement – Approve

MOTION:

Selectman Arnold Jensen moved to approve the funding request, in the amount of \$52,774.54 to be taken from Capital and Non-Recurring, for Water Pollution Control Authority's required 10% cost-share contribution as in accordance with the Oxford-Seymour Intermunicipal Agreement. This was seconded by Selectman Heather Haney. This matter will be forwarded to the Board of Finance and then to a Town Meeting. All 3 Ayes. Motion carries.

Discussion: Scott Halstead explained this request. Oxford owns 10% of the plant and by agreement pays for its cost-share contribution.

4. Bonding Request to Extend Eversource Natural Gas Service – Approve and Forward to Board of Finance and then Town Meeting

MOTION:

None. Motion has not been taken off the table. Discussion as to how to proceed ensued.

5. FY 2019 – 2020 Transfer Requests

MOTION:

Selectman Arnold Jensen moved to approve the FY 2019 – 2020 transfer requests as presented by the Finance director in his letter dated 2/4/20 (Attachment A). This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Questions were addressed by James Hliva, Finance Director. Transfers were discussed.

6. Tax Refunds

MOTION:

Selectman Arnold Jensen moved to approve the tax refunds, totaling \$8,090.70 as presented and recommended by the Tax Collector in her letter dated 2/4/20 and to authorize two signatures. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: The refunds were reviewed and are standard.

7. Oxford Ambulance 2019 Tax Abatements

MOTION:

Selectman Arnold Jensen moved to approve the following Oxford Ambulance 2019 Tax Abatements as presented and recommended by the Director in her letter received on 2/4/20:

| | | |
|------------------|--------------------------------|---------|
| Lee Ives | 29 Chestnut Tree Hill Road Ext | \$500 |
| Timothy Crouch | 140 Chestnut Tree Hill Road | \$1,000 |
| Adam Duke | 7 Wyant Road | \$1,000 |
| Madison Dodson | 5 Skyline Drive | \$500 |
| Lewis Bell | 17 Edwards Drive | \$500 |
| Shannon Filo | 18 Old State Road | \$500 |
| Bethany Sherback | 8 Shannon Court | \$500 |
| Patrick Gannon | 3 Griswold Road | \$500 |
| Brandon Priest | 5 Skyline Drive | \$1,000 |

| | | |
|---------------|---------------------|-------|
| John Lesak | 32 Shelton Road | \$500 |
| Madeline Frew | 42 Old Country Road | \$500 |

This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: This is an incentive to attract volunteers to the Fire and Ambulance Departments.

8. Timbercrafts Peddler's Permit

MOTION:

Selectman Arnold Jensen moved to approve the Timbercrafts Peddler's Permit for selling wood sculptures and custom signs at Kirk's Pond parking area on Saturdays and Sundays from 10:00 AM – 4:00 PM and occasionally during the week **CONTINGENT UPON** that there is no interfering with Town events taking place in the Kirk's Pond area. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Timbercrafts does wonderful work and has done presentations at the Oxford Senior Center. One of Timbercrafts' sculptures was donated to the Oxford Senior Center and is displayed in the Senior Center entryway.

9. REPORT OF FIRST SELECTMAN

1. The Town received a release today from Naugatuck Valley Council of Governments (NVCOG) for the Oxford Main Street Project. Mary LoPresti, BOS Clerk and Oxford Main Street Committee Secretary/Member, gave a brief overview of the project. First Selectman George Temple discussed his vision for the project and its value to the Town.
2. Traffic enforcement for speeding and other traffic violations was discussed. There will be more radar traps, rolling radar and plate readers. The newly appointed Police Corporal will be in charge of traffic enforcement.
3. There will be a Town Census that will be important for the Town to determine future funding. Everyone will receive a questionnaire, and all are encouraged to complete the questionnaire and return it to the Town.
4. There will be a re-evaluation of homes in Oxford as required every 10 years. Please allow the agent into your home so that information will be correct and taxes will be calculated accordingly. All agents will have a photo identification badge. Any questions may be directed to the Tax Assessor, Town and/or Police.

AUDIENCE OF CITIZENS

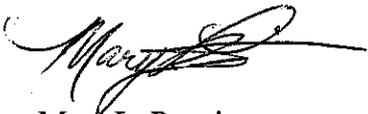
1. Jack Kiley, Board of Finance Chairman, stated that Board of Finance has been invited to inspect the trails at Rockhouse. Money had been given for trail development. Jack Kiley invited the Board of Selectmen to view the trails with them.
2. Rich Krueger, 31 Wedge Hill Drive, questioned a sign that was previously approved by the Board of Selectmen on West Street for no thru truck traffic. To date the sign has not been installed. Discussion was held regarding truck traffic on the road.
3. Richard H. Kosinski, 40 Manitook Drive, questioned the January 15, 2020 Board of Selectmen minutes regarding his concern about the tax report, the salaries increase and his email and letter that he discussed with the Board of Selectmen during the Audience of Citizens. First Selectman George Temple responded that the letter may be obtained by contacting the Office of the First Selectman. Discussion was held.
4. David Stocker, 144 Punkup Road, made a suggestion for the consideration of running sewer and water on Rt. 67 where they currently don't exist. Discussion was held. Mr. Stocker also asked about the flashing stop sign at the intersection of Rt. 188, and that there have been several accidents there. Discussion was held. Mr. Stocker also questioned the status of the Twin Brooks project and the possibility of the Housing Authority to build more senior housing. Discussion was held.

ADJOURNMENT

MOTION:

Selectman Arnold Jensen moved to adjourn the meeting at 8:55 PM. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Respectfully submitted,



Mary LoPresti
Clerk, Board of Selectmen

20 FEB 11 AM 11:49
TOWN OF OXFORD, CT
Mary LoPresti
TOWN CLERK

Attachment A

To: Board of Finance

February 4, 2020

From: Finance Director

Re:2019-2020 Transfer requests

| Item # | | Department | Account Number | Account | Amount |
|--------|----------|---------------------|----------------|-------------------------|--------------|
| 1 | TO: | Assessor | 5215-690 | Mileage | \$ 181.36 |
| | FROM: | Assessor | 5215-551 | Computer Maintenance | \$ 181.36 |
| | Motion | | | | |
| | Seconded | | | | |
| | Vote | | | | |
| | Comments | | | | |
| | Comments | | | | |
| 2 | TO: | Assessor | 5215-690 | Dues | \$ 114.00 |
| | FROM: | Assessor | 5215-551 | Computer Maintenance | \$ 114.00 |
| | Motion | | | | |
| | Seconded | | | | |
| | Vote | | | | |
| | Comments | | | | |
| 3 | TO: | Building | 5230-811 | Vehicle maintenance | \$ 500.00 |
| | FROM: | Building | 5230-690 | Mileage | \$ 500.00 |
| | Motion | | | | |
| | Seconded | | | | |
| | Vote | | | | |
| | Comments | | | | |
| 4 | TO: | Town Counsel | 5535-672-203 | Legal Additional Course | \$ 17,524.01 |
| | FROM: | Finance Contingency | 5320-560-5320 | Finance Contingency | \$ 17,524.01 |
| | Motion | | | | |
| | Seconded | | | | |
| | Vote | | | | |
| | Comments | | | | |
| 5 | TO: | Selectmen | 5480-585 | Dues | \$ 974.00 |
| | FROM: | Finance Contingency | 5320-560-5320 | Finance Contingency | \$ 974.00 |
| | Motion | | | | |
| | Seconded | | | | |
| | Vote | | | | |
| | Comments | | | | |

received
2/4/20

To: Board of Finance

February 4, 2020

From: Finance Director

Re:2019-2020 Transfer requests

| Item # | | Department | Account Number | Account | | Amount |
|--------|--|--------------------------|----------------|-----------------------|----|-----------|
| 6 | TO: | Town Hall | 5480-585 | Computer Software | \$ | 1,650.00 |
| | FROM: | Finance Contingency | 5320-560-5320 | Finance Contingency | \$ | 1,650.00 |
| | Motion Seconded Vote Comments | | | | | |
| 7 | TO: | Employee Benefits | 5305-784 | Workers Compensation | \$ | 41,093.00 |
| | FROM: | Finance Contingency | 5320-560-5320 | Finance Contingency | \$ | 41,093.00 |
| | Motion Seconded Vote Comments | | | | | |
| 8 | TO: | Probate | 5450-606 | Probate fees | \$ | 538.00 |
| | FROM: | Finance Contingency | 5320-560-5320 | Finance Contingency | \$ | 538.00 |
| | Motion Seconded Vote Comments | | | | | |
| 9 | TO: | Emergency Communications | 5300-618 | Code Red | \$ | 8,000.00 |
| | FROM: | Emergency Communications | 5300-775 | Telephone | \$ | 3,000.00 |
| | FROM: | Emergency Communications | 5300-776 | Nexgen | \$ | 5,000.00 |
| | Motion Seconded Vote Comments | | | | | |
| 10 | TO: | Tax Collector | 5505-511-21 | Wages Tax Collector | \$ | 25,722.60 |
| | FROM: | Tax Collector | 5505-517-23 | Wages Tac Clerk | \$ | 20,687.00 |
| | FROM: | Tax Collector | 5505-515-22 | Wags Asst Tax Collect | \$ | 29,950.04 |
| | FROM: | Finance Contingency | 5320-560-5320 | Finance Contingency | \$ | 16,459.02 |
| | Motion Seconded Vote Comments | | | | | |