



TOWN OF OXFORD

**S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298**

Board of Selectmen Regular Meeting

**Wednesday, March 4, 2020
7:30 PM – Town Hall Main Meeting Room**

The Town of Oxford Board of Selectmen Regular Meeting was called to order by First Selectman George Temple at 7:35 PM, and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Arnold Jensen, Selectman Heather Haney, Kristyn Rosa, Administrative Assistant to the First Selectman

Absent: None.

ACCEPTANCE OF MINUTES

1. 2/19/20 Regular Meeting

Selectman Arnold Jensen moved to approve the 2/19/20 Regular Meeting minutes as presented. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

2. 2/20/20 Special Budget Meeting

Selectman Arnold Jensen moved to approve the 2/20/20 Special Meeting minutes as presented. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

AMENDMENT OF AGENDA

1. Conservation Commission/Inland Wetlands Agency Appointment

MOTION:

Selectman Arnold Jensen moved to amend the agenda to add Conservation Commission/Inland Wetlands Agency as Item #5 under Appointments. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

2. Approve FY 202 – 2021 Town Operating Budget and forward to Board of Finance

MOTION:

Selectman Arnold Jensen moved to amend the agenda to add Approve FY 2020 – 2021 Town Operating Budget and forward to Board of finance as Item #8 under New Business. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

3. Move Report of First Selectman to After Executive Session

MOTION:

Selectman Arnold Jensen moved to amend the agenda and move Report of First Selectman to after Executive Session as Item #9. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

APPOINTMENTS

1. Economic Development Commission Appointments

MOTION:

Selectman Arnold Jensen moved to re-appoint Victor Tomporowski, of 20 Hawley Road, to the Economic Development Commission. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Victor Tomporowski is good for the commission and does a great job.

2. Hearing Officer Appointment(s)

MOTION:

Selectman Arnold Jensen moved to appoint Herman Schuler as Hearing Officer with a term to commence immediately and expire on 12/31/21. This was seconded by Selectman Heather Haney.

Discussion: Herman was the hearing officer.

MOTION:

First Selectman George Temple moved to table the Motion to appoint Herman Schuler as Hearing Officer. This was seconded by Selectman Arnold Jensen. All 3 Ayes. Motion carries.

Discussion: The Hearing Officer should not be involved in any other committees or have any other involvement with the Town.

3. Oxford Center Volunteer Fire Company 2020 Fire Police Appointments

MOTION:

Selectman Arnold Jensen moved to appoint Tom Giacchi, Scott Guion, John Deer and Mark Athanciou as Oxford Center Volunteer Fire Company's 2020 Fire Police as presented and recommended in their letter dated 2/23/20. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: These are re-appointments, and all the men are very good.

4. Riverside Fire Company, Inc. 2020 Fire Police Appointments

MOTION:

Selectman Arnold Jensen moved to appoint John Downs, Sr. and Victor Noll as Riverside Fire Company's 2020 Fire Police as presented and recommended in their letter dated 2/28/20. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: First Selectman George Temple thanked Mr. Downs, who was present, for volunteering and for his service. Both Mr. Downs and Mr. Noll have served for a number of years.

5. Conservation Commission/Inland Wetlands Agency Appointment

MOTION:

Selectman Arnold Jensen moved to appoint Brian Smith, of 10 Heather Lane, to the Conservation Commission/Inland Wetlands Agency with a term to commence immediately and expire 12/31/20. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Brian Smith will replace Bill Richter. He is highly recommended for the commission.

NEW BUSINESS

1. Guerrero Construction Topsoil Purchase – Approve and Authorize

MOTION:

Selectman Arnold Jensen moved to approve Guerrero Construction, of 154 Christian Street, to screen the entire pile of topsoil, approximately 5,000 cubic yards, located on E-Commerce Drive and then authorize Guerrero Construction to purchase half of the topsoil, 2,500 cubic yards, at \$8.00 per cubic yard for a total purchase price of \$20,000.00; leaving the remaining screened topsoil for the town. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: The company will screen everything, pay the Town and screen the soil for the Town.

2. Dad's Connoli Truck Peddler's Permit – Approve

No action necessary...was requesting to sell on private property, not Town property.

3. Board of Education's Funding Request for Door and Hardware Replacements – Approve

MOTION:

Selectman Arnold Jensen moved to authorize Calvert Safe & Lock to replace some doors and hardware at Quaker Farms School and Great Oak Middle School and to authorize the funding, in the amount of \$233,108.00 to be taken from the School Security Competitive Grant Program; all as presented and recommended by the Facilities Manager in his letter dated 3/2/20. This was seconded by Selectman Heather Haney. This matter will be forwarded to the Board of Finance. All 3 Ayes. Motion carries.

Discussion: The work will be for Great Oak Middle School and Quaker Farms School. George Renzoni, Oxford Public Schools Facility Manager, explained the work to be done and the cost. The work will be paid for by the grant – there is no cost to the Town.

4. Hire Part-Time Assistant Building Official

MOTION:

Selectman Arnold Jensen moved to hire Albert DuBois, of 40 Carlson Drive in Milford, as the Part-Time Assistant Building Official with a pay rate of \$30.00 per hour, for 19 hours per week and a start date of Monday, March 2, 2020. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: Albert DuBois was the building inspector for Stratford. Due to increased construction in Town, Oxford needs to hire a Part-Time Building Inspector. Discussion among Board members.

5. Tax Refunds

MOTION:

Selectman Arnold Jensen moved to approve the tax refunds, totaling \$10,474.40, as presented and recommended by the Tax Collector in her letter dated 3/3/20 and to authorize two signatures. This was seconded by Selectman Heather Haney. All 3 ayes. Motion carries.

Discussion: James Hliva, Oxford Finance Director, stated that the refunds are mostly automotive.

6. Community Chapel of the Christian Alliance, LLC Lease of Business Properties – Approve and Authorize First Selectman to Sign

MOTION:

Selectman Arnold Jensen moved to approve the Lease of Business Premises Agreement between the Town of Oxford and the Community Chapel of Christian Alliance, LLC, as presented, and to authorize the First Selectman to sign said Agreement. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: This is a lease for the summer day camp program. Kyra Nesteriak, Oxford Recreation Director, explained the situation, improvements and possible options for next year.

7. Capital Improvement Plan – Approve and Forward to Town Meeting

MOTION:

Selectman Arnold Jensen moved to *table* this matter to the Special Board of Selectmen's meeting scheduled for Monday, March 9, 2020 at 3:00 PM. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

8. Approve FY 2020 – 2021 Town Operating Budget and Forward to Board of Finance

MOTION:

Selectman Arnold Jensen moved to approve FY 2020 – 2021 Town Operating Budget in the amount of \$16,741,822.00, as presented, and forward the matter to the Board of Finance. All 3 Ayes. Motion carries.

Discussion: The budget has been reviewed and discussed.

EXECUTIVE SESSION

MOTION:

Selectman Arnold Jensen moved to move the Executive Session to after the Report of First Selectman and Audience of Citizens. This was seconded by Selectman Heather Haney. All 3 Ayes. Motion carries.

Discussion: This will be the last item for this meeting.

9. Report of First Selectman

1. Board of Education coronavirus meeting. The Board of Education, Superintendent of Schools, Assistant Superintendent of Schools, Ambulance Director, Fire Chief, Police, First Selectman George Temple and Assistant to the First Selectman Kristyn Rosa met on Monday at the Board of Education building to discuss the coronavirus.

There are many unknowns concerning the virus. The action that was taken by the Board of Education was to cancel the trip to Italy and possibly cancel the trip to Washington, D.C. There was discussion about how to prevent the spread of the virus and a plan of action should there be an outbreak of the virus. Oxford will follow the lead of the State. There will be another meeting and an update for the community.

2. Grand List. The Grand List increased by 1.06%; Real Estate increased by 1.97%; Business Personal Property decreased by \$12,769.00 or 9.7% due to annual business property depreciation; Motor Vehicles increased by 3.13%.
3. First Selectman George Temple recommended the position of Economic Development Coordinator as a Full-Time position. This person will promote business and market Town commercial/industrial lots.
4. Commercial Truck Traffic Study. Trucks are travelling too fast on road and are not following traffic laws. First Selectman George Temple will meet with COG to examine the traffic study and decide which roads will not allow truck traffic.
5. Today is First Selectman George Temple's Birthday. Happy Birthday, George!
6. The Riverside Fish and Chips Dinner will be held on Friday, March 13, 2020 from 5:30-8:00 PM.

AUDIENCE OF CITIZENS

None.

EXECUTIVE SESSION

The Executive Session was called to order by First Selectman George Temple at 8:25 PM. Those in attendance were First Selectman George Temple, Selectman Arnold Jensen, Selectman Heather Haney, Oxford Finance Director James Hliva, Recreation Director Kyra Nesteriak, Administrative Assistant to the First Selectman Kristyn Rosa.

No Action Taken. Revisit Executive Action on Monday, March 9, 2020.

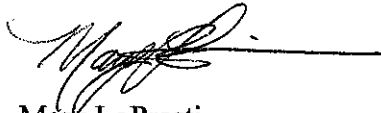
The Regular Board of Selectman Meeting was called back to order at 8:30 PM.

ADJOURNMENT

MOTION:

Selectman Arnold Jensen moved to adjourn the meeting at 8:30 PM. This was seconded by Selectman George Temple. All 3 Ayes. Motion carries.

Respectfully submitted,



Mary LoPresti
Clerk, Board of Selectmen

20 MAR 10 AM 11:46
TOWN OF OXFORD, CT
George Temple
TOWN CLERK