

**Board of Selectmen's  
Regular Meeting**

**Wednesday, June 4, 2014**  
**7:30 PM - Town Hall**

Present: First Selectman George Temple, Jeff Haney, Dave McKane, Joanne Pelton,  
Administrative Assistant

The meeting was called to order by First Selectman George Temple at 7:31 p.m. followed by the Pledge of Allegiance.

**ACCEPTANCE OF MINUTES**

**1. 5/21/14 Regular Meeting**

**MOTION:**

Jeff Haney moved to approve the 5/21/14 Regular Meeting minutes as presented. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

**AMENDMENT OF AGENDA**

None

**APPOINTMENTS**

None

Discussion: First Selectman George Temple stated that we are moving along with the Blight and Charter Revision Committees, and thanked Dave McKane for the excellent suggestions for committee members. At the next meeting we will have the charge and the appointments ready. We will be meeting next week to finalize both these committees.

**AUDIENCE OF CITIZENS**

None

**NEW BUSINESS**

**1. Hire Parks & Recreation Summer Employee**

**MOTION:**

Dave McKane moved to hire an additional Parks & Recreation Summer Employee, effective immediately, as presented and recommended by the Director in her letter dated 5/20/14. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

Discussion: Dave McKane asked whom they would be hiring. Thomas Baker will be hired as a counselor for \$8.89 per hour.

## **2. Hire Temporary Fill-In Zoning Enforcement Official**

### **MOTION:**

Jeff Haney moved to hire Kelly Weymer, a certified Zoning Enforcement Official, as the Temporary Fill-In Zoning Enforcement Official, at a pay rate of \$22.20 per hour, beginning Monday, June 2, 2014 through Friday, June 13, 2014. This was seconded by Dave McKane. All 3 Ayes. Motion carries. (Note: Office hours will be Monday's 5:00 PM – 7:00 PM and Friday's 9:00 AM – 5:00 PM and 9:00 AM – 11:00 AM, respectfully).

Discussion: Jeff Haney asked if this was for a limited time or any hours. The hours are Monday from 5pm-7pm and it is for an 11-day period, which ends on June 13; or if there is an emergency that something needs to be taken care of immediately. Jim Hliva will make an adjustment to her salary for these hours.

## **3. FY 2013-2014 Transfer Requests**

### **MOTION:**

Jeff Haney moved to approve the FY 2013-2014 transfer requests (Attachment A) as presented by the Finance Director in his letter dated 6/4/14. This was seconded by Dave McKane. All 3 Ayes. Motion carries. This matter will be forwarded to the Board of Finance.

Discussion: It was decided to go over each item on the Transfer Request line by line with Jim Hliva.

1. TO:	Ambulance – Vehicle Maintenance	\$1,000
FROM:	Ambulance Equip. Depreciation	\$1,000

This was for two repairs to the siren. Jim Hliva stated the town pays for vehicle maintenance and it is in the contract. First Selectman George Temple would like to see something in writing on this expense. He questioned why the Ambulance doesn't have the funds to cover this item.

### **MOTION:**

First Selectman George Temple moved to table this item. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

2. TO:	Assessor Wages Overtime	\$344.52
FROM:	Assessor Wages Asst Assessor	\$344.52

This item was for payment when we had two employees out sick.

**MOTION:**

First Selectman George Temple moved to approve this transfer. This was seconded by Jeff Haney. All 3 Ayes. Motion carries

3. TO:	Building	Vehicle Maintenance	\$300.00
FROM:	Building	Conference and Meeting	\$300.00

This was for brakes on the vehicle.

**MOTION:**

Dave McKane moved to approve this transfer. This was seconded by Jeff Haney. All 3 Ayes. Motion carries

4. TO:	Conservation IWWC	Engineering	\$4,000.00
FROM:	Contingency	Finance Contingency	\$4,000.00

This was for two industrial lots on Morse Road and one on Hurley Road; we have to pay the Engineers.

**MOTION:**

Dave McKane moved to approve this transfer. This was seconded by First Selectman George Temple.

5. TO:	Fire	Facility Maintenance	\$4,200.00
FROM:	Contingency	Finance Contingency	\$4,200.00

This was for emergency repairs done by BP Heating for two circulators at the Quaker Farms Fire House, work performed on Sept. 3, March 3, and March 5.

Discussion: The board would like to get verification that both were for Quaker Farms Fire House. Also First Selectman George Temple would like to get documentation on this item. A little more information would be helpful. If they are going over budget, we need to know about it.

**MOTION**

First Selectman George Temple moved to table this item. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

6. TO:	Library	Wages Part Time clerk	\$250.00
FROM:	Library	Wages Part Time	\$250.00

This was for the increase in the wage rate.

**MOTION:**

Dave McKane moved to approve this transfer. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

7. TO:	Library	Supplies Departmental	\$152.76
FROM:	Library	Supplies Office	\$152.76

**MOTION:**

Dave McKane moved to approve this transfer. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

8. TO:	Police	Trooper Overtime	\$39,587.22
FROM:	Police	Wages Police Officer	\$39,587.22

Jeff Haney had to sign a check last week in order to pay the Police officer. This is to put money in to cover the check.

Discussion: The State Police have to take up the slack, and we have to pay overtime for it. We have interviewed two people for Oxford, and we did get a trooper back this week. There is a clause in the contract that when hired, they do have to stay two years. We will be getting additional bills. Police overtime is not a bargain with State troopers, but Oxford cannot provide a dispatch system, which would cost over \$1 million. It is very hard to get police since there is no advancement opportunity in Oxford. We are also losing another Police officer in June. Jeff Haney stated we have to pay it now, but we need to monitor it. Dave McKane stated we could have two police officers if we didn't have to pay overtime.

**MOTION:**

Jeff Haney moved to approve this transfer. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

9. TO:	Pomperaug Health	Cont Serv. Health District	\$8,775.00
FROM:	Contingency	Finance Contingency	\$8,775.00

We do have to have this in the budget.

**MOTION:**

Dave McKane moved to approve this transfer. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

10. TO:	Town Attorney	Legal Additional Counsel	\$25,982.62
FROM:	Contingency	Finance Contingency	\$25,982.62

This is for the Police Union negotiations, Teamsters, clerical, supervisor's negotiations, T&M lawsuit, and town additional legal counsel for Soules and Ramirez.

**MOTION:**

Dave McKane moved to approve this transfer. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

11. TO: Ambulance	Heating Oil	\$ 732.78
TO: Elderly	Heating Oil	\$ 873.42
TO: Fire	Heating Oil	\$ 7,820.38
TO: Police	Heating Oil	\$ 319.53
TO: Town Hall	Heating Oil	\$ 7,784.67
FROM: Contingency	Finance Contingency	\$17,530.78

This is for heating oil for all of the departments.

Discussion: We need to take a look at the heating system. The Air Conditioning system is worse, and nobody turns the heat up or heat off.

**MOTION:**

Dave McKane moved to approve this transfer. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

12. TO: Contingency	Finance Contingency	\$18,186.00
FROM: WPCA	Cont Service Maintenance	\$18,186.00

**MOTION:**

Jeff Haney moved to approve this transfer. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

13. TO: Fire	Internet Access	\$85.95
FROM: Fire	Programs Regular	\$85.95

**MOTION:**

First Selectman George Temple moved to approve this transfer. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

14. TO: Public Works	Overtime	\$24,125.50
FROM: Public Works	Wages Part Time Utility	\$16,800.00
FROM: Public Works	Wages Snow Plowing	\$ 7,325.50

This overtime is for snow removal this past year.

Dave McKane recused himself.

**MOTION:**

Jeff Haney moved to approve this transfer. This was seconded by First Selectman George Temple. All 2 Ayes. 1 Recusal. Motion carries.

Dave McKane returned to the meeting.

**4. Tax Refunds**

**MOTION:**

Dave McKane moved to approve the tax refunds, totaling \$10,528.72, as presented and recommended by the Tax Collector in her letter dated 5/30/14 and to authorize two signatures. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

**5. Report of First Selectman**

Brennan Shebeen Irish Pub, officially opens at 2 pm on Sunday. If you are a Selectman, you get free wings.

The Brewery opened on Hurley Road. They are making beer for Japan.

The STEEP grant has been approved.

**AUDIENCE OF CITIZENS**

None

**ADJOURNMENT**

**MOTION:**

Dave McKane moved to adjourn the meeting at 8:00 PM. This was seconded by First Selectman George Temple. All 3 Ayes. Motion Carries.

Respectfully submitted,



Lynda Romanowski  
Clerk, Board of Selectmen

14 JUN 10 PM 4:38  
TOWN OF OXFORD, CT  
George Temple  
TOWN CLERK

**To: Board of Selectmen**

**June 4, 2014**

**From: Finance Director**

**Re:2013-2014 Transfer requests**

**Tabled by Board of Selectmen**

tem #		Department	Account	Account Number		Amount
1	TO:	Ambulance	Vehicle Maintenance	5210-811	\$	1,000.00
	FROM:	Ambulance	Equipment Depreciable	5210-603	\$	1,000.00

Motion  
Seconded  
Vote  
Comments

2	TO:	Assessor	Wages Overtime	5215-521-1000	\$	344.52
	FROM:	Assessor	Wages Asst Assessor	5215-513-23	\$	344.52

Motion  
Seconded  
Vote  
Comments

3	TO:	Building	Vehicle Maintenance	5230-811	\$	300.00
	FROM:	Building	Conference and Meeting	5230-555	\$	300.00

Motion  
Seconded  
Vote  
Comments

4	TO:	Conservation IWWC	Engineering	5265-570-111	\$	4,000.00
	FROM:	Contingency	Finance Contingency	5320-560-5320	\$	4,000.00

Motion  
Seconded  
Vote  
Comments



**To: Board of Selectmen**

**June 4, 2014**

**From: Finance Director**

**Re:2013-2014 Transfer requests**

**Tabled by Board of Selectmen**

tem #		Department	Account	Account Number		Amount
5	TO:	Fire	Facility Maintenance	5325-613	\$	4,200.00
	FROM:	Contingency	Finance Contingency	5320-560-5320	\$	4,200.00

**Motion  
Seconded  
Vote  
Comments**

6	TO:	Library	Wages part Time clerk	5390-517-158	\$	250.00
	FROM:	Library	Wages part Time	5390-517-84	\$	250.00

**Motion  
Seconded  
Vote  
Comments**

7	TO:	Library	Supplies Departmental	5390-769	\$	152.76
	FROM:	Library	Supplies Office	5390-770	\$	152.76

**Motion  
Seconded  
Vote  
Comments**

8	TO:	Police	Trooper Overtime	5433-570-1000	\$	39,587.22
	FROM:	Police	Wages Police Officer	5433-515-58	\$	39,587.22

**Motion  
Seconded  
Vote  
Comments**



**To: Board of Selectmen**

**June 4, 2014**

**From: Finance Director**

**Re:2013-2014 Transfer requests**

**Tabled by Board of Selectmen**

Item #		Department	Account	Account Number		Amount
9	TO:	Pomperaug Health	Cont Serv Health District	5438-570-5438	\$	8,775.00
	FROM:	Contingency	Finance Contingency	5320-560-5320	\$	8,775.00

Motion  
Seconded  
Vote  
Comments

10	TO:	Town Attorney	Legal Additional Counsel	5535-672-203	\$	25,982.62
	FROM:	Contingency	Finance Contingency	5320-560-5320	\$	25,982.62

Motion  
Seconded  
Vote  
Comments

11	TO:	Ambulance	Heating Oil	5210-625	\$	732.78
	TO:	Elderly	Heating Oil	5295-625	\$	873.42
	TO:	Fire	Heating Oil	5325-625	\$	7,820.38
	TO:	Police	Heating Oil	5433-625	\$	319.53
	TO:	Town Hall	Heating Oil	5545-625	\$	7,784.67
	FROM:	Contingency	Finance Contingency	5320-560-5320	\$	17,530.78

Motion  
Seconded  
Vote  
Comments

12	TO:	Contingency	Finance Contingency	5320-560-5320	\$	18,186.00
	FROM:	WPCA	Cont Service Maintenance	5580-570-125	\$	18,186.00

Motion  
Seconded  
Vote  
Comments

**To: Board of Selectmen**

**June 4, 2014**

**From: Finance Director**

**Re:2013-2014 Transfer requests**

**Tabled by Board of Selectmen**

tem #		Department	Account	Account Number		Amount
13	TO:	Fire	Internet Access	5325-905	\$	85.95
	FROM:	Fire	Programs Regular	5325-729	\$	85.95

**Motion**  
**Seconded**  
**Vote**  
**Comments**

14	TO:	Public Works	Overtime	5455-521-1000	\$	24,125.50
	FROM:	Public Works	Wages Part Time Utility	5455-515-65	\$	16,800.00
	FROM:	Public Works	Wages Snow Plowing	5455-515-66	\$	7,325.50

**Motion**  
**Seconded**  
**Vote**  
**Comments**