

# MINUTES

## Board of Selectmen's Special Meeting

**Wednesday, January 4, 2023**  
**4:00 PM - Town Hall**

First Selectman George R. Temple called the meeting to order at 4:09 p.m., and the Pledge of Allegiance was recited.

Present: First Selectman George R. Temple, Selectman Arnold Jensen , Selectman David McKane, Finance Director, Jim Hliva , Grant Writer, Helen Leung , and Administrative Assistant, Kristyn Rosa.

### **ACCEPTANCE OF MINUTES**

#### **1. 12/21/22 Regular Meeting**

##### **MOTION:**

Selectman Arnold Jensen moved to approve the 12/21/22 Regular Meeting minutes as presented. This was seconded by Selectman David McKane. All 3 Ayes, Motion Carries.

### **APPOINTMENTS**

NONE.

### **NEW BUSINESS**

#### **1. CT Humanities CT Cultural Funding Operating Support Grants Resolution – Approve and Authorize First Selectman to Sign**

##### **MOTION:**

Selectman Arnold Jensen moved to approve the following CT Humanities CT Cultural Funding Operating Support Grants Resolution and authorize the First Selectman to sign the Connecticut Humanities Council, Incorporated Grant Agreement:

FROM: Finance

5320-560-5320

Contingency

\$7,337.50

This was seconded by Selectman David McKane. All 3 Ayes, Motion Carries.

Discussion: Selectman David McKane asked what the legal fees totaling approximately \$33,000.00 were for. Finance Director Jim Hliva explained that item #3 is for a tax appeal. Item #4 is for a police matter, and item #5 is for legal expenses for the expert witness for the police matter and also for two appraisals for a matter, the Town Attorney is working on.

**3. Report of First Selectman:**

First Selectman Temple stated that the Town will be looking to appoint a new Tax Collector, since our current Tax Collector Ashley Schremmer resigned. This position is an elected position and will need to be filled by a Republican. The position does not require you to be certified, but the person hired must obtain the certification within a reasonable amount of time.

During the holidays, the Town experienced power outages due to fallen trees from the storm. We also experienced frozen pipes at the Middle School and at the Annex Building in Central Office. All issues have been resolved and he thanked the Town employees and volunteers who had to work through Christmas and New Years.

**ADJOURNMENT**

**MOTION:**

Arnold Jensen moved to adjourn the meeting at 4:28 PM.

This was seconded by Selectman David McKane. All 3 Ayes. Motion Carries.

Respectfully submitted by

*Kristyn Rose*

**RESOLVED**, that the Board of Selectmen may enter into with and deliver to the Connecticut Humanities Council, any and all documents which it deems to be necessary or appropriate; and

**FURTHER RESOLVED**, that George R. Temple, as First Selectman of the Town of Oxford, is authorized and directed to execute and deliver any and all documents on behalf of the Board of Selectmen and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents.

This was seconded by Selectman David McKane. All 3 Ayes, Motion Carries.

Discussion: Grant Writer Helen Leung stated that she applied for the grant, and the Town was awarded \$5,100.00 for the Cultural Arts Commission to use for funding programs and activities for our residents. There is no match, so there is no additional cost to the Town. First Selectman Temple asked Finance Director Jim Hliva where this money would go. Mr. Hliva stated that he would establish an account within the special activities account. First Selectman Temple explained to the Cultural Arts Commission that the Board of Selectmen would need to be made aware of what the money is being spent on. He also congratulated Helen on a job well done.

## 2. **FY 2022 – 2023 Transfer Requests**

### **MOTION:**

Selectman Arnold Jensen moved to remove this matter from the table.  
This was seconded by Selectman David McKane. All 3 Ayes, Motion Carries.

### **MOTION:**

Selectman Arnold Jensen moved to approve the following FY 2022 – 2023 transfer requests as presented by the Finance Director in his letter dated 1/3/23:

TO: Assessment Appeals	5212-670	Legal Notice	\$200.00
FROM: Finance	5320-560-5320	Contingency	\$200.00
TO: Library	5390-900	Alarm System	\$729.26
FROM: Library	5390-551	Computer Maintenance	\$729.26
TO: Town Counsel	5535-672-207	Assessor Court Case	\$6,195.00
FROM: Finance	5320-560-5320	Contingency	\$6,195.00
TO: Town Counsel	5535-672-203	Outside Labor Counsel	\$20,691.00
FROM: Finance	5320-560-5320	Contingency	\$20,691.00
TO: Town Counsel	5535-672-203	Legal Expenses	\$7,337.50

RECEIVED 1/5/2023  
AT 10:20 AM  
TOWN OF OXFORD  
Auditha D. pu  
ASST. TOWN CLERK