

Board of Selectmen's
Regular Meeting
Wednesday, March 19, 2014
7:30 p.m. Town Hall

Present: First Selectman George Temple, Dave McKane, Joanne Pelton,
Administrative Assistant
Absent : Jeff Haney

First Selectman George Temple opened the meeting with the Pledge of Allegiance. He called the meeting to order at 7:33 p.m.

Acceptance of Minutes

1. 3/3/14 Special Meeting (Budgets)

MOTION:

Dave McKane moved to approve the 3/3/14 Special Meeting (Budgets) minutes as presented. This was seconded by First Selectman George Temple. All 2 Ayes.
Motion carries.

2. 3/4/14 Special Meeting

MOTION:

Dave McKane moved to approve the 3/4/14 Special Meeting minutes as presented. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

3. 3/4/14 Special Meeting (Budgets)

MOTION:

Dave McKane moved to approve the 3/4/14 Special Meeting (Budgets) minutes as presented. This was seconded by First Selectman George Temple. All 2 Ayes.
Motion carries.

4. 3/5/14 Regular Meeting

MOTION:

Dave McKane moved to approve the 3/5/14 Regular Meeting minutes as presented. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Amendment of Agenda

1. Planning & Zoning Commission Appointment

MOTION:

Dave McKane moved to amend the agenda to add Planning & Zoning Commission Appointment as Item # 3 under Appointments. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

2. Website Committee Appointment

MOTION:

Dave McKane moved to amend the agenda to add Website Committee Appointment as Item # 4 under Appointments. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

3. Donate Life Proclamation – Approve and Authorize First Selectman to Sign

MOTION:

Dave McKane moved to amend the agenda to add Donate Life Proclamation – Approve and Authorize First Selectman to Sign as Item # 12 under New Business and to move Report of First Selectman to Item #13. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Appointments

1. Planning & Zoning Commission Alternate – Appoint John Kerwin

MOTION:

Dave McKane moved to appoint John Kerwin, of 5 White Gate Road, to the Planning & Zoning Commission as an Alternate with a term to commence immediately and expire on 12/31/15. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: First Selectman George Temple stated Mr. Kerwin will do a very good job on this Board. He is a prosecuting attorney in Derby Superior Court.

2. Tetlak Park Fields Committee – Appoint Richard Chandler

MOTION:

Dave McKane moved to appoint Richard Chandler, of 99 Bowers Hill Road, to the Tetlak Park Fields Committee. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: First Selectman George Temple noted Mr. Chandler is a neighbor of Tetlak Park and is enthusiastic, and will be a good addition.

3. Planning & Zoning Commission Appointment

MOTION

Dave McKane made a motion to accept the resignation of Wayne Watt with regret. This was seconded by George Temple. All 2 Ayes. Motion carries.

MOTION:

Dave McKane moved to appoint Glen Persson, of 124 Hawley Road, to the Planning & Zoning Commission with a term to commence immediately and expire on 11/17/15. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: First Selectman George Temple noted that Glen Persson is Chairman of the Roads Commission, and is very knowledgeable, and is a very good appointment. Wayne Watt is a Republican and we have to replace him with a Republican.

4. Website Committee Appointment

MOTION:

First Selectman George Temple moved to appoint Michael Macchio, of 25 Silano Drive, to the Website Committee with a term to commence immediately and expire on 12/31/17. This was seconded by Dave McKane. All 2 Ayes. Motion carries.

Discussion: Michael Macchio is a very smart individual and is looking for things to get involved with in town. He will do a great job.

Audience of Citizens

None.

New Business

1. Small Cities Grant Resolution – Approve and Authorize the First Selectman to Sign

MOTION:

Dave McKane moved to approve the following Small Cities Grant Resolution and authorize the First Selectman to sign as presented and recommended by Lisa Low & Associates:

WHEREAS, Federal monies are available under the Connecticut Small Cities Community Development Block Grant Program, administered by the State of Connecticut, Department of Housing pursuant to Public Law 93 -3 83, as amended; and,

WHEREAS, pursuant to Chapter 127c, and Part VI of Chapter 130 of the Connecticut General Statutes, the Commissioner of Housing is authorized to disburse such Federal monies to local municipalities; and,

WHEREAS, it is desirable and in the public interest that the TOWN OF OXFORD make application to the State in order to undertake a Small Cities Community Development Program and to execute an Assistance Agreement therefore, should one be offered.

NOW, THEREFORE, BE IT RESOLVED by the Board of Selectmen of the Town of Oxford:

1. That it is cognizant of the conditions and prerequisites for State Assistance imposed by Part VI of Chapter 130 of The Connecticut General Statutes; and,
2. That the filing of an application by the Town of Oxford in an amount not to exceed \$400,000 is hereby approved, and that First Selectman George Temple is hereby authorized and directed to file such application with the Commissioner of the Department of Housing, to provide such additional information, to execute such other documents as may be required by the Commissioner, to execute an Assistance Agreement with the State of Connecticut for State financial assistance if such an Agreement is offered, to execute any amendments, rescissions, and revisions therefore to act as the authorized representative of the Town of Oxford.

This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: First Selectman George Temple asked Kathleen O'Neil, the Oxford Grant Writer, to give her input. She stated that this is a grant for residential rehabilitation applications which allows the First Selectman to follow up with recommendations from Lisa Low & Associates. This is for people in need that need work done on their home. The Town will give them a loan, which will be paid back when the person dies. There is an income requirement, and a loan maximum of \$25,000.

2. Award Street Lining Bid

Joanne Pelton recommended to First Selectman George Temple that the next three items be tabled so our Public Works Department can look into them further.

MOTION:

Dave McKane moved to table the awarding of the Street Lining bid to Atlantic Pavement Markings, of 15 Industrial Road in Prospect, at \$205 per mile and \$182 per mile if a narrow line; as recommended by the Road Foreman. This was seconded by First

Selectman George Temple. All 2 Ayes. Motion carries.

3. Award Street Sweeping Bid

MOTION:

Dave McKane moved to table awarding the Street Sweeping bid to CSS Industries, of 129 Market Street in New Haven, at \$317 per mile and No Charge for the parking lots; as recommended by the Road Foreman. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries

4. Award Catch Basin Cleaning Bid

MOTION:

Dave McKane moved to table awarding the Catch Basin Cleaning bid to HI-Tech Sweeping, of 551 Broad Street in Bristol, at \$19 per basin; as recommended by the Road Foreman. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries

5. Firefighters 2013 Tax Abatement – Approve

MOTION:

Dave McKane moved to approve the attached 2013 Fire Fighters Certified for Tax Abatements as presented by the Board of Chiefs in their letter dated 3/3/14. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries

Discussion: First Selectman George Temple stated these are active firemen who receive a tax abatement as a token of thanks for the work they do. The amounts range from \$200 to a maximum of \$1000, and all need to meet prerequisites. The total comes to \$34,000. (See Attachment A)

6. 2013 Grand List Tax Abatements – Approve

MOTION:

First Selectman George Temple moved to approve the five items referenced on the list below for the following 2013 Grand List Tax Abatement Applications and recommended by the Tax Assessor in her letter dated 3/4/14:

1. CED PROPERTIES, LLC 3 Fox Hollow Rd., Real Estate assessment \$1,264,400. This qualifies for Real Estate Abatement Program B, Year 2, abatement of 20% on taxes.

C E D Services Inc. C/O Steven Meyer, Personal Property is assessed at \$162,280. This qualifies for Real Estate Abatement Program A, Year 2, abatement of 20% on taxes.

2. CNK INVESTMENTS LLC 2 Fox Hollow Road. Real Estate assessment \$1,121,100. This qualifies for Real Estate Abatement Program B, Year 2, abatement of 20% on taxes.

GEN-EL-MEC ASSOC., INC. Personal Property as assessed at \$740,430. This qualifies for Personal Property Abatement Program B, Year 2, abatement of 20% on taxes.

3. ENTREPOT-BUI LLC 7 Fox Hollow Rd. Real Estate assessment \$1,818,200. This assessment reflects an addition of \$405,700 due to improvement to the property for 2012 Grand List which qualifies for Real Estate Abatement Program A, Year 2, abatement of 20% on taxes for the addition.

4. SOMERSET REALTY GROUP INC 327 Riggs St., Real Estate assessment of \$629,700. This qualifies for Real Estate Abatement Program B, Year 2, abatement of 20% on taxes.

5. TOWER BUSINESS PARK 106 Willenbrock Rd., Real Estate assessment \$785,500. This qualifies for Real Estate Abatement Program B, Year 1, abatement of 30% on taxes.

This was seconded by Dave McKane. All 2 Ayes. Motion carries

7. Vehicle Sale Resolution – Approve and Authorize First Selectman to Sign

Dave McKane noted that this item came up at the Public Works Department for a person with ALS who needs transportation to go to and from doctor appointments and therapy, and it was suggested the use of the van. The Public Works Dept. did some work on it to get it going, and when it will no longer be needed, it would be returned to the Public Works Department.

MOTION:

Dave McKane moved to approve the following Vehicle Sale Resolution and authorize the First Selectman to sign:

BE IT RESOLVED, that a 1998 Ford Super Wagon Van, V.I.N. 1FBSS319WHB75875, which is considered 'JUNK' by the Town of Oxford is hereby sold to Joe Dempsey, of Oxford, for the sum of One Dollar (\$1.00).

The vehicle is being sold with the following conditions:

1. Vehicle is sold "as is".
2. Vehicle is to be used for the purpose of transporting a disabled person to and from therapy, medical appointments and other trips to support and improve the quality of life of John Karbowicz, 46, who was recently diagnosed with ALS/Lou Gehrig's Disease. Mr. Karbowicz's father is a resident of Oxford and prior to his diagnosis, he survived and rehabilitated from a 20-foot fall onto concrete. As such, he is now confined to his lift

chair and uses a motorized wheelchair around his home. Mr. Karbowicz is unable to feed himself, has difficulty communicating and is currently relying on a local transporting company to take him to outpatient appointments at Gaylord Hospital in Wallingford and other appointments. Sometimes, Mr. Karbowicz is sometimes left stranded when the company cancels his appointments. He is unable to leave his home for anything other than medical appointments due to the lack of an available wheelchair lift-equipped van.

3. When the vehicle is no longer used by Mr. Karbowicz, the vehicle will be returned to the Town of Oxford for use by the Town or by other disabled individuals as approved by the Town of Oxford.

This was seconded by First Selectman George Temple with an amendment to the conditions.

First Selectman George Temple made a motion to amend the list to include: 4) suitable insurance be in place. The vehicle would have to be \$100,000/\$300,000 insured. He would need to see the certificate of insurance before he signs over the title. All 2 Ayes. Motion carries.

8. Memorandum of Agreement for Federal Fiscal Year 2013 Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 5 Resolution – Approve and Authorize the First Selectman to Sign

MOTION:

Dave McKane moved to approve the following Memorandum of Agreement for Federal Fiscal Year 2013 Homeland Security Grant Funding and Custodial Ownership of Regional Assets in DEMHS Region 5 Resolution and authorize the First Selectman to sign:

BE IT RESOLVED, that the Oxford Board of Selectman may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection (formerly the Department of Emergency Management and Homeland Security) any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that George R. Temple, as First Selectman of the Oxford Board of Selectmen, is authorized and directed to execute and deliver any and all documents on behalf of the Oxford Board of Selectmen and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: Kathleen O'Neil stated this is a yearly report and it is an agreement between the Town and Emergency Management. She noted the town has a light trailer. Dave McKane added on behalf of the Special Olympics, they are very grateful to use the lights.

9. Approve Use of Town Hall Parking Lot for Car Show Fundraiser

MOTION:

Dave McKane moved to approve the use of the Town Hall parking lot between the hours of 2:00 PM to 9:00 PM on Saturday, July 26, 2014 (rain date of July 27, 2014) for spectator parking during a Car Cruise Fundraiser event which is being held at the Oxford Center Firehouse. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: First Selectman George Temple stated it is a great show if you like cars, and even more fun to watch the people who own them. It makes some money for the Fire Department and this will be the 4th Car Show. Dave McKane noted he will be there with his car.

10. Valley Community Foundation Outdoor Bathroom Facilities Application – Approve and Authorize First Selectman to Submit

MOTION:

Dave McKane moved to approve to authorize the First Selectman to submit an application to the Valley Community Foundation for outdoor bathroom facilities. These facilities will be placed at Lily Park in 2014 and at Tetlak Park in 2015. This is a two year award: the first year the grant will be for \$10,000 for two (2) facilities at Lily Park, the second year the grant will be for \$20,000 for four (4) facilities at Tetlak Park; all as presented and recommended by the Grant Writer in her letter dated 3/13/14. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: First Selectman George Temple noted this is more of a “want” than a “need”. Children always have to use the bathrooms and this will be a modern facility that has a waterless tank. The grant is due by March 28, 2014. It is possible to have a well put in so we can have water for the toilets. It will cost \$5,000 for the waterless toilet and the components. The waterless toilet can be used to make compost, and volunteers will build the enclosures. Kathleen O’Neil knows what we are asking for, but it needs to be redefined. It will also have a diaper changing table, and will make it a better park. Dave McKane noted he will go along with this idea because it will be grant monies, since there is a timeline, and it won’t cost the town money. In the future, he hopes the grants will be used more appropriately.

11. Tax Refunds

MOTION:

Dave McKane moved to approve the tax refunds, totaling \$17,029.45, as presented and recommended by the Tax Collector in her letter dated 3/18/14 and to authorize two

signatures. This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

12. Donate Life Proclamation – Approve and Authorize First Selectman to Sign

MOTION:

Dave McKane moved to approve the following Donate Life Proclamation and to authorize the First Selectman to sign:

PROCLAMATION

WHEREAS, one of the most meaningful gifts a human being can bestow on another is the ‘gift of life’ through organ and tissue donation;

WHEREAS, more than 122,000 men, women and children wait for a life-saving organ transplants, of which over 1,400 reside in Connecticut;

WHEREAS, a single individual’s donation of the heart, lungs, liver, kidneys, pancreas and small intestine can save up to eight lives, donation of tissues and eyes can save and enhance the lives of more than 50 others;

WHEREAS, the critical donor shortage remains a public health crisis as an average of 19 Americans die daily due to a the lack of available organs;

WHEREAS, the need for organ and tissue donation grows daily as a new patient is added to the waiting list for an organ transplant every 11 minutes;

WHEREAS, over one million Connecticut residents have registered their decision with the Connecticut DMV Organ and Tissue Donor Registry to ensure their wishes to be organ and tissue donors are honored;

WHEREAS, Connecticut residents can designate their wishes to be a donor when applying for or renewing their driver’s licenses or ID cards or registering online at www.DonateLifeNewEngland.org;

WHEREAS, this observance pays tribute to organ and tissue donors and their families whose decision to Donate Life enables others to receive life-saving organs and tissues for transplant;

NOW, THEREFORE, BE IT RESOLVED that in recognition of National Donate Life Month, the Month of April is hereby proclaimed “DONATE LIFE CONNECTICUT MONTH” in the Town of Oxford and in doing so we encourage all Connecticut residents to say “YES” to donation to Save Lives.

This was seconded by First Selectman George Temple. All 2 Ayes. Motion carries.

Discussion: First Selectman George Temple noted that we have Chelsea Wheeler waiting for an organ donation, and she is not able to eat or anything else until she gets a new organ. Dave Yish, a previous second Selectman, also had a heart transplant. It is a very appropriate proclamation, and hopefully will give people time to reflect about this cause. Dave McKane stated he signed up to be an organ donor when he renewed his license, because he also know people who have had transplants in town.

Report of First Selectman

The Easter Run/Walk will be held Saturday April 12, 2014 at the Derby Greenway and O'Sullivan Island, the walkway in downtown Derby. The fee is \$25 donation to benefit the Center for Domestic Violence. It is a very important service. This fund sees to it that the children and victims are cared for while going through this trying time. Walnut Hill Community Church is running it.

Pippin is playing at Oxford High School this Friday at 7:30pm, Saturday at 2 pm and 7:30 pm. These kids do a great job. Tickets are \$10 and are well worth it. It really gives kids confidence, and last year, the Drama Club gave up a major fund raiser and donated to the Geordano fund. You won't be sorry if you go.

CL& P transmission rebuilding will be started March 17.

The Oxford Foundation drilling will be done on Cortland Place, Hogsback, and Laughlin Roads.

Heritage Village wasteland Plant is completed.

Algonquin put in a substation in Oxford, and it will be a significant addition to the grand list, and the taxes will increase revenue in Oxford.

Christian Street has started already, and it will be a nice project when it is done. June will be the start of Quakers Farm Road, and Trouper Vickie will be stationed on Quaker Farms Road.

Audience of Citizens

Jack Kiley, 88 Bee Mountain Road, Oxford, asked if the Planning & Zoning appointment was done. First Selectman Temple stated yes, the resignation was accepted, and the appointment of Glen Persson was made since Glen is a Republican, and since under State Statute, he has to be replaced with a Republican.

Stephen Brown, 8 Bonnie Lane, Oxford, wanted to let everyone know that there was a recent article in the Voices about Emma Plankey, an Oxford High School student who was named a National Merit Scholarship finalist at the Board of Education meeting. She was chosen from 1.5 million high school students, and is part of the more selective pool

of 15,000 finalists. First Selectman Temple will reach out to her and recognize her at the next meeting. Mr. Brown also stated that he favors the current bathrooms at the parks, and that it is keeping with the Oxford character to have more natural facilities.

Dave McKane moved to adjourn the meeting at 8:15 p.m. This was seconded by George Temple. All 2 Ayes. Motion Carries.

Respectfully submitted,



Lynda Romanowski
Clerk, Board of Selectman

14 MAR 24 PM 5:58
TOWN OF OXFORD, CT
Margaret A. West
TOWN CLERK

FireFighters Certified for Tax Abatement Calendar Year 2013

Attachment A

TOTAL Calls		303	#Drills	12	Service Date	12/31/2012	
25 percent of calls		76	50%	6			
10 percent of calls		30					

	Name	Drills	Service Date	Years of Service as of 12/31/12	Calls Attended	10% to less than 25% of calls	25% of calls	Amount
1	Andrew, Ryan W.	8	09/10/07	5	74	X		\$ 500
2	Belinsky, Edward P.	8	03/04/02	10	80		X	\$ 1,000
3	Benzon, Stephen W.	6	12/14/09	3	54	X		\$ 300
4	Bernardini, Steven R.	8	03/11/97	15	132		X	\$ 1,000
5	Bernardini, Thomas R.	9	12/12/95	17	275		X	\$ 1,000
6	Blood, Ken C.	8	10/10/89	23	148		X	\$ 1,000
7	Blood, Michael T.	9	01/25/95	17	118		X	\$ 1,000
8	Calabrese, Joseph	10	07/10/06	6	120		X	\$ 1,000
9	Carey, Daniel J.	7	12/01/03	9	35	X		\$ 500
10	Conjiu, John M.	8	01/07/08	4	169		X	\$ 800
11	Coy, Andrew	9	01/05/96	16	223		X	\$ 1,000
12	Downs, John A. Jr.	10	07/09/79	33	85		X	\$ 1,000
13	Downs, Joshua	6	10/05/09	3	50	X		\$ 300
14	Fette, Al R.	9	08/14/01	11	147		X	\$ 1,000
15	Galla, Joseph	8	01/15/97	15	136		X	\$ 1,000
16	Giacchi, Thomas D.	11	02/08/05	7	143		X	\$ 1,000
17	Gies, Jim	8	06/14/87	25	199		X	\$ 1,000
18	Gramigna, Daniel R.	9	09/11/06	6	117		X	\$ 1,000
19	Halstead, Scott D.	9	01/25/95	17	103		X	\$ 1,000
20	Hedge, Mathew D.	7	08/01/05	7	94		X	\$ 1,000
21	Hellauer Jr., Edward J	10	09/03/11	1	150		X	\$ 200
22	Hylinski, Gary W.	12	11/12/03	9	90		X	\$ 1,000
23	Krassner, Mark P.	8	11/12/02	10	91		X	\$ 1,000
24	Leake, Kyle E.	9	04/12/10	2	174		X	\$ 400
25	Lery, Mike	9	04/12/11	1	133		X	\$ 200
26	Luskay, Louis A III	6	06/01/92	20	94		X	\$ 1,000
27	Matula, Matthew M	10	11/03/08	4	101		X	\$ 800
28	Matula, Megan H.	11	07/02/07	5	105		X	\$ 1,000
29	Mazzucco, Louis E.	8	11/14/77	35	170		X	\$ 1,000
30	Muttick, George	6	10/16/83	29	57	X		\$ 500
31	Nash, Colin W.	9	12/25/02	10	38	X		\$ 500
32	Nelsen, Keith D.	10	01/01/96	16	69	X		\$ 500
33	Noll, Victor R.	11	01/04/82	30	149		X	\$ 1,000
34	Pelletier, Scott J.	12	10/24/79	33	376		X	\$ 1,000
35	Prajer, Ronald	10	05/07/73	39	132		X	\$ 1,000
36	Richmond, Timothy M.	8	01/01/94	18	49	X		\$ 500
37	Romeo, Matt	6	10/01/93	19	62	X		\$ 500
38	Silberkleit, Jay N.	10	08/11/01	11	212		X	\$ 1,000
39	Spremullo, Jonathan	11	02/13/07	5	122		X	\$ 1,000
40	Steeves, Tom	7	10/18/84	28	110		X	\$ 1,000
41	Vizzo, David M.	9	08/10/09	3	145		X	\$ 600
42	Vizo, Paul T	8	11/09/09	3	95		X	\$ 600
43	Wiemer, Daniel B.	7	09/12/05	7	50	X		\$ 500
43	TOTAL							\$ 34,200