



TOWN OF OXFORD

**S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298**

Board of Selectmen Regular Meeting

**Wednesday, September 19, 2018
7:30 PM – Town Hall Main Meeting Room**

The Town of Oxford Board of Selectmen Regular Meeting was called to order by First Selectman George Temple at 7:32 PM, and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Esq., Selectman Jeff Haney, Selectman Scott Flaherty and Kristyn Rosa, Administrative Assistant

Absent: None

ACCEPTANCE OF MINUTES

1. 9/5/18 Regular Meeting

MOTION:

Selectman Jeff Haney moved to approve the 9/5/18 Regular Meeting minutes as presented. This was seconded by Selectman Scott Flaherty. All 3 Ayes. Motion carries.

AMENDMENT OF AGENDA

1. Wage and Hours Increase for Custodian

MOTION:

Selectman Jeff Haney moved to amend the agenda to add Wage and Hours Increase for Custodian as Item #8 and move Report of First Selectman to Item #9. This was seconded by Selectman Scott Flaherty. All 3 Ayes. Motion carries.

APPOINTMENTS

1. Planning & Zoning Commission Alternate Appointment

MOTION:

Selectman Jeff Haney moved to appoint David T. Sauter, of 8 Red Barn Road, to the Planning & Zoning Commission as an Alternate with a term to commence immediately

and expire on 12/31/19. This was seconded by Selectman Scott Flaherty. All 3 Ayes. Motion carries.

Discussion: Selectman George Temple requested that David Sauter serve on the commission as replacement for Robert Costigan.

NEW BUSINESS

1. Award Oxford Center School Oil Tank Removal and Replacement Bid

MOTION:

Selectman Jeff Haney moved to award the Oxford Center School Oil Tank Removal and Replacement Bid to Prindle Hill, Inc., for the amount of \$48,683.00. The funds for this project will be taken from Capital and Non-Recurring and will be forwarded to the Board of Finance and then to Town Meeting. This was seconded by Selectman Scott Flaherty. All 3 Ayes. Motion carries.

Discussion: The bid award is being made solely upon the review and recommendation of John Barlow, Oxford Public Schools Facility Manager. Bid specifications are all-inclusive.

2. Award Oxford Public Schools Firewall Upgrade Bids

MOTION:

Selectman Scott Flaherty moved to award the Oxford Public Schools Firewall Upgrade bid to Synacktek, of 15 Serena Drive in Shelton, for a bid total of \$99,500.00 as detailed in their Bid Quote dated 7/11/18 and as recommended by the Board of Education. Funding for this will be taken from Capital and Non-Recurring and will be forwarded to the Board of Finance and then to Town Meeting. This was seconded by Selectman Jeff Haney. All 3 ayes. Motion carries.

Discussion: The firewall needs to be installed immediately to protect the Oxford Public Schools computer system, and it will be essential for the school security changes that will be implemented.

3. Hire Board of Assessment Appeals Clerk

MOTION:

Selectman Jeff Haney moved to hire Denise Randall, of 5 Still Road, as the Board of Assessment Appeals Clerk at a pay rate of \$15.50 per hour and effective immediately. This was seconded by Selectman Scott Flaherty. All 3 Ayes. Motion carries.

Discussion: A new clerk is needed for the Board of Assessment Appeals. The clerk will replace Lynda Romanowski.

4. Pulte Homes Oxford Greens Pump Station #7 Bond Reduction Request

MOTION:

Selectman Jeff Haney moved to reduce the Performance Bond for Pulte Homes, Oxford Greens Pump Station #7 at Fairview from \$400,000.00 to \$100,000.00 as approved by the Water Pollution Control Authority in their letter dated 9/5/18 and CONTINGENT UPON the review and approval of Town Counsel of the amended bond. This was seconded by Selectman Scott Flaherty. All 3 Ayes. Motion carries.

Discussion: The bond is for the cost of the home station at Oxford Greens, which has been running for 18 months and will remain until all units are built within the community. Part of the condition was that the station would run for a year to ensure that it was running properly, otherwise the bond could be pulled. The bond will be reduced by 75% and will expire when the last unit is built.

5. Water Pollution Control Authority 2018-2019 Transfer Request

MOTION:

Selectman Jeff Haney moved to approve the following 2018 – 2019 transfer request for the Water Pollution Control Authority as presented in their request dated 9/5/18:

TO: WPCA 5580-517-0076 Main Line Sewer Inspection	\$12,000.00
FROM: General Fund Balance	\$12,000.00

This matter will be forwarded to the Board of Finance and then to Town Meeting. This was seconded by Selectman Scott Flaherty. All 3 Ayes. Motion carries.

Discussion: The money is to pay for the sewer inspector, who will inspect the sewer lines along Rt. 67 from Market 32 to the next three properties and also for the inspection of Oxford Commons. Two contractors will reimburse the money back to the Town.

6. 2017 – 2018 Transfer Requests

MOTION:

Selectman Jeff Haney moved to approve the FY 2017 – 2018 transfer requests (Attachment A) as presented by the Finance Director in his letter dated 8/15/18. This matter will be forwarded to the Board of Finance. This was seconded by Selectman Scott Flaherty. All 3 Ayes. Motion carries.

Discussion: The transfer requests include wages for union and non-union employees.

7. 2017 – 2018 Appropriation Requests

MOTION:

Selectman Jeff Haney moved to approve the attached FY 2017 – 2018 appropriation requests (Attachment B) as presented by the Finance Director. This matter will be forwarded to the Board of Finance. This was seconded by Selectman Scott Flaherty. All 3 Ayes. Motion carries.

Discussion: There are five (5) or six (6) appropriations to close-out the last fiscal year.

1. Insurance claims: Money was given to the Town for the claims. The Town then pays the claims. This is an accounting entry.
2. Lawn Maintenance: The Town terminated one contract and hired a second contractor for the month of May and June.
3. Outside Attorneys: Four or five major cases, including Garden Homes, Justice Department, Police Officer termination: the switching of medical insurance from Anthem to the State plan, and the settling of three different contracts throughout the year.

8. Wage and Hours Increase for Custodian

MOTION:

Selectman Jeff Haney moved to increase the wage for the Custodian from \$22.84 per hour to \$24.34 per hour and increase the hours from 32 per week to 40 hours per week. This was seconded by Selectman Scott Flaherty. All 3 Ayes. Motion carries.

Discussion: The custodian is responsible for maintaining the Oxford Town Hall and Oxford Public Library. He will complete all of the Town Hall renovations, including painting and ceiling tiles. The pay increase will save the Town money for the renovations as opposed to having the renovations go out to bid and hiring outside contractors.

9. Report of First Selectman

1. FEMA was unable to attend the meeting with the Town as they were delayed in the Carolinas as a result of the hurricane. The Town of Oxford will receive 75% of all tornado clean-up expenses from FEMA, including rental equipment.
2. The new Oxford Public Library Grand Opening was held on Thursday, September 13, 2018. The library is now open for business. Beginning in October, the library will be open on Saturdays. There is also a meeting room at the library that may be scheduled for Town meetings. First Selectman George Temple thanked the Board of Selectmen for their support of the new library.
3. Construction Manager interviews will be held on Monday, September 24th for the new middle school. The design of the school is in-process. The plan includes the use of the current septic system, which is anticipated to save the Town approximately \$1.5 Million. The school will be state-of-the-art. The construction manager will

oversee the coordination of the architect and general contractor, and he will determine whether the project stays on schedule or not.

4. Renovations of the Oxford Town Hall are under way. It is the responsibility of the Town to maintain the Town Hall. The renovations include painting the walls, probably carpeting the floors, placing a wood panel in the back of the main meeting room and installing a platform in the front area of the main meeting room to elevate the meeting tables for a more professional appearance. The Selectman's Office and Assistant to the Selectman Office will be completed, and eventually all of Town Hall will be renovated.

AUDIENCE OF CITIZENS

None

ADJOURNMENT

MOTION:

Selectman Jeff Haney moved to adjourn the meeting at 8:10 PM. This was seconded by Selectman Sott Flaherty. All 3 Ayes. Motion carries.

Respectfully submitted,



Mary LoPresti
Clerk, Board of Selectmen

18 SEP 25 AM 11:27
TOWN OF OXFORD, CT
Jeff Haney
TOWN CLERK

Attachment A

August 15, 2018

To: Board of Finance

From: Finance Director

Re: 2017-2018 Transfer and Appropriation requests

TRANSFER

Item #	Department	Account Number	Account	Amount
1	TO: Finance Contingency	5320-560-5320	Contingency	\$ 17,895.35
	FROM: Elderly	5215-513-61	Asst Assessor	\$ 17,895.35
Motion				
Seconded				
Vote				
Comments				
Comments				
2	TO: Conservation IWWC	5265-570-111	Engineering	\$ 1,272.00
	FROM: Conservation IWWC	5265-570-123	Mapping	\$ 1,272.00
Motion				
Seconded				
Vote				
Comments				
3	TO: Dog warden	5285-513-62	Wages Warden	\$ 17,852.83
	FROM: Dog warden	5285-513-63	Wages Assistant Warden	\$ 4,087.05
	FROM: Dog warden	5285-513-93	Wages Deputy Warden	\$ 9,596.50
	FROM: Dog warden	5285-590	Education	\$ 975.00
	FROM: Dog warden	5285-595	Electricity	\$ 546.82
	FROM: Dog warden	5285-604	Equipment	\$ 1,028.52
	FROM: Dog warden	5285-625	Heating	\$ 377.48
	FROM: Dog warden	5285-690	Mileage	\$ 400.00
	FROM: Dog warden	5285-767	Dog Food	\$ 461.02
	FROM: Dog warden	5285-785	Uniforms	\$ 380.44
Motion				
Seconded				
Vote				
Comments				

To: Board of Finance

August 15, 2018

From: Finance Director

Re:2017-2018 Transfer and Appropriation requests

TRANSFER

Item #	Department	Account Number	Account	Amount
4	TO: Elderly	5295-595	Electricity	\$ 1,356.43
	FROM: Elderly	5295-613	Facility maintenance	\$ 988.38
	FROM: Elderly	5295-625	Heating	\$ 2,344.81
	Motion Seconded Vote Comments			
5	TO: Employee Benefits	5305-522-86	Buybacks	\$ 6,990.27
	TO: Employee Benefits	5305-523	Pay in Lieu Health Insurance	\$ 10,300.00
	TO: Employee Benefits	5305-644	Teamster Insurance	\$ 23,868.00
	FROM: Employee Benefits	5305-643	Medical Insurance	\$ 41,158.27
6	TO: Finance	5315-517-110	Wages Clerk	\$ 149.27
	FROM: Finance	5315-515-18	Wages Bookkeeper	\$ 149.27
	Motion Seconded Vote Comments			
7	TO: Fire Marshall	5330-550	Computer Hardware	\$ 57.99
	TO: Fire Marshall	5330-770	Supplies	\$ 71.85
	FROM: Fire Marshall	5330-775	Telephone	\$ 129.84
	Motion Seconded Vote Comments			

August 15, 2018

To: Board of Finance

From: Finance Director

Re: 2017-2018 Transfer and Appropriation requests

TRANSFER

Item #	Department	Account Number	Account	Amount
8	TO:	Health and Social Service	5340-513-70	Social Serv Coordinator \$ 22.20
	FROM:	Health and Social Service	5340-579-5351	Recreation Assistance \$ 22.20
Motion Seconded Vote Comments				
9	TO:	Health and Social Service	5365-641-5365	Insurance Town \$ 2,633.52
	TO:	Health and Social Service	5365-641-5366	Insurance Fire and Ambul \$ 140.81
	FROM:	Employee Benefits	5305-794	Workers Comp \$ 2,774.33
Motion Seconded Vote Comments				
10	TO:	Parks	5425-595	Electricity \$ 770.53
	FROM:	Parks	5340-579-5351	Waste Removal \$ 770.53
Motion Seconded Vote Comments				
11	TO:	Parks	5425-517-77	Wages seasonal \$ 1,928.48
	TO:	Parks	5425-517-81	Wages Part Time \$ 1,534.50
	FROM:	Parks	5425-613	Facility Maintenance \$ 1,396.65
	FROM:	Parks	5425-614	Facility Supplies \$ 1,570.75
	FROM:	Parks	5425-798	Waste Removal \$ 495.58
Motion Seconded Vote Comments				

To: Board of Finance

August 15, 2018

From: Finance Director

Re: 2017-2018 Transfer and Appropriation requests

TRANSFER

Item #	Department	Account Number	Account	Amount
12	TO: Planning and Zoning	5430-521-1000	Overtime Secretary	\$ 464.12
	TO: Planning and Zoning	5430-598	Engineering	\$ 327.33
	FROM: Planning and Zoning	5430-555	Conferences	\$ 791.45
Motion Seconded Vote Comments				
13	TO: Public Works	5455-515-65	Wages Utility Man	\$ 21,771.97
	TO: Public Works	5455-515-68	Wages Secretary	\$ 3,122.45
	TO: Public Works	5455-515-69	Snow Plowing	\$ 2,316.09
	TO: Public Works	5455-521-1000	Overtime	\$ 100,120.17
	TO: Public Works	5455-522-71	Buybacks	\$ 30.72
	FROM: Public Works	5455-511-64-13	Driveway Inspections	\$ 95.12
	FROM: Public Works	5456-610	Gasoline	\$ 101,299.21
	FROM: Public Works	5456-683	Road Lining	\$ 619.93
	FROM: Public Works	5456-630	Highway Materials General	\$ 25,347.14
Motion Seconded Vote Comments				
14	TO: Public Works	5457-595	Electricity	\$ 4,675.39
	TO: Public Works	5457-625	Heating Fuel	\$ 2,825.89
	TO: Public Works	5457-799	Water	\$ 24.65
	FROM: Public Works	5457-570-148	Cont Serv Storm Water	\$ 7,525.93
Motion Seconded Vote Comments				

August 15, 2018

To: Board of Finance

From: Finance Director

Re:2017-2018 Transfer and Appropriation requests

TRANSFER

Item #		Department	Account Number	Account		Amount
15	TO:	Recycling	5465-570-341	Tires	\$	600.00
	FROM:	Recycling	5465-570-312	Freon	\$	600.00
	Motion Seconded Vote Comments					
16	TO:	Town Hall	5545-517-34	Wages Receptionist	\$	440.50
	TO:	Town Hall	5545-517-35	Wages Receptionist	\$	357.63
	FROM:	Town Hall	5545-811	Vehicle Maintenance	\$	802.13
	Motion Seconded Vote Comments					
17	TO:	Town Hall	5545-595	Electricity	\$	7,530.20
	TO:	Town Hall	5545-601	Lease Purchasing	\$	4,975.49
	FROM:	Town Hall	5545-811	Vehicle Maintenance	\$	2,554.71
	Motion Seconded Vote Comments					
18	TO:	Town Hall	5545-550	Computer Hardware	\$	1,327.79
	TO:	Town Hall	5545-552	Computer Software	\$	1,530.20
	FROM:	Town Hall	5545-670	Legal Notices	\$	2,857.99
	Motion Seconded Vote Comments					

To: Board of Finance

August 15, 2018

From: Finance Director

Re: 2017-2018 Transfer and Appropriation requests

TRANSFER

Item #	Department	Account Number	Account	Amount
19	TO: WPCA	5580-511-74	Wages Lineman	\$ 10,862.28
	FROM: WPCA	5580-737-5581	Sewer Fee Seymour	\$ 10,862.28
	Motion			
	Seconded			
	Vote			
	Comments			
20	TO: Town Counsel	5535-672-202	Legal Expenses	\$ 1,787.40
	TO: Town Counsel	5535-672-203	Legal Serv Add Counsel	\$ 37,702.35
	TO: Town Counsel	5535-672-201	Legal Town Counsel	\$ 2,034.25
	FROM: Finance	5320-560-5338	Contingency Land Use Leg	\$ 37,455.50
	Motion			
	Seconded			
	Vote			
	Comments			
21	TO: Tree Warden	5556-570-146	Tree Removal	\$ 5,625.00
	FROM: Finance	5320-560-5320	Contingency	\$ 5,625.00
	Motion			
	Seconded			
	Vote			
	Comments			
22	TO: Elderly	5295-511-45	Wages Director	\$ 9,352.58
	TO: Elderly	5295-511-48	Wages Municipal Agent	\$ 505.48
	TO: Elderly	5295-515-46	Wages Clerk	\$ 655.81
	FROM: Elderly	5295-625	Heating	\$ 1,456.71
	FROM: Elderly	5295-635	HVAC	\$ 1,342.79
	FROM: Elderly	5295-811	Vehicle Maintenance	\$ 965.06
	FROM: Elderly	5295-517-47	Wages Drivers	\$ 6,749.31
	Motion			
	Seconded			
	Vote			
	Comments			

To: Board of Finance

August 15, 2018

From: Finance Director

Re: 2017-2018 Transfer and Appropriation requests

TRANSFER

Item #		Department	Account Number	Account	Amount
23	TO:	Library	5390-511-80	Wages Director	\$ 1,699.24
	FROM:	Library	5390-517-84	Wages Part Time	\$ 1,699.24
	Motion Seconded Vote Comments				
24	TO:	Parks	5425-513-76	Wages Director	\$ 5,718.43
	FROM:	Finance	5320-560-5320	Contingency	\$ 5,718.43
	Motion Seconded Vote Comments				
25	TO:	Planning and Zoning	5430-511-42	Wages Enforcement	\$ 7,727.50
	FROM:	Finance	5320-560-5320	Contingency	\$ 7,727.50
	Motion Seconded Vote Comments				
26	TO:	Economic Development	5290-570-106	Cont Serv EDC	\$ 6,264.10
	FROM:	Economic Development	5290-517-46	Wages Clerk	\$ 621.57
	FROM:	Economic Development	5290-527	Advertising	\$ 2,497.00
	FROM:	Economic Development	5290-585	Dues	\$ 802.32
	FROM:	Economic Development	5290-770	Supplies	\$ 500.00
	FROM:	Finance	5320-560-5320	Finance Contingency	\$ 2,043.21
	Motion Seconded Vote Comments				

August 15, 2018

To: Board of Finance

From: Finance Director

Re: 2017-2018 Transfer and Appropriation requests

TRANSFER

Item #		Department	Account Number	Account	Amount
27	TO:	Building	5230-511-37	Wages Building Official	\$ 2,730.04
	FROM:	Building	5230-513-38	Wages Asst Bldg Official	\$ 2,730.04
	Motion Seconded Vote Comments				
28	TO:	IWWC Conservation	5265-517-40	Wages Enforcement	\$ 3,755.98
	FROM:	IWWC Conservation	5265-811	Vehicle Maintenance	\$ 408.66
	FROM:	IWWC Conservation	5265-570-123	Mapping	\$ 3,347.32
	Motion Seconded Vote Comments				
29	TO:	Registrar of Voters	5465-513-28	Wages registrars	\$ 8,933.84
	TO:	Registrar of Voters	5465-517-29	Wages Deputies	\$ 870.64
	FROM:	Registrar of Voters	5465-517-30	Wages Nov Election	\$ 1,579.36
	FROM:	Registrar of Voters	5465-517-31	Referendums	\$ 8,225.12
	Motion Seconded Vote Comments				
30	TO:	Tax Collector	5505-511-21	Wages Tax Collector	\$ 2,756.88
	FROM:	Tax Collector	5505-551	Computer maintenance	\$ 2,756.88
	Motion Seconded Vote Comments				

August 15, 2018

To: Board of Finance

From: Finance Director

Re: 2017-2018 Transfer and Appropriation requests

TRANSFER

Item #		Department	Account Number	Account	Amount
31	TO:	Civil Defense	5250-513-150	Emergency Mgmt Director	\$ 307.60
	FROM:	Civil Defense	5250-532	Bottled Water	\$ 72.85
	FROM:	Finance	5320-560--5320	Finance Contingency	\$ 234.75
	Motion Seconded Vote Comments				
32	TO:	Finance	5315-511-17	Wages Director	\$ 21,869.00
	FROM:	Finance	5315-515-18	Wages Bookkeeper	\$ 183.37
	FROM:	Finance	5315-555	Conference and Meetings	\$ 229.54
	FROM:	Finance	5315-570-102	Contract Serv Audit	\$ 2,535.00
	FROM:	Finance	5320-560-5320	Finance Contingency	\$ 18,921.09
	Motion Seconded Vote Comments				
33	TO:	Fire	5325-513-50	Wages Chief	\$ 1,776.00
	FROM:	Fire	5325-513-51	Wages Asst Chief	\$ 2,947.00
	FROM:	Fire	5325-517-52	Wages Clerk	\$ 3,095.50
	FROM:	Finance	5320-560-5320	Finance contingency	\$ 7,818.50
	Motion Seconded Vote Comments				
34	TO:	Fire Marshal	5330-513	Wages Fire Marshal	\$ 21,091.58
	FROM:	Finance	5320-560-5320	Finance contingency	\$ 21,091.58
	Motion Seconded Vote Comments				

August 15, 2018

To: Board of Finance

From: Finance Director

Re: 2017-2018 Transfer and Appropriation requests

TRANSFER

Item #	Department	Account Number	Account	Amount
35	TO: Selectmen	5480-511-11	Wages Admin Assistant	\$ 24,454.47
	TO: Selectmen	5480-511-12	Wages First Selectman	\$ 18,056.58
	TO: Selectmen	5480-513-13	Wages Selectmen	\$ 4,750.11
	TO: Selectmen	5480-513-14	Wages Selectmen	\$ 9,189.80
	FROM: Finance	5320-560-5320	Finance Contingency	\$ 56,450.96
Motion Seconded Vote Comments				
36	TO: Selectmen	5480-511-161	Wages Grant Writer	\$ 23,101.67
	TO: Selectmen	5480-517-97	Per Diem Personnel	\$ 17,045.67
	FROM: Finance	5320-560-5320	Finance Contingency	\$ 40,147.34
Motion Seconded Vote Comments				
37	TO: Town Clerk	5530-511-25	Wages Town Clerk	\$ 6,202.88
	TO: Town Clerk	5530-511-26	Wages Asst Town Clerk	\$ 7,155.56
	TO: Town Clerk	5530-511-27	Wages Asst Town Clerk	\$ 18,786.56
	FROM: Finance	5320-560-5320	Finance Contingency	\$ 29,145.00
Motion Seconded Vote Comments				
38	TO: Employee Benefits	5305-705	Pensions	\$ 46,292.94
	TO: Employee Benefits	5305-744	Social Security	\$ 35,839.95
	TO: Employee Benefits	5305-643	Medical Insurance	\$ 82,132.89
Motion Seconded Vote Comments				

August 15, 2018

To: Board of Finance

From: Finance Director

Re: 2017-2018 Transfer and Appropriation requests

TRANSFER

Item #	Department	Account Number	Account	Amount
39	TO: Fire	5325-570-136	Background Checks	\$ 76.00
	FROM: Fire	5325-625	Heating Oil	\$ 76.00
Motion Seconded Vote Comments				
40	TO: Fire	5325-685	Supplies	\$ 388.05
	FROM: Fire	5325-625	Heating Oil	\$ 388.05
Motion Seconded Vote Comments				
41	TO: Fire	5325-775	Cellular Phones	\$ 114.83
	FROM: Fire	5325-625	Heating Oil	\$ 114.83
Motion Seconded Vote Comments				
42	TO: Fire	5325-812	Vehicle repairs	\$ 7,332.18
	FROM: Fire	5325-625	Physical exams	\$ 7,332.18
Motion Seconded Vote Comments				

To: Board of Finance

August 15, 2018

From: Finance Director

Re: 2017-2018 Transfer and Appropriation requests

TRANSFER

Item #	Department	Account Number	Account	Amount
43	TO: Fire	5325-812	Internet Access	\$ 1,111.99
	FROM: Fire	5325-625	Heating Oil	\$ 1,111.99
Motion Seconded Vote Comments				
44	TO: Police	5433-595	Electricity	\$ 1,083.45
	TO: Police	5433-811	Vehicle Repairs	\$ 7,512.70
	TO: Police	5433-799	Water	\$ 319.95
	FROM: Police	5433-770	Office Supplies	\$ 2,984.76
	FROM: Police	5433-785	Uniforms	\$ 5,931.34
	Motion Seconded Vote Comments			
45	TO: Police	5433-521-1000	Wages Overtime	\$ 42,281.73
	TO: Police	5433-522-87	Longevity	\$ 280.00
	FROM: Police	5433-515-58	Wages Officers	\$ 8,952.40
	FROM: Police	5433-217-155	Wages Clerical	\$ 1,780.54
	FROM: Police	5433-522-86	Buybacks	\$ 9,358.45
	FROM: Police	5433-570-109	Janitorial Services	\$ 2,139.00
	FROM: Police	5433-590	Education	\$ 3,710.00
	FROM: Police	5433-601	Equipment Leased	\$ 853.22
	FROM: Police	5433-603	Equipment Depreciable	\$ 4,250.00
	FROM: Police	5433-613	Facility Maintenance	\$ 644.51
	FROM: Police	5433-625	Heating Oil	\$ 1,720.48
	FROM: Police	5433-688	Medical	\$ 3,541.06
	FROM: Police	5433-769	Supplies	\$ 5,612.07
	Motion Seconded Vote Comments			

APPROPRIATION REQUEST

GENERAL FUND

To: Board of Selectmen

Date August 13, 2018

From: Finance for Insurances

Re: Appropriation for Insurances

	ACCOUNT NUMBER	TITLE	AMOUNT
To:	<u>5365-641-5368</u>	<u>Insurance Claims</u>	<u>\$ 6,536.53</u>
From:	<u>General Fund Balance</u>		<u>\$ 6,536.53</u>

Explanation:

Insurance Claims paid to repair damage during the fiscal year. The expenses were covered by Insurance and the Revenue is recorded in the General Fund Insurance line.

ACTION

Department Head Signature

Date _____

Board of Selectmen action

Date _____

Board of Finance Action

Date _____

APPROPRIATION REQUEST

GENERAL FUND

2

To: Board of Selectmen

Date

August 13, 2018

From: Finance for Lawn Maintenance

Re: Appropriation for Insurances

	ACCOUNT NUMBER	TITLE	AMOUNT
To:	<u>5383-570-122</u>	<u>Lawn Maintenance</u>	<u>\$ 6,407.57</u>
From:	<u>General Fund Balance</u>		<u>\$ 6,407.57</u>

Explanation:

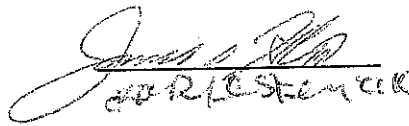
The contract for Lawn Maintenance expired at the end of the 2017 growing season. The new contract was bid in the winter of 2018. The prices for the new contract were in excess of the budget.

ACTION

Department Head Signature

Board of Selectmen action

Board of Finance Action


JAMES J. BLAWIE

Date

Date

Date

8/13/18

APPROPRIATION REQUEST

GENERAL FUND

3

To: Board of Selectmen

Date

August 13, 2018

From: Town Counsel

Re: Appropriation for Insurances

	ACCOUNT NUMBER	TITLE	AMOUNT
To:	<u>5535-672-203</u>	<u>Outside Attorneys</u>	<u>\$ 47,677.50</u>
From:	<u>General Fund Balance</u>		<u>\$ 47,677.50</u>

Explanation:

The additional cost for outside attorneys. 4 union contracts, medical insurance change and the closure of the Soules case are a few of the major items that contributed to the overage.

ACTION

Department Head Signature

Date _____

Board of Selectmen action

Date _____

Board of Finance Action

Date _____

APPROPRIATION REQUEST

GENERAL FUND

4

To: Board of Selectmen

Date

August 15, 2018

From: Police

Re: Appropriation for State Police

	ACCOUNT NUMBER	TITLE	AMOUNT
To:	5433-570-5433	State Police	\$ 31,630.69
To:	5433-570-1000	State Police Overtime	\$ 48,137.75
To:	5433-521-1000	Wages Overtime	\$ 7,200.00
<hr/>			
From:	General Fund Balance		\$ 86,968.44

Explanation:

Additional cost for the regular State Police. Overtime for the State Police and Town are higher than budgeted. One of the main reasons for the extra overtime was the round the clock coverage for the Tornado on May 15, 2018

ACTION

Department Head Signature

Date _____

Board of Selectmen action

Date _____

Board of Finance Action

Date _____