

**Board of Selectmen's
Special Meeting**

Tuesday, May 5, 2015
7:00 PM - Town Hall

Present: First Selectman George Temple Esq., Selectman Jeff Haney, Selectman David McKane, Joanne Pelton, Administrative Assistant

The meeting was called to order at 7:07 p.m. and the Pledge of Allegiance was recited.

ACCEPTANCE OF MINUTES

1. 4/15/15 Regular Meeting

MOTION:

David McKane moved to approve the 4/15/15 Regular Meeting minutes with the following amendment:

Item #3, Page 4, Remove 2nd Motion as Dad's is already a paid and approved vendor for the Oxford Food & Arts Fest.

This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

APPOINTMENTS

1. Cultural Arts Commission Alternate – Appoint Amy Panek

MOTION:

David McKane moved to appoint Amy Panek, of 122 Punkup Road, to the Oxford Cultural Arts Commission as an Alternate, with a term to commence immediately and expire on 12/31/15; as recommended by the Commission in their letter dated 2/12/15. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

Discussion: First Selectman George Temple stated she is an excellent appointment.

NEW BUSINESS

1. Eagle Scout Recognition

First Selectman presented a Certificate to Zachary Latka. He has achieved the rank of Eagle Scout and his project was well thought out. He is a great kid and we are all very

proud of him. The town of Oxford appreciates him and First Selectman Temple is sure the other Scouts appreciate him also.

2. Oxford High School Varsity All Star Cheerleaders

First Selectman George Temple presented certificates to the Oxford Cheerleaders who have made All-State. This is not an easy thing to do, and these girls are all very good scholars also. We are very proud of them. The Oxford Cheerleaders have won State Championships four years in a row.

3. Children's Garden and Farmer's Market Update

No one present to give a report.

4. Aggie Park Phase I Construction – Award Bid

MOTION:

This matter will remain tabled since both Jeff Haney and David McKane did not receive the information to review the specifications.

Discussion: David McKane asked if anyone knows how long our Grant Writer will be out since we will be lost without these grants. Joanne Pelton stated that she, Kelly, and Jim Hliva are picking up the slack. It was suggested that when Kathleen O'Neil comes back, there should be someone to learn how to write grants, in case something like this happens again.

5. 2014-2015 Transfer Requests

David McKane recused himself from this item, since his wife is part of the wage category.

MOTION:

Jeff Haney moved to remove this matter from the table. This was seconded by First Selectman George Temple. All 2 Ayes, 1 recusal by David McKane. Motion carries.

MOTION:

Jeff Haney moved to approve the following transfers as presented by the Finance Director in his letter dated 4/15/15:

#16	TO: Wages Non Union	Various	Various	\$22,971.00
	FROM: Finance	Finance Contingency	5320-560-5320	\$18,882.00
	FROM: Building	Asst Building Official	5230-513-35	\$1,718.00
	FROM: Finance	Financing Costs	5315-608	\$2,371.00
#17	TO: Wages P.W.	Various	Various	\$13,616.00
	FROM: Finance	Finance Contingency	5320-560-5320	\$13,616.00

This was seconded by First Selectman George Temple. All 2 Ayes, 1 recusal by David McKane. Motion carries.

6. Young Entrepreneurs Cotton Candy (Y.A.C.K.) Peddler's Permit – Approve and Authorize First Selectman to Sign

MOTION:

David McKane moved to approve the Peddler's Permit for Young Entrepreneurs Cotton Candy (Y.A.C.K.) of 16 Kerski Drive, with the following restriction as approved by the Parks & Recreation Commission on 5/4/15:

No selling at the Oxford Food and Arts Fest on June 7, 2015 (unless a paid and approved vendor for that event).

This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

7. Hire Wetlands Enforcement Official's Vacation Replacements

MOTION:

Jeff Haney moved to hire Michael Herde and Thomas Adamski as replacement Wetland Enforcement Official's, for the period of April 25, 2015 through May 9, 2015 while the Wetlands Enforcement Official is on vacation, for approximately 9 hours per week and emergencies, at a pay rate of \$18.00 per hour; all as recommended by the Wetlands Enforcement Official in his letter dated 4/16/15. This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

Discussion: This is retroactive and is due to Andy Ferrillo, Jr. being on vacation. Michael Herde did come in today, and we need to have someone covering. Jeff Haney asked if the pay rate of \$18.00 per hour was appropriate. Yes it is.

8. Hire Assistant Building Official

MOTION:

David McKane moved to appoint James Baldwin, of 58 Canfield Road in Seymour, as the Part-Time Assistant Building Official, at a pay rate of \$25.00 per hour and a start date of Monday, May 11, 2015. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

Discussion: Jeff Haney met with both applicants, and they were both qualified candidates. They had decided on James Baldwin. David McKane noted that James Baldwin has helped before.

9. Appoint Assistant Librarian Temporary Director

MOTION:

David McKane moved to appoint Sandy Davis, Assistant Librarian, as the Temporary Library Director, effective immediately and at a pay rate of 15% above the Assistant Librarian wage, paid retroactively; as presented and requested in her letter dated 4/21/15. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

Discussion: This appointment is only until the Library Director comes back. Question was raised as to how much is 15%. It was noted that she received 10% three years ago in 2012, and is training the new Children's Librarian, and she is doing well beyond what her job duties are.

10. Tax Relief Program 2014 Grand List

MOTION:

Jeff Haney moved to approve the Homeowners Town Benefit Income Guideline for the 2014 Grand List at a cap of \$45,199 for unmarried and \$45,199 for married; with an eligibility age requirement of 65 or proof of total disability, as presented by the Tax Assessor in her letter dated 4/21/15. This was seconded by Dave McKane. All 3 Ayes. Motion carries.

11. Helmos, LLC Peddler's Permit – Approve and Authorize First Selectman to Sign

MOTION:

David McKane moved to approve the Peddler's Permit for Helmos, LLC, of 17 Smith Haven Drive in Seymour, with the following restriction as approved by the Parks & Recreation Commission on 5/4/15:

No selling at the Oxford Food and Arts Fest on June 7, 2015 (unless a paid and approved vendor for that event).

This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

12. Hire Senior Services Bus Driver

MOTION:

Jeff Haney moved to hire Joseph Bongiorno, of 7 Riviera Terrace, as a Part-Time Senior Services Bus Driver, at a pay rate of \$14.48 per hour and a start date of Monday, May 11, 2015; as presented and recommended by the Senior Services Director in her letter dated 4/29/15. This was seconded by David McKane. All 3 Ayes. Motion carries.

Discussion: Joanne Pelton, Administrative Assistant, interviewed Mr. Bongiorno and he has a CDL license, and also has a job with Hamden transporting children to sporting events.

13. Report of First Selectman

None since this is a Special Meeting.

ADJOURNMENT

MOTION:

First Selectman George Temple moved to adjourn the meeting at 7:33 PM. This was seconded by Jeff Haney. All 3 Ayes. Motion Carries.

Respectfully submitted,



Lynda Romanowski
Clerk, Board of Selectmen

15 MAY 11 PM 4:46
Clerk
J. P. West