

**Board of Selectmen's  
Special Meeting**

**Thursday, December 3, 2015**  
**4:00 PM - Town Hall**

The meeting was called to order by First Selectman George Temple and the Pledge of Allegiance was recited.

Present: First Selectman George R. Temple Esq., Selectman Jeff Haney, Selectman Kathy Johnson, Joanne Pelton, Administrative Assistant

**APPOINTMENTS**

**1. Economic Development Commission Re-Appointments**

**MOTION:**

Jeff Haney moved to table this matter. This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

Discussion: First Selectman George Temple stated he is going to ask Dave McKane to be on the EDC.

**2. Municipal Agent – Re-Appoint Joanne Jelenik**

**MOTION:**

Kathy Johnson moved to re-appoint Joanne Jelenik, of 124 Chestnut Tree Hill Road Extension, with a term to commence on 1/1/16 and expire on 12/31/19. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

Discussion: First Selectman George Temple stated he spoke with Joanne Jelenik and she is delighted to do this again.

## **NEW BUSINESS**

1. **Emergency Management Performance Grant (EMPG) Resolution – Approve and Authorize First Selectman to Sign**

### **MOTION:**

Jeff Haney moved to approve the following Emergency Management Performance Grant (EMPG) Resolution and authorize the First Selectman to sign, as presented and requested by the Grant Writer in her letter dated 11/30/15:

**RESOLVED**, that the Oxford Board of Selectmen may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and

**FURTHER RESOLVED**, that George R. Temple, as First Selectman of Oxford Board of Selectmen, is authorized and directed to execute and deliver any and all documents on behalf of the Oxford Board of Selectmen and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents.

This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

2. **Commercial Property Assessed Clean Energy (C-PACE) Resolution – Approve and Authorize First Selectman to Sign**

### **MOTION:**

First Selectman George Temple moved to waive the reading of the entire document. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

### **MOTION:**

Jeff Haney moved to approve the following Commercial Property Assessed Clean Energy (C-PACE) Resolution, as presented and requested by the Grant Writer:

**WHEREAS**, Section 16a-40g, as amended, of the Connecticut General Statutes (the “Act”) established a program known as the Commercial Property Assessed Clean Energy (C-PACE) program, to facilitate loan financing for clean energy improvements to commercial properties by utilizing a state or local assessment mechanism to provide security for repayment of the loans; and

**WHEREAS**, the Act authorizes the Connecticut Green Bank (the “Green Bank”), a public instrumentality and political subdivision of the State charged with implementing the C-PACE program on behalf of the State, to enter into a written agreement with participating municipalities pursuant to which the municipality may agree to assess, collect, remit and assign, benefit assessments to the Green Bank in return for energy improvements for benefited property owners within the municipality and for costs reasonable incurred by the municipality in performing such duties; and

**WHEREAS**, the Commercial Property Assessed Clean Energy (C-PACE) Agreement (the “C-PACE Agreement”) between the Town of Oxford and the Green Bank, as attached hereto, constitutes the written agreement authorized by the Act.

**NOW THEREFORE, BE IT RESOLVED:**

(a) that we, the Oxford Board of Selectmen, constituting the legislative body of the Town of Oxford, hereby approve the C-PACE Agreement, and

(b) that George R. Temple is hereby authorized and directed on behalf of the Town to execute and deliver the C-PACE Agreement, substantially in the form attached to this Resolution, for the purposes provided therein, together with such other documents as he may determine to be necessary and appropriate to evidence, secure and otherwise complete the C-PACE Agreement.

This was seconded by First Selectman George Temple. All 3 Ayes. Motion carries.

**3. Solid Waste and/or Recycling Permit Licenses – Approve**

**MOTION:**

Jeff Haney moved to approve the following Solid Waste/Recycling Permit Licenses as approved by the Recycling Coordinator:

- City Carting, Inc., 8 Viaduct Road, P. O. Box 17250, Stamford, CT 06907  
(Solid Waste)
- USA Hauling & Recycling, 15 Mullen Road, Enfield, CT 06082  
(Solid Waste and Recycling)

This was seconded by Kathy Johnson. All 3 Ayes. Motion carries

Discussion: First Selectman George Temple asked Administrative Assistant Joanne Pelton how much liability insurance these companies have and she responded with \$10,000,000. He stated that was sufficient and is confident because Wayne Watt recommended these companies.

**4. FY 2015 – 2016 Transfer Requests**

**MOTION:**

Jeff Haney moved to approve the following FY 2015 – 2016 transfer requests as presented by the Finance Director in his letter dated 12/2/15:

TO: W.P.C.A.	Wages Coverage	5580-517-74	\$633.60
FROM: Finance	Finance Contingency	5320-560-5320	\$633.60
TO: W.P.C.A.	Wages Coverage	5580-570-125	\$40,772.48
FROM: Finance	Finance Coverage	5320-560-5320	\$40,772.48

This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

Discussion: WPCA Maintenance Supervisor, Scott Halstead, explained the \$633.60 is for Fire Chief Scott Pelletier's assistance during the Towner Lane force main break. This break occurred 1,000 feet west of Towner Lane. The \$40,772.48 is for the repair of the broken pipe by Brennan Construction. Finance Director Jim Hliva stated the next motion will ask for money to do some tests on that same force main pipe.

**5. FY 2015 – 2016 Appropriation Requests**

**MOTION:**

Jeff Haney moved to approve the following FY 2015 – 2016 appropriation requests as presented by the Finance Director in his letter dated 12/2/15:

TO: W.P.C.A.	Wages Coverage	5580-570-125	\$45,000.00
FROM: General Fund Balance			\$45,000.00
TO: W.P.C.A.	Wages Coverage	5580-517-126	\$10,000.00
FROM: General Fund Balance			\$10,000.00

This was seconded by Kathy Johnson. All 3 Ayes. Motion carries.

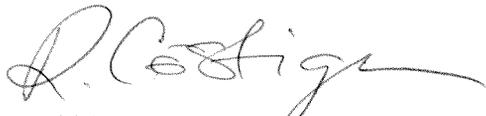
Discussion: Scott Halstead stated the \$45,000 is for 4 to 5 test pits along the 13,000 feet of pipe and soil tests as well. Since they just had a break, they are concerned with the condition of this force main pipe. If a break occurs again, the pipe must be fixed, no way around it. To replace the pipe will cost \$2 million dollars, so he recommends this test being done before replacing the 13,000 foot pipe. First Selectman George Temple agrees with having the test performed. He stated getting background on this pipe will help to make a decision about the pipe's future, whether to leave the pipe alone or replace it. Selectman Kathy Johnson stated she would rather spend the \$2 million dollars on replacing the pipe, rather than spending the \$45,000 for the test, but will support the test if First Selectman George Temple thinks it should be done.

## ADJOURNMENT

### MOTION:

Kathy Johnson moved to adjourn the meeting at 4:23PM. This was seconded by Jeff Haney. All 3 Ayes. Motion carries.

Respectfully Yours,



Robbi Costigan, Clerk

15 DEC - 8 PM 2:38  
TOWN OF OXFORD, CT  
*Margaret A. Clark*  
TOWN CLERK