

## MINUTES

### Board of Selectmen's Regular Meeting

Wednesday, October 16, 2013  
7:30 PM - Town Hall

First Selectman George R. Temple opened the meeting at 7:32 p.m. and the Pledge of Allegiance was recited. Present: First Selectman George R. Temple, Jeff Haney, Dave McKane, Joanne M. Pelton, Administrative Assistant

#### **ACCEPTANCE OF MINUTES:**

##### 1. 9/25/13 Informational Meeting

#### **MOTION:**

Jeff Haney moved to approve the 9/25/13 Informational Meeting minutes as presented. This was seconded by George Temple. (2) Ayes - (1) Abstention by Selectman McKane. Motion carries.

##### 2. 9/30/13 Special Meeting with Town Counsel

#### **MOTION:**

Jeff Haney moved to approve the 9/30/13 Special Meeting with Town Counsel minutes as presented. This was seconded by Dave McKane. All (3) Ayes. Motion carries.

##### 3. 10/2/13 Regular Meeting

#### **MOTION:**

Jeff Haney moved to approve the 10/2/13 Regular Meeting minutes as presented. This was seconded by Dave McKane. All (3) Ayes. Motion carries.

#### **AMENDMENT OF AGENDA**

##### 1. Establish Oxford Schools Upgrade Committee Total Membership

#### **MOTION:**

Jeff Haney moved to amend the agenda to add Establish Oxford Schools Upgrade Committee Total Membership. This was seconded by Dave McKane. All (3) Ayes. Motion carries.

##### 2. Amend Young Entrepreneurs Cotton Candy Peddler's Permit

**MOTION:**

Jeff Haney moved to amend the agenda to add Amend Young Entrepreneurs Cotton Candy Peddler's Permit. This was seconded by Dave McKane. All (3) Ayes. Motion carries.

3. Award Heating Oil and Diesel Fuel Bid

**MOTION:**

Jeff Haney moved to amend the agenda to add Award Heating Oil and Diesel Fuel Bid. This was seconded by Dave McKane. All (3) Ayes. Motion carries.

4. Fire Department's Engine E51 Bid

**MOTION:**

Jeff Haney moved to amend the agenda to add Fire Department's Engine E51 Bid. This was seconded by Dave McKane. All (3) Ayes. Motion carries.

**APPOINTMENTS:**

1. Tetlak Park Fields Committee - Appoint Lisa Suttile

**MOTION:**

Jeff Haney moved to appoint Lisa Suttile, of 1 Sarah Drive, to the Tetlak Park Fields Committee. This was seconded by Dave McKane. All (3) Ayes. Motion carries.

**AUDIENCE OF CITIZENS**

None.

**NEW BUSINESS**

1. Hire Board of Selectmen's Clerk

**MOTION:**

Jeff Haney moved to hire Lynda Romanowski, of 82 Riggs Street, as the Board of Selectmen's Clerk with a pay rate of \$15.00 per hour, effective immediately. This was seconded by Dave McKane. All (3) Ayes. Motion carries.

## 2. Oxford High School Athletic Field Soil Concern

Discussion: George Temple discussed the concern that there was a secret deal with the contractor when they did the field, and that certain things were not included in the estimate. The javelin venue area for both boys and girls was one of the items, which was originally going to be at the West field. It was thought that when there is a running event and a field event, it would be logistically impossible to do both events concurrently, and that the javelin event would have torn up the field. Mr. Temple said that we have a national High School javelin champion who lives in Oxford. Mr. Temple said there is topsoil, rocks and dirt in a pile and it is an eye sore. Last week we had a child playing on the pile that fell and got hurt. Joe Guerrero, the original contractor, was charging \$12/cubic yard to screen the soil, at the time it was going for \$22/cubic yard to be delivered. It was Todd Romagna, Chairman of the High School Fields Committee, initiative to make another venue for the javelin. He went to Mark Oczkowski of Earthworks, who is 100% for the Town of Oxford, and had done work for Oxford in the past, which was in the minutes, was approved, and did what was in the best interest for Oxford. The field is \$70,000 under budget, and the town can be proud of all the work that was done.

Todd Romagna commented that in the initial phases, there was a javelin throw area, which can be put on the field or the West field side. Some kids like to use different tips for the javelin, and distance was an issue between the two fields. Just to put in a Javelin area was estimated to cost \$53,000 and did not include screening of topsoil. During the bid process, he was willing to donate to the project because he is an Oxford resident. He did over the Shot Put area, and put in a drainage area so there would be no affect on the park behind the High School, did a walkway in front of the press box, and only charged \$9500. The pile of dirt there is only about 40% topsoil and the rest is waste.

First Selectman George Temple did get an inquiry from Mr. Heim about taking this to the Town Charter. It is in the town's constitution citing from Justice Flynn, the section given to us as a guideline to follow, section 4-3-3 to take conveyance of real property. There is no conveyance of real property. Dirt is not real property. Items 1-3 were discussed above.

Item #4 in his letter is requesting that the Board appoint a special committee for the topsoil. The Board of Selectmen did it and is not sanctioning it. Todd Romagna is a value to the Board and the Town of Oxford, and we are sorry people thought otherwise.

There were no other comments from the Board at this time.

## 3. Building Department Fee Increase.

Jeff Haney moved to approve the Building Department's Permit Fee Schedule,

effective 1/1/14, as presented and requested by the Building Official in his letter dated 10/8/13. This was seconded by Dave McKane. All (3) Ayes. Motion carries.

Discussion: First Selectman George Temple commented that if someone wants to put a shed in their back yard, you have to get approval from all areas, and it can amount to a lot of money just to put up a shed. Dave McKane commented that the fees are in line or cheaper than the surrounding towns. One of the problems is the number of times a person has to come down to get the permits. Jeff Haney commented that New Haven is double the cost of our fees, if a permit here is \$1000; it costs \$2000 in New Haven. Dave McKane commented he trusts Gordon's abilities. There being no further comments, all (3) Ayes. Motion carries.

#### 4. Oxford Schools Upgrade Committee Clerk - Hire Kassidy Rosa

##### **MOTION:**

Jeff Haney moved to hire Kassidy Rosa, of 6 Skyline Drive, as the Oxford Schools Upgrade Committee Clerk, with a pay rate of \$15.00 per hour, effective immediately. This was seconded by Dave McKane. All (3) Ayes. Motion carries.

#### 5. Hire Clerk for Economic Development Commission and Tetlak Park Fields Committee

##### **MOTION:**

Jeff Haney moved to hire Christine O'Dell, of 838 Jeremy Swamp Road in Southbury, as the Economic Development Commission Clerk and the Tetlak Park Fields Committee Clerk with a pay rate of \$15.00 per hour, effective immediately. This was seconded by Dave McKane. All (3) Ayes. Motion carries.

#### 6. Possible Ordinance Against Invasive Species Including Bamboo –Discuss

Discussion: First Selectman George Temple stated there is a State law regarding invasive species. Mark Bourdeau, of 92 Coppermine Road, had a complaint that he has a neighbor that had planted bamboo along 300 feet of his driveway and that the bamboo has grown out of control. He presented a poster board of pictures. First Selectman George Temple stated that bamboo is an invasive species along with other species that we have in Connecticut. The suggestion was to get an ordinance, but it would have to be agreed upon and then be brought to the town meeting. Dave McKane asked if someone already has an invasive species, what would happen then. First Selectman George temple understands the problem and

the need to try to stamp it out, but it will need to go to the Town Attorney, and it must pass constitutional muster. It can cost the town a lot of money if it gets taken to court. A suggestion was made have Joanne Pelton send a letter to the Inland Wetland Office, to Andy Ferrillo and the ZEO, Anna Rycenga, two people in town who have taken special classes and are knowledgeable about these and other invasive species including bamboo to enlighten us, and see what is defined by the state as Invasive Species, and what we would have to do. First Selectman George Temple said we will look into this matter, and wait for Andy Ferrillo and Anna Rycenga's input, and may want to broaden the scope to include all invasive species under the same umbrella.

### **Report of First Selectman**

### **AMENDMENTS:**

1. Establish the Oxford Schools Upgrade Committee Total Membership.

### **MOTION:**

Jeff Haney moved to establish the Oxford Schools Upgrade Committee total membership to nine (9) members as presented and requested by the Chairman in his letter dated 10/9/13. This was seconded by Dave McKane. All (3) Ayes. Motion carries. A quorum will be 5 members. If someone expresses an interest in membership, it can always be amended at a later date.

2. Amend Young Entrepreneurs Cotton Candy Peddler's Permit

Jeff Haney moved to approve to amend Young Entrepreneurs Cotton Candy Peddler's Permit to include the Oxford High School night game on Saturday, October 19, 2013, as requested by the owner on 10/15/13. This was seconded by Dave McKane.

Discussion: The Young Entrepreneurs currently have a permit to sell cotton candy, and sold it at the June 19, 2013 Quaker Farms Fire Department carnival. A discussion ensued and thought they needed to get permission from the Board of Education also. The Booster Club handles all the concessions for the High School games. Dave McKane stated this is referring to flag football on Saturday's. This being the case, it does go under a different venue, the Parks & Recreation Department. All (3) Ayes. Motion carries.

3. Award Heating Oil and Diesel Fuel Bid

### **MOTION:**

Jeff Haney moved to award the Heating Oil and Diesel Fuel Bid to Dime Oil Company

with the following fixed prices:

Heating Oil: \$3.0939 per gallon (price includes fuel additive)

Diesel Fuel: \$3.1126 per gallon

For a one year contract term and to approve the contract, as presented, and authorize the First Selectman to sign. This was seconded by Dave McKane. All (3) Ayes. Motion carries.

Discussion: the prices are slightly better than last year, and they had two other bids, one from East River, and one from Santa Fuel. Dime was \$3.11, Santa was \$3.14, East River was \$3.24. Last year we paid \$3.39 per gallon and went with Ultra Green who have since went out of business. Jim Hilva, the Finance Director said Dime has a good reputation. We were scrambling last year when Ultra Green went out of business and Dime stepped in and did a good job. This price will be locked in once it is signed. The price is based as of October 11, 2013, and is subject to change. Jim Hilva will call Dime tomorrow to lock in the price and First Selectman George Temple will approve the contract.

#### 4. Fire Department's Engine E51 Bid

##### **MOTION:**

Jeff Haney moved to authorize the Fire Department to send out the final specifications for the Engine E51 Bid. This was seconded by Dave McKane. All (3) Ayes. Motion carries.

Discussion: Scott Pelletier, Fire Chief discussed the Fire Departments plan to have this vehicle sent out to bid since it is 25 years old. The bid does not bind us, but at a later date we can discuss the need and will have more information.

First Selectman George Temple invited everyone to the dedication of Lily Park at 1:00 p.m., Sunday, October 20, 2013. He asked if someone will bring a grill, he would be grilling up hot dogs, free, for everyone there. First Selectman George Temple thanked everyone involved in this project, and to everyone who put up the pergola this past weekend, all the volunteers who helped in assembling the playscape, and to Adam Kinkel and the Playscape Committee. He wanted to also thank the Andrew Ward Football Team, the cheerleaders, and all the kids that worked on this project that came up on a bus to volunteer. All of the efforts over the past three weeks have been aspiring and Oxford did it. First Selectman George Temple went up to the park on Columbus Day and there were some kids there having a ball even though the park is not finished yet. The park will include a musical feature that is not done yet. There are 5 Cherry Trees, "Trees of Hope" donated and planted by Christ Church.

Another project going on is the Oxford Animal Shelter. The shelter did get a donation of concrete from Haynes, and the shelter will now have a room for prospective new owners to meet the dog and see how the dog reacts to them. First Selectman George Temple thanked the committee and especially Jeff Haney for being there.

Christ Church Quaker Farms petitioned to support the good work of all the fire fighters, rescue workers, medical responders, and all the employees of the town of Oxford. We will be in their prayers.

The Board of Selectmen received a notice from First Light on October 19, 2013, the power resources to the Stevenson Dam will be lowering the water level to 3 feet for its regular annual maintenance. The water level will go up to normal by October 27, 2013.

As soon as we get bonds, the Riverside Firehouse project will start. Bid has been approved.

The Library Trick & Treat Story Time will be held on October 29, 2013 and October 30, 2013 with the children going to the Town Hall office for Halloween treats. They will be coming up at 10 a.m. on October 29, and 11 am and 2:30 p.m. on October 30<sup>th</sup>. In the past, they really enjoyed coming to the town offices.

The BIG game will be held on Friday evening. The Oxford Wolverines will be playing Seymour. If Oxford wins, Seymour's First Selectman will have to wear an Oxford football jersey, and if Seymour wins, First Selectman George Temple will have to wear a Seymour jersey. We expect to have a large crowd, since the game against Masuk brought in roughly 2000 people, and this game against Seymour, is expected to have 3000-4000 spectators. Go early and cheer for the Wolverines!

### AUDIENCE OF CITIZENS

Mark Bordeau of 92 Coppermine Road has pictures of the bamboo for those interested.

### ADJOURNMENT

Jeff Haney moved to adjourn the meeting at 8:32 p.m. This was seconded by First Selectman George Temple. All (3) Ayes. Motion carries.

Respectfully submitted by,



Lynda S. Romanowski  
Board of Selectmen Clerk

13 OCT 18 AM 11:42  
TOWN OF OXFORD, CT  
Margaret A. West  
TOWN CLERK

**TOWN OF OXFORD**  
**PERMIT FEE SCHEDULE**  
**Effective 1/1/2014**

**BUILDING PERMITS**

New construction, alterations, additions and improvements  
Based on estimated cost of construction:

\$1.00 - \$1,000.00	\$25.50
Over \$1,000.00	\$10.50 per \$1,000.00 or part thereof

**MECHANICAL PERMITS**

Plumbing, heating, air conditioning and electrical  
Based on estimated cost of construction:

\$1.00 - \$1,000.00	\$25.50
Over \$1,000.00	\$10.50 per \$1,000.00 or part thereof

**DEMOLITION PERMITS**

Based on estimated cost (same as for building permit)

**SIGN PERMITS**

Based on estimated cost (same as for building permit)

**ADDITIONAL PERMIT FEE**

All new building permits and mechanical permits will have a \$10.00 fee added to each for processing at the time a permit is taken out. There will also be a \$10.00 fee added to all building permits for the C.O.

**REINSPECTION FEE**

\$30.00

**DOUBLE PERMIT FEE'S**

Fees will be doubled for any type of work started, prior to issuance of a permit, unless first discussed with the Building Official.

REVISED 10/08/13 ggg