

MINUTES  
**Board of Selectmen's  
Regular Meeting  
Wednesday, May 15, 2013  
7:30 PM - Town Hall**

The meeting was called to order by First Selectman George Temple at 7:30 p.m. and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Selectman Jeffrey Haney, Selectmen Dave McKane.  
Also present: Joanne Pelton, Administrative Assistant.

**ACCEPTANCE OF MINUTES**

**1. 4/25/13 Special Meeting**

**MOTION:**

Selectman Haney moved to approve the 4/25/13 Special Meeting minutes as presented. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

**2. 5/1/13 Regular Meeting**

**MOTION:**

Selectman Haney moved to approve the 5/1/13 Regular Meeting minutes as presented. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

**AMENDMENTS OF AGENDA**

**1. Animal Control Rabies Clinic – Approve**

**MOTION:**

Selectman Haney moved to amend the agenda to add Animal Control Rabies Clinic – Approve. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

**2. FY 2012 -2013 Transfer Requests**

**MOTION:**

Selectman Haney moved to amend the agenda to add FY 2012 -2013 Transfer Requests. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

**3. Quaker Farms Roof Replacement Project Committee Appointment**

**MOTION:**

Selectman Haney moved to amend the agenda to add Quaker Farms Roof Replacement Project Committee Appointment under Appointments. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

**APPOINTMENTS**

**1. Quaker Farms Roof Replacement Project Committee Appointment**

**MOTION:**

Selectman Haney moved to appoint Kenneth Sharron, of 2 Old Towantic Hill Road, to the Quaker Farms Roof Replacement Project Committee. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

**AUDIENCE OF CITIZENS**

Dave McKane, 11 Tram Drive spoke about the Great Hill Road project. He was informed that Jim Galligan is waiting to hear back from the construction company. Dave noted that completion of the project needs to be expedited. If the project is incomplete by the next regular Board of Selectmen meeting, Jim Galligan will be asked to attend the meeting.

**NEW BUSINESS**

**1. Establish Great Oak Garden Committee, Approve Charge, Appoint Members Approve and Authorize Board of Selectmen to Sign**

First Selectman Temple spoke about the tennis courts behind Great Oak Middle School and the possibility that they can be used for raised beds for gardening. A photo of a project like this was shown. He spoke about his meeting with staff of Great Oak Middle School and the interest that was shown for a garden for children to create and maintain. Many new ideas were brought up by staff members and much enthusiasm was shown.

No Action taken.

**2. Department of Energy & Environmental Protection's Local Hazard Mitigation Plan Update – Approve and Authorize First Selectman to Sign**

*Kathleen O'Neil, Grant Writer, attended the meeting.*

**MOTION:**

Selectman McKane moved to remove this matter from the table. This was seconded by Selectman Haney. All (3) Ayes. Motion carries.

Kathy noted that the Resolution from the prior meeting was to approve the use of the \$18,000 that FEMA gave to COG. In order to apply for the grant, we had to have a current hazard mitigation plan (which expired in 2012). Application was made but cannot be awarded until the updated plan is approved. \$2,000 is needed to proceed.

**MOTION:**

Selectmen Haney moved to approve the Department of Energy & Environmental Protection's Local Hazard Mitigation Plan Update and authorize the First Selectman to sign and to approve \$2,000 as requested in an email from Kathy O'Neil. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

*This will be forwarded to the Board of Finance.*

**3. Award Purchase Carpeting for the Senior Center Bid**

*Walt Gadsky attended the meeting.*

**MOTION:**

Selectman McKane moved to award the Purchase Carpeting for the Senior Center bid to A Better Carpet & Flooring, LLC as recommended by the Elderly Commission in their letter dated 5/8/13. This was seconded by First Selectman Temple. Discussion: The letter of 5/8/13 recommends that the second lowest bidder be hired. It was noted that this bid is \$40 higher than the lowest bidder and that the recommended company was very cooperative when working with the Elderly Commission. Discussion ensued about the use of Seymour Floors as a possibility. (1) Aye (1) Nay by First Selectman Temple. Selectman Haney recused himself. Motion fails.

**MOTION:**

Selectman McKane moved to award the Purchase Carpeting for the Senior Center bid to Seymour Floors. This was seconded by First Selectman Temple. (2) Ayes. Selectman Haney recused himself. Motion passes.

**4. Hire Parks & Recreation Summer Employees**

**MOTION:**

Selectman McKane moved to hire the Parks & Recreation summer employees, with the pay rates as listed, and as presented and recommended by the Parks & Recreation Director in her letter dated 5/13/13. This was seconded by Selectman Haney. All (3) Ayes. Motion carries.

**5. Report of First Selectman**

*See page five.*

**AMENDMENTS**

**1. Animal Control Rabies Clinic – Approve**

**MOTION:**

Selectman McKane moved to approve a Rabies Clinic to be held at the Oxford Animal Shelter on June 9, 2013 as presented and requested by the Animal Control Officer on 5/13/13. This was seconded by Selectman Haney. All (3) Ayes. Motion carries.

**2. FY 2012 -2013 Transfer Requests**

**MOTION:**

Selectman Haney moved to approve the following FY 2012 -2013 transfer requests as presented and recommended by the Finance Director in his letter dated 5/14/13:

TO: Zoning Board Appeals	Wages Clerk	5590-517-44	\$200.00
FROM: Zoning Board Appeals	Publications	5590-680	\$200.00
TO: Health District	Contracted Services	5438-570-5438	\$10,000.00
FROM: Accounts Payable	2011-12 Fees	2000-100	\$10,000.00
TO: Ambulance	Supplies Office	5210-770	\$675.21
FROM: Ambulance	Medical	5210-688	\$326.03
FROM: Ambulance	Vehicle Maintenance	5210-811	\$349.18
TO: Ambulance	Supplies Departmental	5210-769	\$800.00
FROM: Ambulance	Uniforms	5210-785	\$800.00
TO: Ambulance	Facility Maintenance	5210-613	\$6,048.47
FROM: Ambulance	Contracted Services	5210-570-107	\$1,391.50
	CMED		
FROM: Ambulance	Uniforms	5210-785	\$500.00
FROM: Finance Contingency	Contingency	5320-560-5320	\$4,156.97
TO: Ambulance	Heating Oil	5210-625	\$1,228.95
FRPM: Finance Contingency	Contingency	5320-560-5320	\$1,228.95

This was seconded by Selectman McKane. All (3) Ayes. Motion carries.  
*This matter will be forwarded to the Board of Finance.*

**AUDIENCE OF CITIZENS**

None.

**Report of First Selectman**

Congratulations to the Town for passing the budget.

Fishing Rodeo will be held on Saturday, May 18 (rain or shine). Children to age 13 welcome. Registration is done on the day of the event.

Oxford Cultural Arts Show will be held 5/24, 5/25 and 5/26 at Oxford Town Hall.

Memorial Day 5K Freedom run will be held Monday, 5/27 at 8:00 a.m. Children's fun run is held prior to the 5K (and 2 mile fitness walk). The parade follows the event.

Oxford Land Trust 25<sup>th</sup> Anniversary celebration will be held on Sunday, June 9 from 11 a.m to 4 p.m. at Jackson's Cove. All are welcome to the event which will include a picnic, hiking and speakers will be present.

**ADJOURNMENT**

**MOTION:**

Selectman McKane moved to adjourn the meeting at 8:10 PM. This was seconded by Selectman Haney. All (3) Ayes. Motion Carries.

Respectfully submitted, subject to approval

*Marni Soss*  
Marni Soss, Clerk

13 MAY 20 PM 2:11  
TOWN OF OXFORD, CT  
*Margaret A. West*  
TOWN CLERK