

MINUTES
**Board of Selectmen's
Regular Meeting
Wednesday, March 20, 2013
7:30 PM - Town Hall**

The meeting was called to order by First Selectman George Temple at 7:38 p.m. and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Selectman Jeffrey Haney, Selectmen Dave McKane.
Also present: Joanne Pelton, Administrative Assistant and James Hliva, Finance Director.

ACCEPTANCE OF MINUTES

1. 2/21/13 Special Meeting (Budgets)

MOTION:

First Selectmen Temple moved to approve the 2/21/13 Special Meeting minutes as presented. This was seconded by Selectman Haney. (2) Ayes – (1) Abstention by Selectman McKane. Motion carries.

2. 2/25/13 Special Meeting (Budgets)

MOTION:

First Selectman Temple moved to approve the 2/25/13 Special Meeting minutes with the following amendment: Page 2, last motion should read: Motion to adjourn made by Selectman McKane **at 5:50 PM**. This was seconded by Selectman McKane. (2) Ayes – (1) Abstention by Selectman Haney. Motion carries.

3. 2/27/13 Special Meeting (Budgets)

MOTION:

First Selectman Temple moved to approve the 2/27/13 Special Meeting minutes as presented. This was seconded by Selectman McKane. (2) Ayes – (1) Abstention by Selectman Haney. Motion carries.

4. 2/28/13 Special Meeting (Budgets)

MOTION:

First Selectman Temple moved to approve the 2/28/13 Special Meeting minutes with the following amendment: *Motion to adjourn was made by **Selectman Haney** at 5:30 p.m.* This was seconded by Selectman Haney. (2) Ayes – (1) Abstention by Selectman McKane. Motion carries.

5. 3/4/13 Special Meeting (Budgets and Capital Plan)

MOTION:

First Selectman Temple moved to approve the 3/4/13 Special Meeting minutes as presented. This was seconded by Selectman McKane. (2) Ayes – (1) Abstention by Selectman Haney. Motion carries.

6. 3/5/13 Special Meeting (Budgets and Capital Plan)

MOTION:

First Selectman Temple moved to approve the 3/5/13 Special Meeting minutes as presented. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

7. 3/6/13 Regular Meeting

MOTION:

First Selectman Temple moved to approve the 3/6/13 Regular Meeting minutes as presented. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

AMENDMENT OF AGENDA

1. FY 2012 -2013 Transfer Requests

MOTION:

Selectman McKane moved to amend the agenda to add FY 2012 -2013 Transfer Requests. This was seconded by Selectman Haney. All (3) Ayes. Motion carries.

2. Oxford High School Field Project – Exchange Services

MOTION:

Selectman McKane moved to amend the agenda to add Oxford High School Field Project – Exchange Services. This was seconded by Selectman Haney. All (3) Ayes. Motion carries.

3. Disband WebSite Committee

MOTION:

Selectman McKane moved to amend the agenda to add Disband WebSite Committee. This was seconded by Selectman Haney. All (3) Ayes. Motion carries.

APPOINTMENTS

1. Parks & Recreation Commission – Appoint Christine Bavone

MOTION:

Selectman McKane moved to appoint Christine Bavone, of 9 Macintosh Drive, to the Parks & Recreation Commission with a term to commence immediately and expire on 12/31/13. This was seconded by Selectman Haney. Discussion: First Selectman Temple noted that this is a very good choice. All (3) Ayes. Motion carries.

2. Website Committee – Appoint Tom Adamski, Jessica Pennell, and Joe Rasberry

MOTION:

Selectman Haney moved to *table* this matter. This was seconded by Selectman McKane. Discussion: First Selectman Temple noted that he wants to add an additional charge to the committee that anything that comes to this committee is reviewed by Margaret West. All (3) Ayes. Motion carries.

AUDIENCE OF CITIZENS

None.

EXECUTIVE SESSION

1. Quaker Farms Oil Spill Remediation Litigation

Board members did not go into executive session. Jim Hliva noted that there was a motion filed in Superior Court this week to for an Amended Complaint. The case is not ready for settlement at this time.

MOTION:

Motion to table made by Selectman McKane. This was seconded by Selectman Haney. Motion carries.

NEW BUSINESS

1. H&D Catering Peddler's Permit – Approve

MOTION:

Selectman McKane moved to remove this matter from the table. This was seconded by Selectman Haney. All (3) Ayes. Motion carries.

MOTION:

First Selectman Temple moved to approve the Peddler's Permit for H&D Catering, of 13 Douglas Drive, contingent upon the same restrictions that were made last year and to not impose any new restrictions. This was seconded by Selectman McKane. Discussion: First Selectman Temple feels that restricting business for this person will put him out of business. He does not agree with the restriction that was recommended by the Parks & Recreation Commission at their meeting of 2/6/13 that states: No selling at Jackson Cove on Saturday's and/or Sunday's between 6/12/13 and 8/24/13. Discussion continued on this topic. Selectman McKane noted that he does not agree.

First Selectman Temple withdrew his motion. Selectman McKane withdrew his second to the motion.

MOTION: First Selectman Temple moved to approve the Peddler's Permit for H&D Catering, of 13 Douglas Drive contingent upon the following conditions, with the following explanations, and as approved and recommended by the Parks & Recreation Commission at their meeting of 2/6/13:

1. No selling at Posypanko Park on Babe Ruth's Opening Day (Date TBD).
2. No selling at Jackson Cove during "Summer Nights at The Beach" series, which includes Summer Concerts (Tuesday Nights).

Explanations to the conditions above:

1. Babe Ruth sells hot dogs and ice cream on its opening day. There's also a safety concern as the parking lot is very busy with heavy car traffic and kids running to and from the ice cream truck could be hazardous.
2. In order to generate some revenue toward completion of the concession stand at Jackson Cove, Parks & Recreation intends to once again open the concession stand during special events (i.e., summer concerts) to sell light/pre-packaged refreshments and soft drinks.

The Commission feels that these regulations are reasonable and should be applied to all businesses that apply for Peddler's Permits to sell in town parks.

This was seconded by Selectman Haney. (2) Ayes – (1) Nay by Selectman McKane. Motion carries.

2. FY 2012 – 2013 Lease Documents – Approve

MOTION:

Selectman McKane moved to remove this matter from the table. This was seconded by Selectman Haney. All (3) Ayes. Motion carries.

MOTION:

Selectman McKane moved to approve the lease documents for FY 2012 – 2013 as adopted in the 2012 – 2013 Municipal budget and as reviewed and presented by Town Counsel in his letter dated 3/1/13. This was seconded by Selectman Haney. Discussion: Jim Hliva indicated that this is for the following three vehicles which were approved as part of the 2012/2013 operating budget: Replacement of tank on the fire department tanker (chassis will still be used), new police vehicle which will be either a Ford Taurus or a four wheel drive vehicle and a utility vehicle for the Board of Education. Jim reviewed the total lease value and the payments per year and interest per year. All (3) Ayes. Motion carries.

3. Library Planning & Building Committee \$15,000 for Architect Fee Request – Approve

Bob Farnham, committee member, attended the meeting.

MOTION:

Selectman McKane moved to approve the request of \$15,000 for the purpose of hiring an architect for the proposed Library and as requested by the Library Planning & Building Committee. This was seconded by Selectman Haney. Discussion: Jim Hliva indicated that this is to do a feasibility study and prepare documents and a cost estimate to prepare for referendum. Selectman Haney noted that the committee already has \$14,000 (total of \$29,000) for the architecture's fee for phase one of the design which he feels is too high. Bob Farnham indicated that the committee selected the low bidder for architecture services. The design is for a \$3 Million project. The initial design with drawings for the project will be made to be presented to the Town as a viable project. He noted that the RFQ was prepared by the committee and approved by the prior Board of Selectmen. Selectman McKane confirmed that proper procedures were followed.

(2) Ayes - (1) Nay by Selectman Haney. Motion carries. *This matter will be forwarded to the Board of Finance with possible Town Meeting action.*

4. Disband Great Oak School Roof and Solar Panel Building Committee

MOTION:

Selectman McKane moved to disband the Great Oak School Roof and Solar Panel Building Committee as they have fulfilled their duties. This was seconded by Selectman Haney. All (3) Ayes. Motion carries. All members will be notified and thanked for their service.

5. Establish the Oxford Center School Building Committee, Approve Charge and Appoint Members

MOTION:

Selectman Haney moved to appoint the following members:

John Kerwin III of 5 Whitegate Road	D
Adam Kinkel of 17 Douglas Drive	R
John Peterson of 54 Towantic Hill Road	R
Kathleen O'Brien of 47 Peach Farm Road	D
Diamond Matthew Rosa of 6 Skyline Drive	R
Shannon Wolf of 7 Davis Road	D

This was seconded by Selectman McKane. Discussion: First Selectman Temple noted that one more member will be appointed. All (3) Ayes. Motion carries

6. Tax Assessor's 2012 Homeowners Town Benefit Tax Relief Program – Approve

MOTION:

Selectman McKane moved to approve the Homeowners Town Benefit Income Guideline for the 2012 Grand List at a cap of \$43,899 for unmarried and \$43,899 for married; with an eligibility age requirement of 65. This was seconded by Selectman Haney. All (3) Ayes. Motion carries

7. 2012 Grand List Tax Abatements – Approve

MOTION:

Selectman Haney moved to approve the following 2012 Grand List Tax Abatement Applications as presented and recommended by the Tax Assessor in her letter dated 3/6/13:

1. **SOMERSET REALTY GROUP INC** 327 Riggs St., Real Estate assessment of \$629,700. This qualifies for Real Estate abatement program B, Year 1, abatement of 30% on taxes.
2. **CED PROPERTIES, LLC** 3 Fox Hollow Rd., Real Estate assessment \$1,264,400. This is attributed to the additional assessment due to the improvement of the property. This qualifies for Real Estate abatement program B, Year 1, abatement of 30% on taxes.

C E D Services Inc. C/O Steven Meyer, Personal Property is assessed at \$170,640. This qualifies for Real Estate abatement program A, Year 1, abatement of 25% on taxes.
3. **CNK INVESTMENTS LLC** 2 Fox Hollow Road. Real Estate assessment \$1,121,100. This qualifies for Real Estate abatement program B, Year 3, abatement of 10% on taxes.
Earthworks Excavating Personal Property as assessed at \$133,290. This qualifies for Personal Property abatement Program B, Year 1, abatement of 30% on taxes.
4. **ENTREPOT-BUI LLC** 7 Fox Hollow Rd. Real Estate assessment \$1,743,500.

This assessment reflects an addition of \$405,700 due to improvement to the property for 2012 Grand List which qualifies for Real Estate abatement program A, Year 1, abatement of 25% on taxes for the \$405,700 addition.

This was seconded by Selectman Haney. All (3) Ayes. Motion carries.

8. Establish an Agriculture Advisory Committee, Approve Charge and Appoint Members

Bob Owsiany attended the meeting. He spoke of this committee being a way to bring the several groups involved in agriculture together in town.

MOTION:

First Selectman Temple moved to establish an Agriculture Advisory Committee and approve the following charge as annexed. This was seconded by Selectman Haney. Discussion: First Selectman Temple noted that this was brought to his attention by Dorothy Aiksnoras. First Selectman Temple noted he is interested in encouraging the youth of Oxford to be involved in agricultural activities. All (3) Ayes. Motion carries.

Town of Oxford
Agriculture Advisory Committee

The Agriculture Advisory Commission shall be charged with the following:

General

- a. To foster sustainable agriculture in Oxford
- b. To serve as a conduit between local farmers and non-profit agencies, civic organizations, municipal boards and commissions, elected officials, and non-farm residents
- c. To advocate for agriculture before land use commissions
- d. To act as a resource for agriculture information

Education and Outreach

- a. To increase awareness of agriculture enterprises in the community
- b. To provide information to town government about agriculture laws and legal issues and to review regulatory language and practices among town agencies and, if appropriate, recommend changes to help assure a consistent definition and treatment of agriculture, farming and farms
- c. To promote the value of agriculture viability in the areas of employment, property taxes, environment and open space preservation
- d. To act as a sounding board and provide review to town departments, boards, commissions concerning the impact of proposed town policies on agricultural activities
- e. To encourage young and new farmers by supporting local, regional, and state vocational agricultural education and 4-H programs
- f. To recognize and support new farming operations and farms
- g. To serve in an advisory capacity to residents, established town committee, commission and departments, and boards related to agricultural issues

Economic Opportunities

- a. To identify opportunities to preserve and expand agriculture in Oxford
- b. To promote opportunities for residents and local businesses to support farming
- c. To provide information regarding available financial support related to agricultural viability and serve as a conduit between state and non-profit agencies, funders and local farmers
- d. To support efforts to secure the land base necessary for future agricultural uses
- e. To foster, with support of residents, boards, commission, a climate that supports the economic viability of farming as a career in Oxford.

MEMBERSHIP: The Agriculture Advisory Commission will consist of 5 members with interest and involvement in the viability, sustainability, and protection of agriculture as defined by Connecticut General Statutes 1-1(q) and 19a-341, and the Oxford, Connecticut Code of Ordinances Chapter 92 – Right to Farm, including as available, a member of Future Farmers of America (FFA).

LENGTH OF TERM: Staggered 4-year terms, with initial appointments to be 2 members for 4 years and 3 members for 3 years.

MOTION:

Selectman McKane moved to appoint the following members to the Agriculture Advisory Committee with the following terms:

Ed Belinsky (U), of 92 Punkup Road, with a term to expire 12/31/17
Ed Gazy (R), of 391 Chestnut Tree Hill Road, with a term to expire 12/31/16
Bob Owsiany (U), of 179 Hogsback Road, with a term to expire 12/31/16
Dave Rich (U), of 45 Perry Lane, with a term to expire 12/31/17
Fred Rowland (R), 62 Towner Lane, with a term to expire 12/31/16

This was seconded by Selectman Haney. All (3) Ayes. Motion carries.

9. Hire Senior Center Transportation Dispatcher/Driver

MOTION:

First Selectman Temple moved to hire Dianna O'Connor, of 135 Great Hill Road, as the Senior Center's Transportation Dispatcher/Driver, as recommended by the Senior Center Director, with a start date of Monday, March 25, 2013 and with the following stipulations as approved at the Board of Selectmen's meeting of 2/6/13:

- Not to exceed 20 hours per week
- No benefits
- Same pay rate as the bus drivers

This was seconded by Selectman McKane. (2) Ayes – (1) Abstention by Selectman Haney. Motion carries.

10. Fire Fighters 2012 Tax Abatements – Approve

MOTION:

Selectman Haney moved to approve the attached 2012 Fire Fighters Tax Abatements (Attachment A) as presented by the Board of Chiefs in their letter dated 3/13/13. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

11. Great Hill Road Discussion

Selectman McKane led a discussion about issues with Great Hill Road. Jim Hliva reviewed the financial information for the project. He noted that Nafis and Young has not signed off on all aspects of the job and, therefore, funds are being held by the Town. First Selectman Temple asked that Nafis & Young be requested to attend the next regular Board meeting to discuss the matter.

AMENDMENTS

1. FY 2012 -2013 Transfer Requests

MOTION:

Selectman Haney moved to approve the following FY 2012 -2013 transfer requests as presented and recommended by the Finance Director in his letter dated 3/19/13:

TO: Elderly	Books and Publications	5295-525	\$1,080.00
FROM: Finance Contingency	Finance Contingency	5320-560-5320	\$1,080.00
TO: Tax Collector	Education	5505-590	\$130.00
FROM: Tax Collector	Overtime	5505-521-1000	\$130.00
TO: Tax Collector	Outside Serv. Late Notices	5505-631	\$1,651.04
FROM: Tax Collector	Postage	5505-715	\$1,651.04

This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

2. Oxford High School Field Project – Exchange Services

Todd Romagna, Chairman, attended the meeting. He spoke about the request to have the Board consider the request of funds for \$9,500 from budgeted project funds. Earthworks has agreed to the following:

- 1) Completely construct the javelin throw area to be by the field (relocated from initial plan);
- 2) Construct another walkway down to the field;
- 3) Install a shot put area (relocated from initial plan);
- 4) Install a pipe in a drywell;
- 5) Construct a six car lot near the field (not in original design); and

- 6) Screen pile of topsoil, use what is needed for the javelin throw area and take away the remainder of what is not needed for the project.

Todd talked about the anticipated initial cost for the javelin throw area of approximately \$57,000. The Board discussed these changes and thanked Todd for his efforts. First Selectman Temple commented that these changes enhance the project at no further cost to the Town.

MOTION:

Selectman Haney moved to approve Oxford High School field committee to expend funds to be paid to Earthworks in the amount of \$9,500 in exchange for services as presented. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

3. Disband WebSite Committee

MOTION:

Selectman McKane moved to disband WebSite Committee formed in 2008. This was seconded by Selectman Haney. All (3) Ayes. Motion carries.

Report of First Selectman

First Selectman Temple indicated that \$19,198.66 was obtained from Karen Guillette's pension plan and that further work is being done to obtain additional funds. This is part of the initial court order.

Yesterday he met with a representative of the Oxford High School field committee and a representative from Naugatuck Savings Bank which donated \$26,300 for a scoreboard. The bank was thanked for their donation.

He mentioned that the power plant donated \$20,000 for the playscape which will be located on Great Oak Road.

Budget meetings for fiscal year 2013-2014 are ongoing. He noted that the Board of Selectmen is in support of spending \$350,000 for additional school security in town. He will request the Board, at their next regular meeting, to approve the appointment of an advisory committee to plan the school security which will consist of Sergeant Dan Semosky, Tim Connellan, Superintendent and himself. He noted that the funds from the sale of Lot 10 Woodruff Hill will fund this.

A committee for replacement of the Quaker Farms Roof will be formed. The anticipated cost for the project is \$1 Million but he noted that the project should come in under this amount.

He noted that he supports the proposal to build a new Center School and a committee will be formed for this project. A site for the school needs to be found and he commented that he is in favor of using land on Great Oak Road near the existing two schools. If the existing field is affected by the project, a new field could be located at the Tetlak property.

He would like to see an additional full-time employee working in the tax office to keep things running efficiently within the department.

He noted that he would like to see \$900,000 approved for continued road improvement in town.

AUDIENCE OF CITIZENS

Paula Guilette, of 175 Good Hill Road thanked the Board for their continued support for education.

She asked who will appoint the chairperson for the new Center School building project. She was told that the Board of Selectmen would make the appointment.

She spoke about her interest and support for agriculture programs for the youth in Town and spoke of ways that this could be implemented in the schools and would like to see a farmer's market in town (in agreement with First Selectman Temple).

Paulo Dellosa, of 24 Moose Hill Road asked about the vehicle that was approved for the Board of Education and he was advised that the vehicle was approved in the current fiscal year budget.

ADJOURNMENT

MOTION:

Selectman McKane moved to adjourn the meeting at 9:05 p.m. This was seconded by Selectman Haney. All (3) Ayes. Motion Carries.

Respectfully submitted, subject to approval

Marni Soss
Marni Soss, Clerk

13 MAR 22 AM 10:38
TOWN OF OXFORD, CT
Angela A. West
TOWN CLERK

FireFighters Certified for Tax Abatement Calendar Year 2012

2013-005 Tax Abatement Final.xlsx

TOTAL Calls 311
25 percent of calls 78
10 percent of calls 31

#Drills 12
50% 6

Service Date 12/31/2011

	Name	Drills	Service Date	Years of Service as of 12/31/11	Calls Attended	10% to less than 25% of calls	25% of calls	Amount
1	Andrew, Ryan W.	7	09/09/07	4	155		X	\$ 800
2	Belinsky, Edward P.	6	03/04/02	9	126		X	\$ 1,000
3	Benzon, Stephen W.	7	12/14/09	2	69	X		\$ 200
4	Bernardini, Steven R.	10	03/10/97	14	203		X	\$ 1,000
5	Bernardini, Thomas R.	11	12/12/95	16	308		X	\$ 1,000
6	Blakeman, Scott A.	6	12/14/04	7	101		X	\$ 1,000
7	Blood, Ken C.	9	10/10/89	22	165		X	\$ 1,000
8	Brennan, Scott J	6	10/12/10	1	55	X		\$ 100
9	Calabrese, Joseph	8	07/09/06	5	218		X	\$ 1,000
10	Carey, Daniel J.	6	12/01/03	8	118		X	\$ 1,000
11	Conjiu, John M.	7	01/06/08	3	192		X	\$ 600
12	Coy, Andrew	7	01/05/96	15	291		X	\$ 1,000
13	Downs, John A. Jr.	7	07/09/79	32	103		X	\$ 1,000
14	Dubail, Dave	6	06/14/10	1	213		X	\$ 200
15	Ellis, John H.	6	12/05/99	12	133		X	\$ 1,000
16	Evancho, Michael S.	8	04/08/03	8	69	X		\$ 500
17	Fette, Al R.	9	08/14/01	10	210		X	\$ 1,000
18	Francione, Brian T.	9	10/12/09	2	166		X	\$ 400
19	Galla, Joseph	8	01/15/97	14	156		X	\$ 1,000
20	Giacchi, Thomas D.	12	02/07/05	6	226		X	\$ 1,000
21	Gies, Jim	8	06/14/87	24	179		X	\$ 1,000
22	Gramigna, Daniel R.	9	10/09/06	5	147		X	\$ 1,000
23	Halstead, Scott D.	10	01/25/95	16	192		X	\$ 1,000
24	Hawthorne, James W.	8	01/14/85	26	138		X	\$ 1,000
25	Hedge, Mathew D.	8	07/31/05	6	147		X	\$ 1,000
26	Hylinski, Gary W.	9	11/10/03	8	137		X	\$ 1,000
27	Krassner, Mark P.	8	11/12/02	9	107		X	\$ 1,000
28	Leake, Kyle E.	10	04/12/10	1	166		X	\$ 200
29	Luskay, Annmarie	6	12/14/01	10	93		X	\$ 1,000
30	Luskay, Louis A. III	6	06/01/92	19	138		X	\$ 1,000
31	Matula, Megan H.	10	07/01/07	4	109		X	\$ 800
32	Mazzucco, Louis E.	10	11/14/77	34	216		X	\$ 1,000
33	Muttick, George	10	03/05/06	5	169		X	\$ 1,000
34	Nash, Colin W.	11	12/25/02	9	69	X		\$ 500
35	Nelsen, Keith D.	8	01/01/96	15	88		X	\$ 1,000
36	Noll, Victor R.	9	01/04/82	29	184		X	\$ 1,000
37	Pelletier, Scott J.	11	10/24/79	32	418		X	\$ 1,000
38	Prajer, Ronald	9	05/07/73	38	154		X	\$ 1,000
39	Romeo, Matt	7	10/01/93	18	62	X		\$ 500
40	Silberkleit, Jay N.	9	08/11/01	10	292		X	\$ 1,000
41	Spremullo, Jonathan	10	02/12/07	4	149		X	\$ 800
42	Steeves, Tom	7	10/18/84	27	160		X	\$ 1,000
43	Tichy, Joseph E.	9	05/10/10	1	130		X	\$ 200
44	Vizzo, Brian J.	9	01/08/06	5	179		X	\$ 1,000
45	Vizzo, David M.	9	08/10/09	2	213		X	\$ 400

FireFighters Certified for Tax Abatement Calendar Year 2012

2013-005 Tax Abatement Final.xlsx

	Name	Drills	Service Date	Years of Service as of 12/31/11	Calls Attended	10% to less than 25% of calls	25% of calls	Amount
46	Vizo, Paul T	9	11/09/09	2	117		X	\$ 400
47	Wierner, Daniel B.	6	09/11/05	6	75	X		\$ 500
48	Wyatt, Ryan A.	7	04/10/06	5	70	X		\$ 500
48	TOTAL							\$ 38,600
93								