

MINUTES
**Board of Selectmen's
Regular Meeting
Wednesday, June 19, 2013
7:30 PM - Town Hall**

The meeting was called to order by First Selectman George Temple at 7:33 p.m. and the Pledge of Allegiance was recited. The following were present: First Selectman George Temple, Selectman Jeffrey Haney, Selectman Dave McKane and Joanne Pelton, Administrative Assistant. Also Present: James Hliva, Finance Director.

ACCEPTANCE OF MINUTES

1. 6/5/13 Regular Meeting

MOTION:

Selectman Haney moved to approve the 6/5/13 Regular Meeting minutes as presented. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

AMENDMENT OF AGENDA

1. Planning & Zoning Commission Alternate – Appoint Jeffrey Luff

MOTION:

Selectman Haney moved to amend the agenda to add Planning & Zoning Commission Alternate – Appoint Jeffrey Luff. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

2. Riverside Firehouse Site Improvements – Award Bid

MOTION:

Selectman Haney moved to amend the agenda to add Riverside Firehouse Site Improvements – Award Bid as Item #1 under New Business. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

3. Hire Two Part-Time Library Clerk Substitutes

MOTION:

Selectman Haney moved to amend the agenda to add Hire Two Part-Time Library Clerk Substitutes. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

4. Approve Conservation Commission/Inland Wetlands Agency Appropriation Request for Surveying and Documentation 40 Acres Near Von Wettberg Preserve

MOTION:

Selectman Haney moved to amend the agenda to add Approve Conservation Commission/Inland Wetlands Agency Appropriation Request for Surveying and Documentation 40 Acres Near Von Wettberg Preserve. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

5. Hire Part-Time Tax Office Summer Help

MOTION:

Selectman Haney moved to amend the agenda to add Hire Part-Time Tax Office Summer Help. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

6. Appoint Member to Great Oak Garden Committee

MOTION:

First Selectman Temple moved to amend the agenda to add appointment of Mary Ann McCullough of Reese Drive to the Great Oak Garden Committee. This was seconded by Selectman Haney. All (3) Ayes. Motion carries.

APPOINTMENTS

1. Great Oak Garden Committee – Appoint Mary Beth Williams and Mary Duford

MOTION:

Selectman Haney moved to appoint Mary Beth William, of 61 Tram Drive, and Mary Duford, of 17 Reality Road, both to the Great Oak Garden Committee. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

2. Planning & Zoning Commission Alternate – Appoint Jeffrey Luff

MOTION:

Selectman Haney moved to appoint Jeffrey Luff, of 253 Oxford Road, to the Planning & Zoning Commission as an Alternate with a term to commence immediately and accept the resignation of Edna Cruz. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

AUDIENCE OF CITIZENS

Linda Czaplinski, 30 Freeman Road brought a letter addressed to the Board of Selectmen dated 6/19/13 regarding "Old Good Hill Road, property damage incurred by Houk Nichols". She

noted that the letter was written and hand delivered in response to the discussion at the Board meeting of 6/5/13. She asked for a date when she could expect a response from the Board. First Selectman Temple indicated that the letter will be forwarded to Town Counsel.

NEW BUSINESS

1. Riverside Firehouse Site Improvements – Award Bid

James Galligan, Engineer and Fire Chief Scott Pelletier attended the meeting.

MOTION:

Selectman Haney moved to award the Riverside Firehouse Site Improvements bid to R.P. Dalton Asphalt and Paving, of 508 Bucks Hill Road in Waterbury, with a bid amount of \$99,000.00 as presented and recommended by the Town Engineer in his letter dated 5/29/13. This was seconded by First Selectman Temple. Discussion: Jim Hliva was asked for information about funding for the project. He noted that there is no funding approved for the project. Jim Galligan indicated that references for the companies that bid on the project were checked and all had favorable responses. Work was done in a timely manner and within budget for other companies. Selectman Haney noted that he met with a representative of R.P. Dalton Asphalt and Paving to make sure the expectations of the contract were clear and the meeting went well. First Selectman Temple noted that there was no approval from the Board for the bids to be sought for the project. Scott noted that he had been in communication with the Selectman and had permission to work with the town engineer to move the project forward.

Selectman Haney moved to withdraw his motion to award the Riverside Firehouse Site Improvements bid to R.P. Dalton Asphalt and Paving, of 508 Bucks Hill Road in Waterbury, with a bid amount of \$99,000.00 as presented and recommended by the Town Engineer in his letter dated 5/29/13. First Selectman Temple withdrew his Second to the motion.

MOTION:

First Selectman Temple **moved** to ratify the action of the Fire Chiefs and the Town Engineer to request bids for the paving at Riverside Firehouse. This was seconded by Selectman Haney. All (3) Ayes. Motion carries.

MOTION:

Selectman Haney moved to award the Riverside Firehouse Site Improvements bid to R.P. Dalton Asphalt and Paving, of 508 Bucks Hill Road in Waterbury, with a bid amount of \$99,000.00 as presented and recommended by the Town Engineer in his letter dated 5/29/13 contingent upon financing. This was seconded by First Selectman Temple. Discussion: First Selectman Temple asked for confirmation from Jim Galligan that R.P. Dalton can meet the bid specifications for the project and Jim agreed that this is true. Selectman McKane asked for an explanation from Jim as to the difference of \$228,000 from the low to high bid and the matter was discussed. Jim noted that company awarded the job will have to post a performance bond for 100% and a payment

bond for the same. Discussion ensued as to who will inspect the project as it proceeds. All (3) Ayes. Motion carries. *This will be forwarded to the Board of Finance.*

2. YACK Peddler's Permit – Approve

MOTION:

Selectman Haney moved to remove this matter from the table. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

MOTION:

Selectman Haney moved to approve the Peddler's Permit for Young Entrepreneurs Cotton Candy of 16 Kerski Drive, for the selling of cotton candy, sno cones, cannolis, water, lemonade, coffee, hot dogs, popcorn, breakfast sandwiches and Bundt cake at the Quaker Farms Fireman's Carnival (on Great Oak Road), at Oxford Center School for Dog Days of Oxford as well as Oxford Flag Football **CONTINGENT UPON** the approval and receipt of Pomperaug District Department of Health Food License Permit. This was seconded by Selectman McKane. Discussion: The Board commented that the Application was made to the Town and that they want to be certain that the Fire Department has reviewed and approved this.

Selectman Haney withdrew his Motion to approve the Peddler's Permit. Selectman McKane withdrew his second to the Motion.

MOTION:

Selectman McKane moved to authorize the First Selectman to grant the Peddler's Permit for Young Entrepreneurs Cotton Candy of 16 Kerski Drive, for the selling of cotton candy, sno cones, cannolis, water, lemonade, coffee, hot dogs, popcorn, breakfast sandwiches and Bundt cake at the Quaker Farms Fireman's Carnival (on Great Oak Road), at Oxford Center School for Dog Days of Oxford as well as Oxford Flag Football **CONTINGENT UPON** the approval and receipt of Pomperaug District Department of Health Food License Permit. All (3) Ayes. Motion carries.

3. Hire Public Works Summer Help

MOTION:

Selectman Haney moved to hire Justin Hanna, of 5 Walter Lane, and Joe Carbanaro, of 4 Nancy Lynn Lane, both as Public Works summer help effective Monday, June 10, 2013 with a pay rate of \$10.00 per hour. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

4. Hire Patrick Tisi as Part-Time Oxford Police Officer

MOTION:

Selectman Haney moved to hire Patrick Tisi, of 9 Madison Avenue in Shelton, as a Part-Time Oxford Police Officer, with no benefits, effective Monday, July 1, 2013 and at a pay rate of \$21.76 per hour; as recommended by the Resident State Trooper in his undated letter. This was seconded by Selectman McKane. Discussion: First Selectman Temple noted that Patrick Tisi recently retired as a State Police Officer and is needed as a part-time Oxford officer. All (3) Ayes. Motion carries.

5. FY 2012 – 2013 Transfer Requests

Jack Kiley of the Board of Finance attended the meeting.

MOTION:

Selectman Haney moved to approve the attached (Attachment A) FY 2012 – 2013 transfer requests as presented and recommended by the Finance Director in his letter dated 6/19/13. This was seconded by Selectman McKane. Discussion: Item 2-Jim Hliva indicated that in the 2011/2012 FY the Board of Finance approved \$10,000 less than the bill from Pomperaug Health District. The Board of Finance also denied this request a second time. Pomperaug Health recently forwarded a legal opinion from the Attorney General showing that the Town is obligated to pay the bill in full which has prompted this transfer request again. Jack Kiley indicated that the year the bill was received by the Town, the health department had a large decrease in inspection work, no decrease in office staff, a wage increase for the director and increased benefits package. This prompted the Board of Finance to view the bill as excessive and they, in turn, made the decision to pay a portion of the bill. Item 13-Jim explained that the Board of Education needs to reallocate the funds in their capital projects so that they will have \$35,000 to do the first stage of replacement of playground equipment at Center School. Item 7-Jim indicated that this is for coverage when the Inland Wetlands Officer was out due to surgery. All (3) Ayes. Motion carries. *This matter will be forwarded to the Board of Finance.*

MOTION:

First Selectman Temple moved to Amend the Agenda to add (New Business, Item 6) Discussion of Change Orders for the Oxford High School Athletics Fields Construction Committee, with possible action. This was seconded by Selectman Haney. All (3) Ayes. Motion carries.

6. Discussion of Change Orders for the Oxford High School Athletics Field Construction Committee, with possible action

Chairman Todd Romagna attended the meeting.

Todd reviewed the project and noted that savings on the project to date are \$48,806 on excavation, \$87,692 on electrical and \$4,800 on field turf application for a total of \$141,298. That combined with contingency of \$207,853 brings total to \$141,298. The project is close to completion.

The following change orders are requested:

Bleachers (380 seats)	\$127,540
Excavation cost	\$ 22,380
P.A. system	\$ 38,900
Storage building	\$ 65,950
Excavation cost	\$ 15,000
Fencing	\$ 40,000
Total	\$309,770

The project is under budget by \$39,381. First Selectman Temple noted that the fencing is needed to comply with CIAC regulations in order to have a State championship game at our school. 1,500 seats are also required to meet this regulation. Selectman Haney thanked Todd for his hard work on the project and noted he is impressed with the project being under budget.

MOTION:

Selectman Haney moved to approve the change orders that were explained by Chairman Todd Romagna at the Board meeting of 6/19/13 at a total \$309,770 to include bleachers, P.A. system, storage building, fencing and associated excavation costs. This was seconded by Selectman McKane. All (3) Ayes. Motion carries. *This will be forwarded to the Board of Finance.*

7. Award Town of Oxford and Board of Education Insurance Packages

Jim Hliva explained that the Town currently has CIRMA and VFIS as our carriers. We submitted applications to several companies this year and Travelers and ESIP submitted quotes. Jim has spoke with Scott Pelletier about equality of coverage and information should be received by VFIS shortly. No decision has been made to date. Prices are within \$10,000 of each other. A decision needs to be made for workers' compensation coverage for the ambulance corp. The bid needs to be awarded by 6/30/13. Jim Hliva was asked to keep all three Selectmen informed of all new information that is received. Selectman McKane stressed that coverage must be the same that employees have at this time.

MOTION:

Selectman Haney moved to allow the First Selectman to authorize the investigation and purchase of insurance packages for Oxford Board Education and Town of Oxford including Auto, Property and Liability Insurance to award the insurance for the Volunteer Fire Department and Oxford Ambulance Association. This was seconded by Selectman McKane. Discussion: First Selectman Temple noted that this is a very important decision and that all Selectman will be kept informed and discussions will be held before decisions are made. All (3) Ayes. Motion carries.

8. Tax Collection Action Committee Request to Credit Accounts to Reflect Proof of Payment

MOTION:

Selectman Haney moved to credit the attached accounts (Attachment B) to reflect proof of payment that the taxpayers provided to the Town of Oxford in order to satisfy their specific tax bills which were not previously properly credited; as presented and recommended by Tax Collection Action Committee in their letter dated 6/13/13. This was seconded by Selectman McKane. Discussion: Jack Kiley indicated that a procedure to clean up the delinquent tax accounts has been put in place. The attached list are for people whose accounts show that they still owe taxes to the town but have proved that they have paid the taxes. He also noted that there will be other lists of accounts that have paid taxes that will come to the Board of Selectmen in the near future. All (3) Ayes. Motion carries.

AMENDMENTS

1. Hire Two Part-Time Library Clerk Substitutes

MOTION:

Selectman Haney moved to hire Melissa Friedman, of 212 Moose Hill Road, and Kathleen Solicito, of 114 Rolling Hills Drive as Library Part-Time Clerk Substitutes, as presented and recommended by the Library Board of Directors in their letter dated 6/14/13, at the same current rate of pay and hours. This was seconded by Selectman McKane. Discussion: This is to replace the current substitutes who are no longer available. All (3) Ayes. Motion carries.

2. Approve Conservation Commission/Inland Wetlands Agency Appropriation Request for Surveying and Documentation 40 Acres Near Von Wettberg Preserve

MOTION:

Selectman Haney moved to approve to appropriate up to \$7,500.00 to the Conservation Commission/Inland Wetlands Agency, to be taken from the Conservation Fund, for the purpose of surveying and documenting approximately 40 Acres of property west of and abutting the Von Wettberg Preserve in order for it to be claimed by the Town; all as detailed in the Secretary's letter dated 6/18/13. This was seconded by Selectman McKane. Discussion: Jim Hliva noted that this will need to go to the Board of Finance and Town Meeting. All (3) Ayes. Motion carries.

3. Hire Part-Time Tax Office Summer Help

MOTION:

Selectman Haney moved to hire Jeanmarie Winger, of 2 Bishop Road, as a summertime part-time clerk in the Tax Office at a pay rate of \$10.00 and effective Monday, July 8, 2013. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

4. Appoint Member to Great Oak Garden Committee

MOTION:

Selectman Haney moved to appointment Mary Ann McCullough of Reese Drive to the Great Oak Garden Committee. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

Report of First Selectman

First Selectman Temple spoke about the ceremony held on the evening of 6/18/13 to honor the teams and athletes of Oxford High School who recently became State champions. The event went very well and the Hurricanes played at the ceremony. He noted that the Selectmen are very proud.

He spoke about an announcement he received from the House of Heroes, Connecticut Chapter will be conducting minor repairs on the homes of two military veterans on 6/22 in Oxford and Seymour. All materials are received from private donors and work is done by volunteers. A flag ceremony will be held at the home of Patrick Freeman, 145 Chestnut Tree Hill Road at 2:00 p.m. and the home of David Carlson, 181 Pearl Street, Seymour at 3:00 p.m. For more information go to: www.hoh-ct.org

Animal Shelter Building committee was involved in a fundraising effort recently. The Board of Selectmen was not informed of the fundraiser and that they partnered with a private corporation. He noted that he has requested a meeting with the committee to discuss the matter.

He noted that several employees of Town Hall expressed their interest in having Town Hall closed on 7/5/13. He recommended to the Board of Selectmen that Town Hall would be closed on 7/5/13 if all employees who normally work on Friday take a floating holiday or vacation day.

MOTION to amend the agenda to include closing Town Hall on Friday, July 5, 2013 was made by Selectman McKane. This was seconded by Selectman Haney. All (3) Ayes. Motion carries.

MOTION made by Selectman Haney to close Town Hall on Friday, July 5, 2013 in observation of the Fourth of July with the requirement that anyone scheduled to work on that day will be using a floating holiday or vacation day. This was seconded by Selectman McKane. All (3) Ayes. Motion carries.

AUDIENCE OF CITIZENS

None.

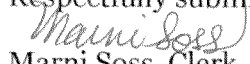
Board of Selectmen
June 19, 2013


ADJOURNMENT

MOTION:

Selectman Haney moved to adjourn the meeting at 8:55 PM. This was seconded by Selectman McKane. All (3) Ayes. Motion Carries.

Respectfully submitted, subject to approval


Marni Soss, Clerk

13 JUN 24 PM 1:30
TOWN OF OXFORD, CT

TOWN CLERK

To: Board of Selectmen**June 19, 2013****From: Finance Director****Re: 2012-2013 Transfer requests**

Item #	Department	Account	Account Number	Amount
1	TO: Bd of Assessment Appeals	Legal Notice	5212-670	\$ 3.38
	FROM: Bd of Assessment Appeals	Supplies	5212-770	\$ 3.38
Motion Seconded Vote Comments:				
2	TO: Health District	Contracted Services	5438-570-5438	\$ 10,000.00
	FROM: Accounts Payable	2011-12 fees	2000-100	\$ 10,000.00
Motion Seconded Vote Comments:				
3	TO: Assessor	Wages Assessor	5215-513-61	\$ 1,365.34
	FROM: Assessor	Conferences	5215-555	\$ 479.46
	FROM: Assessor	Printing	5215-570-135	\$ 392.68
	FROM: Assessor	Education	5215-590	\$ 493.20
Motion Seconded Vote Comments:				
4	TO: Dog Warden	Vet Bills	5285-787	\$ 1,000.00
	FROM: Finance	Contingency	5320-560-5320	\$ 1,000.00
Motion Seconded Vote Comments:				

To: Board of Selectmen

June 19, 2013

From: Finance Director

Re:2012-2013 Transfer requests

Item #	Department	Account	Account Number	Amount
5	TO: Town Clerk	Election exp referendum	5530-596	\$ 98.00
	FROM: Town Clerk	Election Exp November	5530-592	\$ 98.00
Motion Seconded Vote Comments:				
6	TO: Registrars of Voters	Wages Nov Election	5465-517-30	\$ 899.50
	FROM: Registrars of Voters	Election Exp November	5465-592	\$ 899.50
Motion Seconded Vote Comments:				
7	TO: Conservation IWWC	Wages Enforcment	5265-517-40	\$ 2,500.00
	FROM: Conservation IWWC	Legal Services Land Use	5265-672	\$ 2,500.00
Motion Seconded Vote Comments:				
8	TO: Conservation IWWC	Legal Notice	5265-670	\$ 200.00
	FROM: Conservation IWWC	Maintenance Retention Pond	5265-676	\$ 200.00
Motion Seconded Vote Comments:				
9	TO: Library	Books	5390-525	\$ 1,450.00
	FROM: Library	Computer Maintenance	5390-551	\$ 650.00
	FROM: Library	Facility Maintenance	5390-613	\$ 800.00

To: Board of Selectmen

June 19, 2013

From: Finance Director

Re:2012-2013 Transfer requests

Item #		Department	Account	Account Number	Amount
	Motion				
	Seconded				
	Vote				
	Comments:				
10	TO:	Library	Water	5390-799	\$ 75.00
	FROM:	Library	Office Supplies	5390-770	\$ 75.00
	Motion				
	Seconded				
	Vote				
	Comments:				
11	TO:	Elderly Commission	5295-798	5295-798	\$ 14.66
	FROM:	Elderly Commission	5295-812	5295-812	\$ 14.66
	Motion				
	Seconded				
	Vote				
	Comments:				
12	TO:	Elderly Commission	Heating	5295-625	\$ 1,550.79
	FROM:	Finance	Contingency	5320-560-5320	\$ 1,000.00 1550.79
	Motion				
	Seconded				
	Vote				
	Comments:				
13	TO:	Center School	Cap projects	5295-798	\$ 14,000.00
	FROM:	Quaker Farms School	Cap projects	5295-812	\$ 7,000.00
	FROM:	Great Oak School	Cap projects		\$ 7,000.00
	Motion				
	Seconded				
	Vote				
	Comments:	Amend capital projects to allow for the first half of the playground replacement at Center School as presented presented in the Budget deliberations with the Board of Finance. Funds are available as projects came in under budget during the 2012-2013 fiscal year			

**TOWN OF OXFORD**

1 of 4

S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298

June 13, 2013

George Temple
First Selectman
Town of Oxford
486 Oxford Road
Oxford, CT 06478

At the May 29, 2013 meeting of the Tax Collection Action Committee the committee voted to forward the following accounts to the Board of Selectmen for action and have their accounts credited to reflect proof of payment that they, the taxpayers, provided to the Town of Oxford to satisfy their tax bills that were not properly credited.

Attachment A with 59 accounts totaling \$126,224.20

Attachment B with 35 accounts totaling \$61,712.09

I am also attaching a copy of the minutes for the May 29, 2013 Committee meeting

The proof of payment was Collected by the Tax Collectors office, then reviewed by the Tax Collection Action Committee and finally it was verified by an independent third party.

If you have any questions please let me know.

A handwritten signature in black ink, appearing to read "James Hliva", is written over a horizontal line.

James Hliva
Committee Member

EXHIBIT A

Seq. #	PROOF SHOWN	BILL/ LIST #	PROPERTY OWNER	PROPERTY LOCATION	TOT. TAX	ASSESSOR ADJUSTMNT	PAYMENTS	TAX DUE
11	80 B - Proof - Escrow Disb.	1999-01-0000164	ARENDT RUDOLPH & CYNTHIA	P : 43 CHARTER-OAK DR	\$ 3,401.72	\$ -	\$ 1,700.86	\$ 1,700.86 A0018300
12	81 B - Proof - Escrow Disb.	2001-01-0000145	ARENDT RUDOLPH & CYNTHIA	P : 43 CHARTER OAK DR	\$ 3,703.08	\$ -	\$ 1,851.54	\$ 1,851.54 A0018300
13	82 B - Proof - Escrow Disb.	2003-01-0000162	ARENDT RUDOLPH & CYNTHIA	P : 43 CHARTER OAK DR	\$ 4,025.86	\$ -	\$ 2,012.93	\$ 2,012.93 A0018300
37	190 B - Proof - Escrow Disb.	1997-01-0000448	BLOOD KENNETH C & LAURAL	P : 12 WYANT RD	\$ 2,761.14	\$ -	\$ 1,380.57	\$ 1,380.57 C0062100
38	195 B - Proof - Escrow Disb.	2001-01-0000435	BOARD EDWARD C	P : 312 GOVERNORS HILL RD	\$ 3,578.54	\$ -	\$ 1,789.27	\$ 1,789.27 W0388400
39	196 B - Proof - Escrow Disb.	2000-01-0000820	BOARD EDWARD C & MICHELE K	P : 312 GOVERNORS HILL RD	\$ 3,056.50	\$ 407.22	\$ 1,731.86	\$ 1,731.86 W0388400
58	340 B - Proof - Escrow Disb.	1997-01-0000712	CARRUBBA MARIE A	P : 10 WYANT RD	\$ 2,801.98	\$ -	\$ 1,400.99	\$ 1,400.99 C0062000
59	346 B - Proof - Escrow Disb.	2002-01-0000702	CASTALDI DAVID A & LYNN M	P : 128 BOWERS HILL RD	\$ 5,845.23	\$ -	\$ 2,780.69	\$ 2,780.69 C0077800
75	470 B - Proof - Escrow Disb.	1999-01-0000897	CURCARO ANTHONY P & KATHLEEN P	P : 18 REALITY RD	\$ 3,686.84	\$ -	\$ 1,833.42	\$ 1,833.42 C0088000
78	476 B - Proof - Escrow Disb.	2000-01-0000890	CURRAN GREGORY H & MARY ANN	P : 13 COUNCIL DR	\$ 5,007.00	\$ -	\$ 2,503.50	\$ 2,503.50 B0045300
94	610 B - Proof - Escrow Disb.	1999-01-0001134	DRUMM JOHN C & LORI M	P : 116 QUAKER FARMS RD	\$ 4,807.72	\$ -	\$ 2,403.86	\$ 2,403.86 D0111200
95	636 B - Proof - Escrow Disb.	2000-01-0001165	ELLIOTT JAMES I & MARGARET M	P : 55 THORSON RD	\$ 3,745.00	\$ -	\$ 1,857.50	\$ 1,857.50 E0117300
100	665 B - Proof - Escrow Disb.	2000-01-0001199	FALCONER ERIC & WANDA	P : 528 OXFORD RD	\$ 2,329.26	\$ -	\$ 1,164.63	\$ 1,164.63 K0189800
101	666 B - Proof - Escrow Disb.	2001-01-0001246	FALCONER ERIC & WANDA	P : 528 OXFORD RD	\$ 2,373.04	\$ -	\$ 1,186.52	\$ 1,186.52 K0189800
134	812 B - Proof - Escrow Disb.	1999-01-0001535	GOUMAS MARK D & GWEN A	P : 9 SCOTT RD	\$ 5,030.34	\$ -	\$ 2,251.08	\$ 2,279.26 P0279200
135	813 B - Proof - Escrow Disb.	2001-01-0004179	GOUMAS MARK D & GWEN A	P : 15 AUTUMN RIDGE RD	\$ 4,903.74	\$ -	\$ 2,451.87	\$ 2,451.87 W0390750
150	952 B - Proof - Escrow Disb.	1997-01-0001753	HEROLD MICHAEL D & AMY S	P : 55 ROLLING HILLS DR	\$ 3,631.42	\$ -	\$ 1,815.71	\$ 1,815.71 G0150400
158	992 B - Proof - Escrow Disb.	1997-01-0001859	HUMMEL LLOYDE & KAREN	P : 64 HOGS BACK RD	\$ 3,203.66	\$ -	\$ 1,601.83	\$ 1,601.83 B0028700
159	993 B - Proof - Escrow Disb.	2000-01-0001859	HUMMEL LLOYDE & KAREN	P : 64 HOGS BACK RD	\$ 3,517.76	\$ -	\$ 1,758.88	\$ 1,758.88 B0028700
179	1116 B - Proof - Escrow Disb.	1999-01-0002802	KLICSU ROBERT & BASS APRIL H	P : 48 REALITY RD	\$ 1,338.66	\$ 1,751.36	\$ 2,214.34	\$ 875.68 S0346030
180	1117 B - Proof - Escrow Disb.	2000-01-0002073	KLICSU ROBERT & BASS APRIL H	P : 48 REALITY RD	\$ 4,768.26	\$ -	\$ 2,384.13	\$ 2,384.13 S0346030
183	1124 B - Proof - Escrow Disb.	2000-01-0002084	KNEPPLE JOHN J III & KATHLEEN M	P : 22 MAC INTOSH DR	\$ 5,139.50	\$ -	\$ 2,569.75	\$ 2,569.75 P0281600
201	1276 B - Proof - Escrow Disb.	1997-01-0002307	LUJUNQUIST ALLEN R & ANNE	P : 171 BOWERS HILL RD	\$ 3,776.28	\$ -	\$ 1,858.14	\$ 1,858.14 L0214000
213	1349 B - Proof - Escrow Disb.	1997-01-0002481	MARTIN RICHARD W II & LINDA B	P : 41 HIGHLAND	\$ 3,875.64	\$ -	\$ 1,937.82	\$ 1,937.82 M0230000
224	1452 B - Proof - Escrow Disb.	2000-01-0002657	MICHAUD MARK PAUL & SHARON LE	P : 45 OAKWOOD DR	\$ 2,958.76	\$ -	\$ 1,479.38	\$ 1,479.38 H0155400
234	1503 B - Proof - Escrow Disb.	2000-01-0002784	MULLANEY THOMAS P JR & LINDA	P : 13 NORTH MARK DR	\$ 4,354.26	\$ -	\$ 2,177.13	\$ 2,177.13 C0061200
250	1568 B - Proof - Escrow Disb.	1998-01-0002898	OROSZ RAYMOND S & SHARON A	P : 2 ROME DR	\$ 3,906.64	\$ -	\$ 1,953.32	\$ 1,953.32 E0116700
251	1569 B - Proof - Escrow Disb.	1999-01-0002892	OROSZ RAYMOND S & SHARON A	P : 2 ROME DR	\$ 4,054.22	\$ -	\$ 2,027.11	\$ 2,027.11 E0116700
252	1571 B - Proof - Escrow Disb.	1997-01-0002897	ORTOLI FREDERICK F JR & LYNN W	P : 64 GREAT HILL RD	\$ 2,902.26	\$ -	\$ -	\$ 2,902.26 B0024900
258	1595 B - Proof - Escrow Disb.	1998-01-0002947	PAPALLO VINCENT A	P : 80 O'NEILL RD	\$ 2,917.22	\$ -	\$ 1,349.22	\$ 1,568.00 P0271300
269	1669 B - Proof - Escrow Disb.	1997-01-0003105	POTTER FREDERICK D & REGINA	P : 51 REES DR	\$ 3,120.68	\$ -	\$ 1,560.34	\$ 1,560.34 P0286900
270	1671 B - Proof - Escrow Disb.	2000-01-0003191	POWELL CHARLES D & FISCHER TIF	P : 41 STILL RD	\$ 2,744.76	\$ -	\$ 1,372.38	\$ 1,372.38 L0210600
271	1672 B - Proof - Escrow Disb.	2001-01-0003218	POWELL CHARLES D & TIFFANY	P : 41 STILL RD	\$ 2,796.36	\$ -	\$ 1,398.18	\$ 1,398.18 L0210000
272	1677 B - Proof - Escrow Disb.	2000-01-0004007	PRICE TODD & AUDRY	P : 58 TRAM DR	\$ 3,742.50	\$ 980.00	\$ 2,851.25	\$ 1,871.25 M0238616
273	1678 B - Proof - Escrow Disb.	2001-01-0003234	PRICE TODD & AUDRY	P : 58 TRAM DR	\$ 5,237.14	\$ -	\$ 2,615.57	\$ 2,618.57 M0238616
280	1721 B - Proof - Escrow Disb.	2003-01-0003458	RAY DANIEL A & DONNA L	P : 16 LISBON TERR	\$ 4,476.10	\$ 1,157.08	\$ 3,395.13	\$ 2,238.05 A0003000
288	1836 B - Proof - Escrow Disb.	2003-01-0003598	ROWLAND CHARLES E & BAILEY KA	P : 72 TOWNER LA	\$ 4,089.82	\$ 236.22	\$ 2,281.13	\$ 2,044.91 R0310400
304	1909 B - Proof - Escrow Disb.	2003-01-0003776	SEPANAK MICHAEL J & SMITH KRIST	P : 425 ROOSEVELT DR	\$ 3,810.42	\$ -	\$ 1,905.21	\$ 1,905.21 P0273500
306	1929 B - Proof - Escrow Disb.	2001-01-0003678	SILBERKLEIT JAY NEIL	P : 328 OXFORD RD	\$ 3,286.90	\$ -	\$ 1,643.45	\$ 1,643.45 M0228100
307	1930 B - Proof - Escrow Disb.	2001-01-0003677	SILBERKLEIT JAY NEIL & JOYCE	P : 26 ROLLING HILLS DR	\$ 3,989.88	\$ -	\$ 1,994.94	\$ 1,994.94 S0334700
313	1969 B - Proof - Escrow Disb.	2001-01-0003749	SOKOL STEPHEN S & MARY G	P : 11 FLORA LA	\$ 5,199.70	\$ -	\$ 2,599.85	\$ 2,599.85 S0342000
314	1970 B - Proof - Escrow Disb.	2003-01-0003925	SOKOL STEPHEN S & MARY G	P : 11 FLORA LA	\$ 5,852.92	\$ -	\$ 2,826.46	\$ 2,826.46 S0342000
325	2036 B - Proof - Escrow Disb.	2002-01-0003967	STREIT SAMUEL WILLIAM & TRACEY P	P : 67 REES DR	\$ 4,300.87	\$ -	\$ 2,045.01	\$ 2,254.86 B0055600
330	2064 B - Proof - Escrow Disb.	2000-01-0003869	SWEENEY SEAN A & CHRISTINE R	P : 51 SIOUX DR	\$ 3,545.00	\$ -	\$ 1,772.50	\$ 1,772.50 D0113500
331	2065 B - Proof - Escrow Disb.	1997-01-0003775	SYNOS BARBARA & FRANCIS M	P : 92 HOGS BACK RD	\$ 3,366.48	\$ -	\$ -	\$ 3,366.48 S0355900
342	2135 B - Proof - Escrow Disb.	2002-01-0004133	TORRES MICHAEL J & DOROTHY K	P : 54 TRAM DR	\$ 5,887.80	\$ -	\$ 2,800.94	\$ 3,086.86 M0232612
343	2135 B - Proof - Escrow Disb.	2002-01-0004133	TORRES MICHAEL J & DOROTHY K	P : 54 TRAM DR	\$ 5,887.80	\$ -	\$ 2,800.94	\$ 3,086.86 M0232612

EXHIBIT A

Seq. #	PROOF SHOWN	BILL/ LIST #	PROPERTY OWNER	PROPERTY LOCATION	ASSESSOR			TAX DUE
					TOT. TAX	ADJUSTMNT	PAYMENTS	
344	2135 B - Proof - Escrow Disb.	2002-01-0004133	TORRES MICHAEL J & DOROTHY K	P : 54 TRAM DR	\$ 5,887.80	\$ -	\$ 2,800.94	\$ 3,086.86 M0232612
345	2135 B - Proof - Escrow Disb.	2002-01-0004133	TORRES MICHAEL J & DOROTHY K	P : 54 TRAM DR	\$ 5,887.80	\$ -	\$ 2,800.94	\$ 3,086.86 M0232612
346	2135 B - Proof - Escrow Disb.	2002-01-0004133	TORRES MICHAEL J & DOROTHY K	P : 54 TRAM DR	\$ 5,887.80	\$ -	\$ 2,800.94	\$ 3,086.86 M0232612
347	2135 B - Proof - Escrow Disb.	2002-01-0004133	TORRES MICHAEL J & DOROTHY K	P : 54 TRAM DR	\$ 5,887.80	\$ -	\$ 2,800.94	\$ 3,086.86 M0232612
348	2135 B - Proof - Escrow Disb.	2002-01-0004133	TORRES MICHAEL J & DOROTHY K	P : 54 TRAM DR	\$ 5,887.80	\$ -	\$ 2,800.94	\$ 3,086.86 M0232612
354	2206 B - Proof - Escrow Disb.	1997-01-0003993	UNGER WILLIAM JR	P : 36 PARK RD	\$ 2,858.24	\$ -	\$ 1,429.12	\$ 1,429.12 U0376400
375	2336 B - Proof - Escrow Disb.	2001-01-0004373	YESULAITES RAYMOND A	P : OXFORD RD	\$ 2,582.92	\$ (323.51)	\$ 1,291.46	\$ 967.95 J0179900
376	2337 B - Proof - Escrow Disb.	2003-01-0004569	YESULAITES RAYMOND A	P : OXFORD RD	\$ 2,630.56	\$ -	\$ 1,315.28	\$ 1,315.28 J0179900
382	1268 B - Proof - Escrow Disb.	1998-01-0002297	LINDEMANN SCOTT H & NANCY C	P : 27 TRAM DR	\$ 4,327.15	\$ -	\$ 2,163.58	\$ 2,163.58 T0369300
383	1269 B - Proof - Escrow Disb.	1999-01-0002289	LINDEMANN SCOTT H & NANCY C	P : 27 TRAM DR	\$ 4,490.64	\$ -	\$ 2,245.32	\$ 2,245.32 T0369300
385	978 B - Proof - Escrow Disb.	2000-01-0001799	HOGESTYN BART R & DEBRA D	P : 11 NEWGATE RD	\$ 5,166.00	\$ -	\$ 2,583.00	\$ 2,583.00 H0167890
386	979 B - Proof - Escrow Disb.	2001-01-0001811	HOGESTYN BART R & DEBRA D	P : 11 NEWGATE RD	\$ 5,263.12	\$ -	\$ 2,631.56	\$ 2,631.56 H0167890
TOTAL								\$126,224.40

EXHIBIT B

PROOF SHOWN

Seq. #

BILL / LIST #

PROPERTY OWNER

PROPERTY LOCATION

TOT. TAX

ASSESSOR

ADJUSTMNT

PAYMENTS

TAX DUE

278	1707 E - Receipts	2000-01-0003244	RAMIA LEO J & JULIANNE M	P : 76 QUAKER FARMS RD	3,734.76	0	1,832.28	\$1,902.48	L0206200
23	107 E - Receipts	1997-01-0000271	BARANEK JOHN	P : 81 SHELTON RD	3,765.94	0	1,882.97	\$1,882.97	B0025800
24	108 E - Receipts	1998-01-0000262	BARANEK JOHN	P : 81 SHELTON RD	3,774.34	0	1,867.17	\$1,887.17	B0025800
30	143 E - Receipts	1997-01-0000340	BELINSKY ROBERT W & JOAN M	P : 92 PUNKUP RD	3,156.20	0	0	\$3,156.20	B0032400
57	332 E - Receipts	1997-01-0000592	CAPRIO MICHAEL C & LOIS O	P : 7 OLD FARM RD	3,809.94	0	1,904.97	\$1,904.97	C0060000
64	369 E - Receipts	2003-01-0000754	CHERNAK GREGORY S & COLANGELO	P : 21 HIGHLAND RD	5,196.04	0	2,598.02	\$2,598.02	C0066200
72	436 E - Receipts	1997-01-0000890	CORWEL MICHAEL C & DEBORAH A	P : 127 BOWERS HILL RD	2,836.88	0	1,418.44	\$1,418.44	S0324700
108	679 E - Receipts	2002-01-0001299	FENN ROBERT J & CAROL A	P : 6 CHAUNCEY DR	6,731.32	0	3,282.22	\$3,529.10	S0316812
109	680 E - Receipts	2003-01-0001338	FENN ROBERT J & CAROL A	P : 6 CHAUNCEY DR	6,962.66	0	3,481.33	\$3,481.33	S0316812
127	767 E - Receipts	1998-01-0001483	GIANNETTINO JOHN E & ELLEN M	P : 51 PINES BRIDGE RD	3,039.76	0	1,519.88	\$1,519.88	M0249100
128	768 E - Receipts	2003-01-0001577	GIANNETTINO JOHN E & ELLEN M	P : 51 PINES BRIDGE RD	3,315.60	0	1,657.80	\$1,657.80	M0249100
143	906 E - Receipts	1998-01-0001670	HANNEKEN JAMES C & GRACE A	P : 34 PUNKUP RD	4,222.58	0	2,111.29	\$2,111.29	H0156400
148	923 E - Receipts	1997-01-0001705	HATSTAT WILLIAM	P : 53 BEE MT RD	1,089.06	0	544.53	\$544.53	H0160000
166	1025 E - Receipts	1997-01-0001924	JACOBS RAYMOND D & ELIZABETH	P : 133 GREAT HILL RD	2,138.82	0	0	\$2,138.82	J0179100
235	1504 E - Receipts	1997-01-0002761	MULLEN JEROME & NORA	P : 35 OAKWOOD DR	3,591.52	0	1,986.04	\$1,625.48	M0255900
236	1505 E - Receipts	1999-01-0002751	MULLEN JEROME & NORA	P : 35 OAKWOOD DR	3,789.76	0	2,013.86	\$1,775.90	M0255900
248	1564 E - Receipts	1998-01-0002890	OLSON G JEFFREY	P : 336 OXFORD RD	3,272.54	0	1,636.27	\$1,636.27	A0009000
279	1708 E - Receipts	2001-01-0003277	RAMIA LEO J & JULIANNE M	P : 76 QUAKER FARMS RD	3,804.96	0	3,804.96	\$0.00	L0206200
281	1738 E - Receipts	2003-01-0003476	REINER DAVID & DARLENE	P : 151 HOGS BACK RD	3,775.26	0	1,887.63	\$1,887.63	R0300900
282	1739 E - Receipts	2010-01-0004012	REINER DAVID & DARLENE	P : 151 HOGS BACK RD	4,809.52	0	2,394.76	\$2,304.76	R0300900
283	1747 E - Receipts	1999-01-0003230	RICH DAVID G	P : 45 PERRY LA	3,100.32	0	2,918.14	\$182.18	R0301800
294	1850 E - Receipts	1998-01-0003357	SABO ELLICA	P : 22 NEWSOM RD	2,361.56	0	1,180.78	\$1,180.78	C0069000
302	1897 E - Receipts	1998-01-0003462	SCHULD WILLIAM & JOAN	P : 247 RIGGS ST	3,126.38	0	1,563.19	\$1,563.19	S0324800
308	1934 E - Receipts	2001-01-0003690	SITAR FRANCES A	P : 357 QUAKER FARMS RD	3,252.52	0	1,626.26	\$1,626.26	W0395200
310	1964 e - Receipts	1997-01-0003603	SMITH STEVEN E & CHONG Y	P : 12 GREAT OAK RD	3,375.90	0	1,687.95	\$1,687.95	S0340810
311	1966 e - Receipts	1997-01-0003612	SOBIN JOHN & ANN	P : 2 WYANT RD	3,375.90	0	1,287.38	\$1,287.38	S0341800
336	2083 E - Receipts	1997-01-0003839	THOMAS PATRICIA	P : 11 ANCIENT HWY	2,574.76	0	0	\$2,746.04	T0361700
361	2241 E - Receipts	2003-01-0004406	WALCZK PIOTR & BARBARA	P : 15 SOMERS LA	3,530.48	0	1,785.24	\$1,765.24	R0307600
21	99 E - Receipts / cancelled check	1997-01-0000246	BACHRYCZ DONALD F & JAYNE J	P : 88 CAPT WOOSTER RD	3,838.24	0	1,919.12	\$1,919.12	B0023000
88	563 E - Receipts / cancelled check	2003-01-0001087	DESIDERATO ALEXANDER & ELISA	P : 10 MIDDLEFIELD RD	3,981.82	0	1,990.91	\$1,990.91	D0101700
200	1275 E - Receipts / cancelled check	1997-01-0002305	LITSCHER JOHN J & IDA MAY	P : 11 EDGEWOOD RD	3,649.66	0	1,824.83	\$1,824.83	L0213900
237	1526 E - Receipts / cancelled check	1998-01-0002808	NECIO RAYMOND & ROSEMARY	P : 49 PEACH FARM RD	3,556.68	0	1,778.34	\$1,778.34	N0258500
14	86 E - Receipts / cancelled check	1997-01-0000213	ARSENAULT WALTER & ANN M	P : 4 SYCAMORE LA	3,421.16	0	1,710.58	\$1,710.58	A0019300
50	267 E - Receipts / cancelled check	2000-01-0000523	BRUCE ELLIOTT D + FRANCES L	P : UNDER THE ROCK PARK	218.76	0	109.38	\$109.38	B0051600
263	1621 E - Receipts / cancelled check	1998-01-0003015	PENDZIWATER PASQUALE J + CAROL P	P : 10 REDWOOD DR	2,753.74	0	1,376.87	\$1,376.87	P0277200

\$61,712.09

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