

MINUTES
BOARD OF SELECTMEN
REGULAR MEETING
September 19, 2012 – 7:00 P.M.

The meeting was called to order by First Selectman George Temple at 7:05 p.m. and the Pledge of Allegiance was recited.

Present: First Selectman George Temple, Selectman Jeffrey Haney, Selectman Dave McKane, Joanne Pelton, Administrative Assistant and James Hliva, Finance Director.

ACCEPTANCE OF MINUTES

1. 9/5/12 Regular Meeting

MOTION:

Selectman Haney moved to approve the 9/5/12 Regular Meeting minutes as presented. Second by First Selectman Temple. (2) Ayes; (1) Abstention by Selectman McKane. Motion passes.

AMENDMENT OF AGENDA

- 1. Transfer request, in the amount of \$20,000 to be taken from Board of Finance Contingency Account 5320-560-5320 and to be placed in an account determined by the Finance Director, for the Oxford Library Planning & Building Committee to hire an Engineering Firm to conduct a Feasibility Study**

MOTION:

Selectman McKane moved to place on the table the transfer request, in the amount of \$20,000 to be taken from Board of Finance Contingency Account 5320-560-5320 and to be placed in an account determined by the Finance Director, for the Oxford Library Planning & Building Committee to hire an Engineering Firm to conduct a Feasibility Study. Second by Selectman Haney. Motion passes unanimously.

- 2. Connecticut General Statutes 8-24 Referral for Connecticut Route 67, Oxford Road, Main Street Project**

MOTION:

Selectman Haney moved to place on the table the Connecticut General Statutes 8-24 referral for Connecticut Route 67, Oxford Road, Main Street Project. Second by Selectman McKane. Motion passes unanimously.

APPOINTMENTS

None.

AUDIENCE OF CITIZENS

Jack Kiley, Bee Mountain Road commented that the agenda includes hiring of employees for the Town of Oxford and he suggested that there be a more formal procedure for hiring employees. It should be publicized when there are job openings within the Town, there should be written tests and those who are residents of Oxford and veterans should receive extra points. Background checks should be done and the top candidates should be considered for the job. He noted that friends and relatives have been hired lately for jobs which he does not agree with and it needs to stop.

NEW BUSINESS

1. FY 2012 – 2013 Transfer Requests

MOTION:

Selectman Haney moved to remove FY 2012 – 2013 Transfer Requests from the table. Second by Selectman McKane. Motion passes unanimously.

MOTION:

Selectman Haney moved to approve the following FY 2012 – 2013 transfer requests as presented and recommended by the Finance Director in his letter dated 9/18/12 with the exception of items 2 and 6.

1.				
TO:	Inland Wetlands	Stenographer	5265-570-105	\$500.00
FROM:	Inland Wetlands	Legal Service	5265-672	\$500.00
2.				
TO:	Town Hall	Facility Maintenance	5545-603	\$2,317.50
FROM:	Finance Contingency	Finance Contingency	5320-560-5320	\$2,317.50
3.				
TO:	Tax Collector	Overtime	5505-521-1000	\$1,000.00
FROM:	Tax Collector	Wages Part Time	5505-517-98	\$1,000.00
4.				
TO:	Town Hall	Vehicle Maintenance	5545-613	\$818.63
FROM:	Finance Contingency	Finance Contingency	5320-560-5320	\$818.63
5.				
TO:	Economic Development	Wages	5290-511-9999	\$45,176.64
FROM:	Economic Development	Contracted Services	5290-570-106	\$45,176.64

6.
TO: Planning & Zoning Certified Land Use 5480-517-98 \$4,000.00
Replacement
FROM: Finance Contingency Finance Contingency 5320-560-5320 \$4,000.00

Second by Selectman McKane. Motion passes unanimously. *This matter will be forwarded to the Board of Finance.*

2. Hire Public Works Employees

MOTION:

Selectman Haney moved to remove Hire Public Works Employees from the table. Second by First Selectman Temple. (2) Ayes (1) Abstention by Selectman McKane. Motion passes.

MOTION:

Selectman Haney moved to hire Glen Threlfall, of 206 Todd Hill Road in Morris, as the Public Works Mechanic with a pay rate of \$28.66 per hour and a start date of Monday, September 24, 2012. Second by First Selectman Temple. Motion passes unanimously.

MOTION:

Selectman Haney moved to hire Joseph Davies, of 124 Middle Benham Road in Seymour, as a Public Works Utility Man with a pay rate as per Teamster's contract and a start date of Monday, September 24, 2012. Second by First Selectman Temple. Motion passes unanimously. Mr. Davies will be filling the position left vacant by the change in positions of Glen Threlfall.

Selectman McKane excused himself from the meeting.

MOTION:

Selectman Haney moved to hire Dave McKane, of 11 Tram Drive, as a Public Works Utility Man with a pay rate as per Teamster's contract and a start date of Monday, September 24, 2012. Second by First Selectman Temple. Mr. McKane will be filling the position left vacant by Ken Duvall's retirement. (2) Ayes - Motion passes.

Selectman McKane joined the meeting again.

3. Extension of 2011 – 2012 Lease Resolution and Declaration of Official Intent – Approve and Authorize First Selectman to Sign

MOTION:

Selectman Haney moved to approve the extension of the 2011-2012 **Resolution and Declaration of Official Intent** Lease in order to cover FY 2012-2013 as recommended by the Finance Director. Second by Selectman McKane. Motion passes unanimously.

4. "No Thru Truck Traffic" Sign at West Street and Chestnut Tree Hill Road – Approve Installation

MOTION:

Selectman Haney moved to forward the matter of installing "No Thru Truck Traffic" signs at West Street and Chestnut Tree Hill Road, as requested by the Town of Beacon Falls, to the Roads Commission, Resident State Trooper and the Road Foreman requesting their recommendations for the next Board of Selectmen's meeting. Second by Selectman McKane. Discussion: This was prompted by First Selectman Smith of Beacon Falls in order to keep large trucks out of this residential area. This matter will go to the State Traffic Commission. Motion passes unanimously.

5. 16 Shelton Road Property, Accept in-lieu-of Unpaid Taxes – Approve

MOTION:

Selectman Haney moved to forward this matter to Town Counsel requesting him to review and research this matter further. Second by Selectman McKane. Motion passes unanimously.

6. Cedarstone Road Request to Change from Private Road to Town Road

MOTION:

Selectman Haney moved to forward the request to change Cedarstone Road from Private Road to Town Road to the Planning & Zoning Commission, the Road Foreman, the Town Engineer and the Roads Commission requesting each of their recommendations as soon as practicable. Second by Selectman McKane. Discussion: First Selectman Temple commented that he believes this does not meet road specifications. Planning and Zoning will be consulted. Selectman McKane noted that this should be reviewed by emergency service departments also.

Motion to Amend by Selectman McKane to include that this should be reviewed by emergency service departments. Second by First Selectman Temple. Motion passes unanimously.

7. Award Fire Department Tanker 43 Bid

MOTION:

Selectman Haney moved to award the Fire Department Tanker 43 bid to US Tanker, of 1827 Hobbs Drive, Delavan, Wisconsin, in the amount of \$134,897, to replace the tank and make the necessary repairs to Tanker 43; as presented and recommended by the Board of Chiefs in their letter dated 9/13/12. Second by Selectman McKane. Discussion: First Selectman Temple noted that this is significantly underbid what was expected. Motion passes unanimously.

8. Pre-Development Loan Resolution – Approve and Authorize First Selectman to Sign

Kathleen O'Neill attended the meeting.

MOTION:

Selectman McKane moved to approve the following Pre-Development Loan Resolution and to authorize the First Selectman to sign; as presented and recommended by the Grant Writer in her letter dated 9/19/12:

THEREFORE BE IT RESOLVED BY THE Oxford Board of Selectmen:

1. That, pursuant to Chapter 128, Section 8-38 of the C.G.S., this governing body, Oxford Board of Selectmen does so designate itself as a municipal developer for the project known as Twin Brooks Senior Housing.
2. That a filing of an application for a predevelopment loan for the Twin Brooks Senior Housing is hereby approved in the amount of \$250,000 and that the Oxford First Selectman, George R. Temple is directed to execute and file such application with the State of Connecticut Department of Economic and Community Development, Office of Housing and Community Development, to provide such information, to execute such other documents as may be required, to execute an Assistance Agreement with the representative of the Town of Oxford.

Second by Selectman Haney. Discussion: Kathy explained that there was previous approval for a loan contingent on building 80 units at a cost of approximately \$13 Million. It was decided that these should be built in phases. The first phase would be for 32 units at a cost of approximately \$5 Million. Second phase would be 32 units and the last phase would be for 16 units. The grant will be applied for toward each phase of development. First Selectman Temple noted that this will not cost the town anything. Motion passes unanimously.

9. FY 2011 – 2012 Transfer Requests

MOTION:

Selectman Haney moved to approve the following FY 2011 – 2012 transfer requests as presented and recommended by the Finance Director in his letter dated 9/18/12. Second by Selectman McKane.

1.
TO: Quaker Farm Tank Remediation 5235-570-7021 \$14,232.10
FROM: Finance Contingency 5320-560-5320 \$14,232.10
2.
TO: Recycling Cont. Serv. Disposal 5464-570-310 \$99.03
FROM: Recycling Cont. Serv. Bulky Waste 5464-570-303 \$99.03

3.				
TO:	Public Works	Waste Removal	5457-798	\$32.00
FROM:	Public Works	Facility Maintenance	5457-613	\$32.00
4.				
TO:	Public Works	Water	5457-799	\$45.19
FROM:	Public Works	Facility Maintenance	5457-613	\$45.19
5.				
TO:	Public Works	Heating Oil	5457-625	\$2,656.79
FROM:	Public Works	Electricity	5457-595	\$1,929.51
FROM:	Public Works	Facility Maintenance	5457-603	\$727.28
6.				
TO:	Public Works	Highway Signs	5456-742	\$385.52
FROM:	Public Works	Supplies	5456-769	\$385.52
7.				
TO:	Public Works	Equipment Maintenance	5456-605	\$1,165.55
FROM:	Public Works	Equipment Rental	5456.602	\$1,165.55
8.				
TO:	Public Works	Overtime	5455-521-1000	\$5,323.04
FROM:	Public Works	Buybacks	5455-522-71	\$5,323.04
9.				
TO:	Public Works	Gasoline	5456-610	\$34,146.06
FROM:	Public Works	Wages Utility Men	5455-515-65	\$28,599.35
FROM:	Public Works	Wages Snowplowing	5455-515-69	\$4,742.00
FROM:	Public Works	Longevity	5455-522-72	\$670.00
FROM:	Public Works	Wages Driveway	5455-511-64-13	\$134.71
10.				
TO:	Registrar of Voters	Wages November Election	5465-517-30	\$70.00
FROM:	Registrar of Voters	Wages Referendum	5465-517-31	\$70.00
11.				
TO:	Registrar of Voters	Wages Deputy and Assistant	5465-517-29	\$70.89
FROM:	Registrar of Voters	Wages Referendum	5465-517-31	\$70.89

Discussion: Selectman McKane asked for information on item 1. Jim noted that the budget was \$25,000 but there were additional bills for Arcadis. This case will be mediated on 9/21/12. Selectman McKane asked for information on item 9. Jim noted that this is due to August hurricane and October storm caused extra work and use of gas. Motion passes unanimously. *This matter will be forwarded to the Board of Finance.*

10. Hire Fire Commission Clerk

MOTION:

Selectman Haney moved to hire Nancy Caruso, of 15 Silano Drive, as the clerk for the Fire Commission with a pay rate of \$13.50 per hour, to be reviewed in six months for a possible increase with a recommendation of the Fire Commission, and a start date of 9/17/12 as recommended by the Fire Commission Chairman. Second by Selectman McKane. Motion passes unanimously.

11. LoCIP Funding for Playscape – Approve and Forward to Board of Finance and Town Meeting

Adam Kinkle and Kyra Nesteriak attended the meeting to do a presentation regarding the playscape and provided a packet of information. The proposed site is on Great Oak Road (across from Great Oak Middle School). Premier Park and Play has been consulted with for ideas on the project. Construction principals were reviewed which includes equipment that is desired. Play equipment will be available for various age groups. Flower gardens and picnic tables are planned for the area. Tree removal will be by volunteers. Surveying cost has been paid by the town. Paid services will be needed for site work. Recycled materials will be used for much of the play equipment. Adam reviewed the advantages of using recycled plastic. The play area will hold 220 children at a time. The following budgets have been estimated: equipment \$135,000, landscape and hardscape \$15,000 and site work \$12,000. Photos of proposed play areas were shown and discussed. Adam noted that the estimated time for site work is one month. Premier Park & Play estimates the time to build the play equipment is one month. This will be done by volunteers with guidance from Premier Park & Play. First Selectman Temple asked if they have decided on a vendor and Adam answered no. Jim Hliva reviewed pricing lists that are for municipalities and the committee will get more information when needed. Selectman McKane noted that he received an email with information about a playscape that will service children in wheelchairs. He noted that he would get more information and forward it to the committee. A children's garden was discussed and Kathy O'Neill noted that grants are available for this and other items within the playscape. Maintenance for the area was questioned and it was noted that the Park & Recreation department will do the maintenance. A name for the playscape will be chosen by having a contest in the schools. Insurance was questioned and Jim Hliva noted that the town has adequate insurance for the building project and playscape when it is established. Fundraising was discussed. The Park and Recreation department will handle the sale of bricks for the playscape area. First Selectman thanked the committee for their efforts.

MOTION:

Motion to table LoCIP Funding for Playscape – Approve and Forward to Board of Finance and Town Meeting made by Selectman Haney. Second by Selectman McKane. Motion passes unanimously.

12. YACK Peddler's Permit - Approve

MOTION:

Selectman McKane moved to approve the Peddler's Permit for YACK (Young Entrepreneurs Cotton Candy, LLC) of 16 Kerski Drive for the selling of cotton candy, snow cones, popcorn, lemonade, water and Italian ice at Oxford Center School for Dog Days of Oxford on Saturday, September 29, 2012. Second by Selectman Haney. Motion passes unanimously.

AMENDMENTS

- 1. Transfer request, in the amount of \$20,000 to be taken from Board of Finance Contingency Account 5320-560-5320 and to be placed in an account determined by the Finance Director, for the Oxford Library Planning & Building Committee to hire an Engineering Firm to conduct a Feasibility Study**

MOTION:

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- 2. Connecticut General Statutes 8-24 Referral for Connecticut Route 67, Oxford Road, Main Street Project**

MOTION:

Selectman Haney moved to accept the Connecticut General Statutes 8-24 referral favorable recommendation from the Planning & Zoning Commission for the Connecticut General Statutes 8-24 referral for Connecticut Route 67, Oxford Road, Main Street Project. Second by Selectman McKane. Motion passes unanimously.

13. Report of First Selectman

First Selectman Temple spoke about his attendance at the 9/11 ceremony at Sherwood Island, Westport. He noted that it was a very sad occasions but he was glad he attended to represent the Town of Oxford.

The cross-country course has been completed at Oxford High School. This was possible thanks to a grant that Kathy O'Neill obtained and the hard work from Joe Lanier, Tom Adamski, the Youth Conservation Corp. and the Public Works Department.

Blasting has been done at the high school for the new multi-purpose field project. One more day of blasting is necessary at the site.

He and Selectman Haney were glad to attend the GEM open house at the new industrial area of town (Fox Hollow).

He was involved in a conference call with Senator Kane, Senator Labriola, Selectman from Southbury, Middlebury. They were discussing the airport enterprise zone and the lack of activity on the project. It is felt that this has affected the growth of Oxford's industrial area.

On 9/21 he and the Finance Director will attend a mediation hearing regarding the oil remediation matter at Quaker Farms School. He feels that we have a good lawyer and a good case.

On 9/21 the Girl Scouts and Brownies will place "Pinwheels for Peace" on the lawn of Town Hall.

First Selectman Temple noted that the Oxford High School football team won against Immaculate during the week. The score was 35-0 at half time and the game ended at 35-0 which showed good sportsmanship on our behalf.

Dog Days will be held on 9/29 at Oxford Center School. This is a fundraiser for the animal shelter.

An art Show will be held on 9/29 at Town Hall.

Beacon Falls Firehouse is having a household hazardous waste collection on 9/29 from 8 a.m. to 2 p.m. (35 N. Main Street, Beacon Falls).

He thanked the Oxford Lyons Club for the improvements done at Kirk's Pond.

AUDIENCE OF CITIZENS

Mark Robinson, 16 Kerski Drive, asked if (item 4 new business) No Thru Truck Traffic includes all trucks. He was informed that this applies to only very large trucks that belong on the highway. First Selectman Temple noted that he supports Beacon Falls' First Selectmen on this matter.

Gerard Carbonaro, 14 Country Farm Road, commended the Selectmen on hiring Dave McKane to the Public Works Department. He will be an asset to the department.

ADJOURNMENT

MOTION:

Selectman Haney moved to adjourn the meeting at 8:40 PM. Second by Selectman McKane. Motion passes unanimously.

Respectfully submitted by Marni Soss, Clerk

Subject to approval

12 SEP 24 PM 1:56
TOWN OF OXFORD, CT
Clerk
Marni Soss
TOWN CLERK