



Building Department

TOWN OF OXFORD

S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, Connecticut 06478-1298

TO: Homeowners, Contractors, Developers etc.

FROM: Building Department

RE: Required building documents for C.O.

Before a **CERTIFICATE OF OCCUPANCY** will be issued, the following paperwork must be submitted to the Building Official:

- 1) Completed original '**Post-Construction Approval**' checklist
- 2) Permit to Discharge from **PDDH** or sign off from **WPCA**
- 3) Driveway Final Approval or Bond posted
- 4) **Zoning Certificate of Compliance**
- 5) Final approved Building Dept. inspection
- 6) Don't wait till the last minute to get your C.O., allow at least 48 hours to get all **Your** paper work in order!!!!

rev 04/23/03