Charter Revision May 5, 2015

Margaret A West called the meeting to order at 7:30PM

Roll Call: Margaret West, Maureen Stachowicz, Keith O'Hara and Edward Roman Brett Olbrys arrived at 7:45PM

Audience of Citizens & Correspondence: None

Acceptance of Minutes: Keith O'Hara moved to accept the minutes of the April 21, 2015 meeting, seconded.

Motion carried: Unanimous

New Business: Fire Commission (Section 8-10)

Ed Roman explained the history of the Fire Commission and the Fire Ordinance. Discussion ensued regarding where we are now. Brett read some of the minutes of the commission and noted that they have not done much because of the ordinance. The commission was in agreement that the ordinance needs to be addressed before there is a Fire Commission. Ed will work the language and bring it back to the next meeting.

The Commission reviewed Article 9 of the charter. Discussion ensued whether any changes needed to be done. The consensus was to not make any changes to this Article.

Report of Charter Assignments:

Margaret explained that the Board of Selectmen asked us to review Section 6-9. There are times when an item may stay on the Board of Finance agenda for months at a time. Margaret drafted language and handed it out for discussion purposes.

The current charter says:

The Board of Finance shall act upon request not later than its next regular meeting following receipt of notice of action by the Board of Selectmen.

Suggested change:

The Board of Finance shall act upon such requests not later than 30 days from the Board of Selectmen approval. If action is not taken within 30 days of the Board of Selectmen's approval the request shall be considered approved. For the purpose of this section action means to approve or disapprove.

Discussion continued on the time frame for Board of Finance action. It was agreed that the Board of Finance may need more time in reality. Everyone will look at this and bring back suggestions for the next meeting.

Keith O'Hara handed out his suggestions for Section 2-5(A) Board of Education minutes and agendas. Discussion ensued on how to incorporate excluding the Board of Education in this section and where to add their responsibility for filing minutes and agendas. The commission members will bring back suggestions for the next meeting.

Section 6-12 (D): The commission discussed several ways of incorporating the sealed bid process into the current charter. It was suggested we come back to this and work on some wording before the next meeting.

Brett Olbrys made a motion to adjourn, seconded.

Meeting adjourned at 9:03PM