

# **Oxford Cultural Arts Commission**

[culturalarts@oxford-ct.gov](mailto:culturalarts@oxford-ct.gov)

Meeting Agenda for Wednesday Mar 20, 2019 - Oxford Town Hall 7 pm to 9 pm

**Call to Order (time):** \_\_\_\_PM

Attending Commissioners

**Audience of Citizens** (*name and address*):

## **Commission Business**

**Reading and Approval of Minutes** (list amendments only):

**Correspondence** (kayla has keys for mail)

Received:

Sent:

**Treasurer's Report** (Jenn via Jim Hilva Finance Director)

Account Balance Municipal \$ Special Activities \$

Craft Fair \$ PayPal \$

New Bills:

Grants:

Opportunities:

In Development:

## **OCAC Program Reports**

### **I. Gallery Update (Kayla)**

- Last meeting we decided to notify the library we are withdrawing our request for a gallery there
- We approved the cost of the hanging devices for the Quarry Walk medical building but this is on hold until the building is complete
- We proposed the use of RAD ART as a gallery. To be voted on at next meeting
- This currently leaves town hall as the only active gallery space and it is a poor space for showing art.
- Future - investigate a youth gallery at the grange

**II. Website Development - Adriene** Complete - everyone should review the site for content before official notification of launch. Need paypal setup for website donate (Jenn)

### **III. Event preparation - Adriene (Items need to be ordered with the non-profit number)**

- Approved Vote - spend on upscale tablecloth with logo and Ocac
- Approved Vote - spend on quality name tags for commissioners
- Approved Vote - spend on lanyards and Ocac pins

**IV. Sculpture in the Garden - JoAnna** - request to host event status

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## V. Earth Day: Adriene - Coloring Contest Poster sent to BOE; Contest sent to BOE

- Date for winner announcement set
- Main meeting room reserved at town hall

## VI. Artist Peer Group - JoAnna -

- need to update facebook with new dates for days.
- Adriene submit receipts for the refreshments Feb/March/April

**VII. National Poetry Month is in April - (Kayla/Jenn)** There is an open mic, book signing event hosting at RAD ART, OCAC agreed to purchase cream, sugar for the coffee and to co-host Jenn will officially represent

## New Programs in Development

1. Poetry reading open mic local businesses themed (JoAnna)- Oxford Bake Shop is interested-on hold
2. Meet the Artist/Musician/Photographer/Crafter podcast/interview (Adriene)
  - call for 30 second music intro on FB
  - 3 interested students for capstone / Martha Levitt OHS is teacher contact
3. Oxford Cultural Tour (Adriene) development idea - self guided passport to learn about oxford
4. Oxford Art Walk - Quarry Walk (Kayla)
  - Discussion of sponsorship packages
  - Branding completed
  - Web site under development
  - Request for Stipend for this work as it is significant (under review)
5. New awards discussion (JoAnna)
6. **Youth Center Program** - JoAnna discussed the possibly a youth center program. (re: If Kim joined us as a commissioner)-possibly put on hold

## General Orders - Old and Unfinished Business:

- Boy Scout Donations - \$50 first and seconded approved. Confirm this was sent

## General Orders - New Business:

- Discuss Budget planning- divide up Jan 2019 - July 2019 and then August 2019 - July 2020
- Prepare to vote on Arts and Crafts Fair director for April
- Discuss commissioner roles, new members and appointments to official positions as seen fit
- Review OCAC motto/mission statement, rules and regs as members
- Stipend for Secretary?
- Photography Contest with Garden Club (Adriene - initial reach out in March)

**Adjournment (time):** \_\_PM

Respectfully submitted by JoAnna E Lucas  
OCAC Chairman and acting Secretary

19 MAR 20 AM 9:01  
TOWN OF OXFORD, CT  
TOWN CLERK  
*Adriene H. West*