

Oxford Cultural Arts Commission

culturalarts@oxford-ct.gov

Meeting Agenda for Wednesday April 17, 2019 - Oxford Town Hall 7 pm to 9 pm

Call to Order (time):

Attending Commissioners:

Audience of Citizens (*name and address*):

Commission Business

Reading and Approval of Minutes (list amendments only):

Correspondence (kayla has keys for mail)

Received:

Sent: none

Treasurer's Report (Jenn via Jim Hilva Finance Director)

Account Balance Municipal \$

Special Activities \$

Arts & Crafts \$

PayPal

New Bills:

OCAC Program Reports

1. Art in the Park - Kayla

- To Do - Apply for Oxford Community Support Community.
- Kayla has to write a detailed contract for selectman for the stipend- we have a copy of dorothy's contract for reference

2 Gallery - Jen/JoAnna Library

- George was enthusiastic about library gallery. Jen/JoAnna will follow-up

3. Website Development - Adriene

- Paypal for donation complete and tested
- <https://www.oxfordculturalarts.org/partnerships> partnership page setup

4. Event preparation - Adriene (Items need to be ordered with the non-profit number)

- Approved Vote - spend on upscale tablecloth with logo and Ocac \$150
- Approved Vote - spend on quality name tags for commissioners \$50
- Approved Vote - spend on lanyards and Ocac pins \$300

5. Sculpture in the Garden - JoAnna -

- finalize the dates
- Budget for marketing materials (placeholder for \$150) to be approved April meeting

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- Scale back to 15 artists at \$15 fee
- Juried \$75 first place, \$35 for second; 3rd place honorable mention and gift card.
- JoAnna will work on contract and third place prize

6. Earth Day: Adriene - Coloring Contest Poster sent to BOE; Contest sent to BOE

- Main meeting room reserved at town hall April 22 Monday - Main Room reception 7-9
- Approved on March 11 - Michelina did not get the coloring page (bounced due to size) resent.
- as of April 11 we have not had any submissions. Posted on our facebook to boost

7. Artist Peer Group - JoAnna

- Need to update facebook with new dates for days.
- Adriene submit receipts for the refreshments Feb/March/April (Jenn to give Adriene back original receipt - Adriene will submit as a package)

8. Poetry reading open mic local businesses themed (JoAnna)-

- Report on April 6 event at Open Mic at RAD ART
- Oxford Baking co- and black hog request dates
- Budget and marketing materials to be presented and voted

9. General Orders - Old and Unfinished Business:

- Boy Scout Donations - \$50 first and seconded approved. Confirm this was sent

10. General Orders - New Business:

- Prepare to vote on Arts and Crafts Fair director(s) for April

11. New Programs in Development

1. Meet the Artist/Musician/Photographer/Crafter podcast/interview (Adriene)
 - o call for 30 second music intro on FB
 - o 2 interested students for capstone / Martha Levitt OHS is teacher contact
 - o More like a mentorship program (maybe video counsel - town talk) Kathy will discuss with her husband
2. Oxford Cultural Tour (Adriene) development idea - self guided passport to learn about oxford
3. **Youth Center Program** - JoAnna discussed the possibly a youth center program. (re: If Kim joined us as a commissioner)-possibly put on hold
4. Photography Contest with Garden Club (Adriene - initial reach out in March) Candlewood camera club - photography club. Donna from the Oxford Baking Company - eMail.
5. Valley Art Council - Art Talk program is going to be on TV.
6. Parks and Recs director Kyra Jan/Feb 2020 co-host something Winter is the pits (bonfire outside event - make some smores - veterans to tell stories, local farms, JoAnna pitched to Kyra and will also will discuss with Farms.
7. Shakespeare theatre - plan for 2020 (JoAnna)

TOWN CLERK

Adriene A. Clark

TOWN OF OXFORD, CT

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