



## MINUTES

### OXFORD CULTURAL ARTS COMMISSION

September 18th , 2013

The Oxford Cultural Arts Commission met in regular session in the Town Hall, Conference Room, 486 Oxford Road, Oxford, Connecticut 06478.

#### CALL TO ORDER

Chairman Martin Earley called the meeting to order at 7:01 p.m.

#### ROLL CALL

##### **Commissioners Present:**

Chairman Martin Earley  
Vice Chairwoman Cynthia Soucy  
Elaine Shown, Treasurer  
Patricia Pace, Secretary

##### **Commissioners Absent:**

Ashleigh Smith

##### **Audience of Citizen**

Dorothy Peeble-Pelley (Gallery of Art Director)

#### AMENDMENTS TO THE AGENDA

No amendments.

#### REVIEW OF MINUTES

Tabled

#### CORRESPONDENCE AND BILLS

Mattatuck Museum calendar of events and flyers  
NEFA flyer  
Newspaper

#### ACTING CHAIR'S REPORT

Chairman Earley will work on getting a printer for the commission.

Chairman Earley discusses idea of all commissioners having access to the web page in order to make announcements and keep website up to date. Discussion about venues for open mic and poetry slam.

#### ACTING VICE CHAIR'S REPORT

Vice Chairwoman Soucy created a video pertaining to OCAC membership, and suggested doing presentations to area businesses and advertising it on Comcast. Commissioner's Soucy wanted to vote on the use of the video, but this motion was tabled until updates to the website could be made. Commissioner Soucy graciously offered to attempt to update the OCAC web site.

#### TREASURER'S REPORT

Special Activities: \$22,618.00, Nine Mile Players, \$239.99, Open Mic, \$627.00; Soucy Scholarship, \$1,978.00.

## NINE MILE PLAYERS REPORT

Tabled

### STATUS, DISCUSSION, AND PLANNING FOR ONGOING COMMISSION PROJECTS:

\*Motion made by Commissioner Shown to establish a policy to accept checks ONLY made out to OCAC. Motion seconded by Chairman Earley, all in favor, none opposed.

Commissioner Shown also made a motion to vote on a policy where individuals officially accept being the head of each arm. No vote taken. It was decided that further clarification was needed on exactly which programs we had which warranted a chair head, and to perhaps put a description of those programs in writing so as to be clear to its mission statement.

Commissioner Pace stated that it was imperative to have internet access during our commission meetings and it was determined that a letter needed to be sent to Selectman Temple to request computer access while our meetings are in session. The would greatly accommodate issues regarding our website and our ability to get on to our website for modifications, in addition to OCAC's other duties, i.e. our PayPal account.

The Gallery of Arts Show (GOA) date is May 16<sup>th</sup>, 17<sup>th</sup>, and 18<sup>th</sup>, 2014.

Art Director Peebles-Pelley submitted her contract to the board for the GOA 2014 show. It was signed off on by Chairman Earley, with a call for art, program book, sale of ads, membership program, and getting the awards sponsored to commence as soon as possible, with a GOA budget of \$5,050.00, the same as last year. Awards to be given at the GOA show, suggested, \$500.00 best in show, 300.00 for 1<sup>st</sup> place, \$200.00 for 2<sup>nd</sup> place, \$100.00 for 3<sup>rd</sup> place, and \$50.00 for honorable mention.

Art director Peebles-Pelley informed the Commission that the CT Chapter of Portrait Artists reception and meet the artists would be Tuesday, October 29<sup>th</sup>, 2012, from 7 p.m. to 9 p.m. The Commission decided that we would offer an award, both monetary and a plaque, to be voted on at the next meeting.

Next OCAC meeting is scheduled for Wed. October, 9<sup>th</sup>, 2012.

### NEW BUSINESS

It was decided that an inventory of the OCAC's assets should be done.

Need PayPal accounting/access.

Would like to extend invitation out to MaryAnn Drayton Rogers, and the portrait painter, Shawna Lee, to join the commission.

Discussion concerning the placement of the kiosks and other equipment at the Public Works Department took place.

Brief discussion was made in reference to the Art Contest being put on by the Park and Rec Dpt.

Letter to be drafted to Selectman Temple concerning internet access and passcode.

### ADJOURNMENT

Motion made to adjourn made by Chairman Earley, seconded by Commissioner Pace, the meeting was adjourned at 8:54 p.m.

Respectfully submitted by,



Patricia Pace, Commissioner  
September 23<sup>rd</sup>, 2013

13 SEP 23 PM 6:13  
TOWN OF OXFORD, CT  
Margaret A. West  
TOWN CLERK