



**MINUTES-SPECIAL MEETING  
OXFORD CULTURAL ARTS COMMISSION  
January 15th, 2014**

The Oxford Cultural Arts Commission met in a special session in the Town Hall, Room B, 486 Oxford Road, Oxford, Connecticut 06478.

**CALL TO ORDER**

Chairman Martin Earley called the meeting to order at 7:20 p.m.

**ROLL CALL**

**Commissioners Present:**

Chairman Martin Earley  
Treasurer Elaine Shown  
Secretary Patricia Pace

**Commissioners Absent:**

Nine Mile Players-Ashleigh Smith

**Audience of Citizen**

Dorothy Peebles-Pelley (Gallery of Art Director)  
Laura Mas  
Karen Earley

**AMENDMENTS TO THE AGENDA**

Approval of Dorothy Peebles-Pelley's contract submission, submitted on December 11<sup>th</sup>, at the regular meeting.

**REVIEW OF MINUTES**

Commissioner Pace and GOA Director-Dorothy Peebles-Pelley met on December 11<sup>th</sup>. Due to weather conditions the other commissioners were unable to attend and no formal meeting took place.

**CORRESPONDENCE AND BILLS**

Mattatuck Museum flyer.

**ACTING CHAIR'S REPORT**

Commissioner Earley presented his report and budget request. (see attached) Discussion was held concerning "Consider the Source," musical workshops for the GOA time frame, in addition to open mic nights. Discussed the possibility of a production of the Red Lantern. Commissioner Earley indicated that a new chair person is needed to take over his position.

**ACTING VICE CHAIR'S REPORT**

No acting vice chair at this time.

### TREASURER'S REPORT

Commissioner Shown submitted her treasurer's report, (see attached). It was decided that the OCAC would wait until March to renew its yearly subscription to GWCC. Commissioner Shown also indicated she was meeting with Jim Hilva to discuss OCAC's funds. Mention was again made regarding the policy that checks be made out to the Commission and not an individual. Two checks were made out to Commissioner Smith which need to be submitted to the Commission. There was an ISF check/checks in the commission's possession. It has not been determined whether or not we will be able to recover these funds.

### NINE MILE PLAYERS REPORT

Tabled

### STATUS, DISCUSSION, AND PLANNING FOR ONGOING COMMISSION PROJECTS:

URGENT: Website needs to be updated.

Need business emails obtained perhaps from Voices, Chamber of Commerce, Economic Development Director-Andrew Andrew MacGyver.

GOA: Determination on food/refreshments to be served, catering. Workshops for adults and children. Need sponsors for monetary donations for art awards. Posters, advertising. Need help with auction paperwork.

### NEW BUSINESS

Take picture of commission for advertising, do write up seeking volunteers for commission and events, including web design, dancers, photographers, publicity, social coordinator, et cetera. Write up

### ADJOURNMENT

Meeting was adjourned at 9:15.

RECEIVED 1-27-2014  
AT 6:46 PM  
TOWN OF OXFORD  
*[Signature]*  
ASST. TOWN CLERK