



TOWN OF OXFORD
Oxford Economic Development
S.B. Church Memorial Town Hall
486 Oxford Road, Oxford, CT. 06478

MEETING MINUTES

Tuesday, January 19, 2021
7:00 p.m.
S. B. Church Memorial Town Hall

Call to Order: Meeting called to order by Chairman Ed Carver at 7:01 PM.

Pledge of Alligance:

Members present: Ed Carver, Mike Caprio, Steve Smith, Pat Blanko, Daniel Wall, Scott Halstead, Susan Kovacs, Victor Tomporowski.

Director: Jeff Luff

Approval of Minutes:

Approval of Aug. 18th Minutes: Motion to accept by Scott Halstead & Seconded by Steve Smith. Motion Passed unanimously.

Approval of Oct. 20th Minutes: Motion to accept by Scott Halstead & Seconded by Daniel Wall. Motion Passed unanimously.

Approval of Nov. 18th Minutes: Motion to accept by Scott Halstead & Seconded by Daniel Wall. Motion Passed unanimously.

Directors Report - Jeff Luff: New town video up & live regarding Commercial & Industrial opportunities in Oxford.

Pump House at Woodruff Hills: Jim Galligan hired to engineer & STEAP Grant approved by State of CT. First application filed to P & Z & Wetlands.

Treasures Report- Susan Kovacs: Did not go over budget for year ending June 2020, \$1,039.08 was left over. Right on track with budget for 2021.

Motion to accept Treasures Report made by Scott Halstead & seconded by Mike Caprio. Motion passed unanimously.

New Business: Mary LoPresti approached with task of helping out with secretarial minutes, agenda, for EDC, but unable to fulfill role. Ed Carver

reached out to Lois Caprio, Oxford Town Employee, to record minutes & file agenda to Margaret West, Town Clerk, & help Jeff with any projects he may need her for. Schedule of EDC Meetings would be every third Tuesday of each month through Dec. If any meetings are added on, they will be a special meeting. A motion was made by Mike Caprio & seconded by Scott Halstead to accept EDC Meeting Schedule, & Lois Caprio as secretary.

Motion passed unanimously.

Proposed Budget July 1, 2021: Conference Meetings increase of \$500; Advertising, increase in videos & software.

A motion was made by Mike Caprio & seconded by Steve Smith to accept proposed July 1, 2021 budget and submit to Board of Finance. Motion passed unanimously.

EDC Board Members: 3 terms are expired: Victor Tomporowski, Daniel Wall & Sue Kovacs. All want to stay on (renew positions), & a fourth position is open. Bob Costigan was recommended by Ed Carver. New appointment recommendations sent to First Selectman.

Old Business: Houses in Oxford selling fast; being bought by New Yorkers.

Other Business: Ed Carver brought up that Joe DeKepler was offering cost saving programs on saving electricity. Committee to think about option.

Small business networking: Sue Kovacs suggested questionnaire to be filled out & placed in directory if they don't have a building. Scott Halstead suggested reaching out to P & Z for information.

Adjournment: Motion to adjourn meeting was made by Mike Caprio & seconded by Sue Kovacs. Meeting was adjourned at 7:56 PM. Motion passed unanimously.

Respectfully Submitted,
Lois Caprio
Secretary