

Oxford Economic Development Commission

Special Meeting Minutes

Tuesday, Jan 11, 2022

7PM

Call to Order: Special Meeting called to order by Chairman Ed Carver at 7:02 PM.

Members present: Ed Carver, Jeff Luff, Mike Caprio, Daniel Wall, Scott Halstead, Steven Smith, Pat Blanko.

Pledge of Allegiance.

Setup meeting dates for 2022:

Third Tuesday of every month. Lois to mark dates on Town Hall calendar and send to Margaret West. A motion was made by Mike Caprio & seconded by Scott Halstead. Motion carried unanimously.

Directors Report:

- **EDC Website:** Post newsletter on web site monthly but would require email list to let people know what is going on with EDC each month.
- **Newsletter Idea:** Set up newsletter in Town of Oxford as center point of projects going on; similar to other towns. Pat Blanko suggested putting email at bottom of Tax Bills; inserting note in with tax bill. Jeff to check into idea.
Jeff suggested a budget of \$600.00 to start to get website up and running. Motion was made by Pat Blanko and seconded by Mike Caprio to approve budget for website. Motion carried unanimously.
- **Business Association:** Tied in with business grouping both manually & interfacing with businesses in town. Call businesses in town to get managers emails for newsletter.

Adjournment: Motion to adjourn meeting was made by Mike Caprio & seconded by Pat Blanko. Meeting was adjourned at 7:15 PM. Motion passed unanimously.

Respectfully Submitted,
Lois Caprio
Lois Caprio

Secretary

22 JAN 12 AM 9:22
TOWN OF OXFORD, CT
Pat Blanko
TOWN CLERK