

**ELDERLY COMMISSION  
SPECIAL MEETING MINUTES  
OXFORD SENIOR CENTER  
JANUARY 18, 2022**

Present: Heather Haney, Edee Witham, Joyce Niestemski, Sue DeScheen, Betty Andrews

1. **Call to Order:**

Meeting called to order at 9:30 am by chairman Joyce Niestemski with the Pledge of Allegiance and a prayer

2. **Amendment to the Agenda:** none

3. **Audience of Citizens:** none

4. **Review and Approval of Minutes** 11-09-2021

5. **Correspondence:**

- A donation to our senior center in the amount of \$200.00 was received from the Jane D. Weiss Family Foundation
- A \$25.00 donation from Mr. And Mrs. Louis Sereno of Oxford was received on December 9, 202. Louis and Phyllis Sereno request that this donation be used for our drivers who transport Mrs. Sereno regularly. perhaps we can offer a special lunch here at the center just for them in the very near future.
- A thank you note was received from Phyllis Hyde of Ansonia, for the donation of handicap equipment she received from the center
- A letter from Westchester Broadway Theatre was received along with a refund check in the amount of \$2,899.02 for tickets purchased in 2020.

7. **Director's Report:**

Our current membership is 658 members to date. Of that number, 451 are Oxford residents and/or Gold members. With the remaining 207 individuals as out of town members. 2022 membership dues deposits total \$2615.00 as of January 7, 2022. a new mask policy was implemented and put in place by First Selectman George Temple after we returned from Christmas Break. Face masks are now required to be properly worn by **all members** regardless of vaccination status. Members and staff **must** continue to wear a mask at all times except while eating or drinking. The receptionists continue to update the vaccination log located at the front desk.

**Motor Coach and Extended Trips:**

Atlantic City trip- February 22-24, currently 16 travelers

Panama Cruise- Nov 6-21, 2022- 41 travelers to date

**Senior Center Bus Trips:**

Bosco's & Lunch at Cracker-barrel- Dec 7<sup>th</sup> 11 members traveled  
Knights of Columbus – Dec 10<sup>th</sup>- trip was cancelled due to lack of interest

### **Programs and Events**

Oxford High School Choir- Dec 2<sup>nd</sup>- A lovely holiday performance attended by many

Pine

Creation Craft Classes with Marilyn Serus- Dec 3<sup>rd</sup>- 6 members attended

Center Café Lunch- Dec 8<sup>th</sup>- 23 members served

Holiday Bonus Bingo- Dec 8<sup>th</sup>- 60 members attended

Annual Christmas Party at Grand Oak Villa- Dec 9<sup>th</sup>- 205 members attended. A total of Ten meals were compensated (staff, drivers and Elderly Commission members). Senior Center purchased 22 poinsettias for table center pieces at \$15.00 each. Cost \$330.00

TEAM Educational Nutrition Program- Dec 13<sup>th</sup>- Nutritionist had to cancel and will reschedule for future date.

TEAM Lunch Program- Dec 13<sup>th</sup>- 7 members attended

Foot Clinic- Dec 14<sup>th</sup>- 17 appointments scheduled

Hearing Screenings- Cancelled for the month of December

Blood Pressures- 16 appointments scheduled with Peg from Pomperaug Health department,

Choral group Christmas Concert- Dec 16<sup>th</sup> - attended by approximately 45-50 members

Tasty Tuesday Pizza Lunch- Dec 21<sup>st</sup>- 40 members served

Movie Matinee- Dec 21<sup>st</sup>- Instructor Debbie Mitchell was kind enough to offer an instructional zentangle class to our members. Holiday gift tags were created.

Bell Choir Holiday Performance- Dec 23<sup>rd</sup>- Approximately 40 members attended

Soup and Sandwich Lunch- Dec 28<sup>th</sup> - 16 members served

Hot Dog Lunch= Approximately 35-45 members served at each lunch

### **Programs and Classes**

Tai Chi Class- Certified instructor Diane Lewis continues to offer class on

Monday mornings at 9:15 and collects her own fee of \$3.00 per class

### **Vehicles**

Low Tire pressure in car. Mike Alberti took the vehicle to have all tires checked and filled.

### **Facility Updates**

- The town has purchased a new telephone system. Installation began on Wednesday, December 1<sup>st</sup>. A technician from Data Tel spent several days here at the center and offered a short training session. We were one of the first municipal buildings to have this new phone system installed. All town buildings will soon be connected to one another
- The Town of Oxford is conducting a town audit on electrical lights in all municipal buildings. Several representatives came to the center throughout the month to gather information needed for the audit.

- On Dec 6<sup>th</sup>- Trans-Clean Corp. Specialists performed the annual kitchen stove and hood cleaning. Cost \$695.00
- On December 8<sup>th</sup> Massachusetts Fire Technologies, Inc conducted our annual kitchen fire suppression inspection of all fire extinguishers, tamper seals, tanks etc. Cost 249-25

### Senior Center Updates

A very warm welcome to our newest Elderly Commission member, Edee Witham. Welcome aboard! We thank you for volunteering your services here at the center.

### Budget

- No report

### Old Business

- Dance Instructor presently has 3-4 people attending. We should look into other options for lessons.
- Are we going to continue to have Special Needs children come back?
- We should not have people bake for functions, baked goods should be purchased
- Motion was made by Sue DeScheen and seconded by Edee Witham for baked goods to be purchased and not baked at the center. Motion passed unanimously.
- If a group is scheduled for one hour performance, they must keep to time schedule as it throws off the next program.
- Caterers we are presently using are Oxford Catering (Todd Orner), Cucinos and Matties
- Custodian call out and no one to clean rooms, we need custodian daily.
- Check our Capital gains for having center painted

### New Business

- People are coming to functions who are not members; receptionist should ask if they are members. People need to wear masks
- Discussion on why copier was tied up by member making numerous copies

Motion to adjourn made by Betty Andrews and seconded by Edee Witham.

Respectfully Submitted by

*Kathleen O'Connell*

Kathleen O'Connell  
clerk

22 JAN 24 PM 1:34  
TOWN OF OXFORD, CT  
TOWN CLERK  
*Angela A. West*